

**Center for Archaeological Studies**  
Texas State University  
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San Marcos, Texas 78666  
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**PRIVATE SPONSOR LETTER OF TRANSFER/OWNERSHIP**

I, the authorized agent(s) of the sponsor and/or the submitting archaeology company, do hereby donate and convey to the Center for Archaeological Studies, Texas State University, all rights, title, and interest that the undersigned possess regarding the archaeological collections (specimens and/or records) from the following:

Project Name & Number: \_\_\_\_\_

Permitting Agency: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Project Area/County(ies): \_\_\_\_\_

Site(s) Recorded/Revisited: \_\_\_\_\_

Description of Materials: \_\_\_\_\_

I understand that the location, retention, cataloging, and preservation of the materials or other considerations relating to their use or disposition are at the discretion of the Center for Archaeological (CAS) in accordance with institutional policy. Materials added to the collections shall be accessible to all persons qualified to use materials in the Center for Archaeological Studies.

\_\_\_\_\_  
Signature - Authorized Agent of Sponsor

\_\_\_\_\_  
Signature - Submitting Archaeologist

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Print or Type Name

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Title/Position

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Title/Position

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Company

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City, State, Zip

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