

Salary/Fringe Report

SAP Transaction
ZFISALFRINGE

Purpose

The Salary/Fringe Report is a useful tool to view and reconcile salary year-to-date actuals and overtime expenditures.



Run the ZFISALFRINGE transaction in SAP.

Enter the following criteria:

- Detailed Report:** Select this radio button to receive detailed amounts per employee.
- Drill Down Summary:** Select this radio button to receive subtotals by GL with drilldown capability.
- Personnel Number:** Use this field to search for a specific employee.
- Posting Date:** You can enter a date range for the whole fiscal year or month-by-month using the format mm/dd/yyyy. Posting Dates must not overlap fiscal years, but you can use any date range within a single fiscal year.
- Fiscal Year:** Fiscal year of date range above.
- GL Account:** To narrow your results enter a GL or GL range. For a [list of GLs and commitment items](#), please see the reference material on the [Budget Office website](#). (Note: *GLs begin with a 7.*)
- Cost Center:** Enter your cost center (funds center).
- Fund:** Do *not* enter a fund for this transaction.

Click Execute 

Salary/Fringe Report



 


Select Type of Output

Detailed Report


Drill Down Summary

Personnel number

Personnel Number  to 


Wage Type to 


Date selections


Posting Date to 


Fiscal Year


Additional select-options

GL Account to 

Cost Center to 

Order to 

WBS Element to 

Fund to 

Review the results of the report.

Column headings should be self-explanatory.

This screenshot example shows classified salary and overtime for a single employee:

PersNo	Name	Cost Center	G/L Acc	G/L Desc.	Σ	Amount	Order	WBS Elem.	Fund	Posting Date	Wage Type
			701500	HE Salary Classif Em		1,859.64			1000064108	09/30/2007	Regular Salary Comp
			701500	HE Salary Classif Em		1,859.64			1000064108	10/31/2007	Regular Salary Comp
			701500	HE Salary Classif Em		507.17			1000064108	11/30/2007	Regular Salary Comp
			702100	Overtime Pay		142.98			1000064108	11/30/2007	FLSA OT Quota Payout
						4,369.43					

This screenshot example shows only overtime for all employees in an entire cost center:

PersNo	Name	Cost Center	G/L Acc	G/L Desc.	Σ	Amount	Order	WBS Elem.	Fund	Posting Date	Wage Type
			702100	Overtime Pay		244.17			1000064108	11/30/2007	FLSA OT Quota Payout
						244.17					
			702100	Overtime Pay		54.50			1000061008	09/30/2007	FLSA OT Quota Payout
						54.50					
			702100	Overtime Pay		3.50			1000064108	10/10/2007	FLSA OT Quota Payout
						3.50					
			702100	Overtime Pay		230.54			1000064108	12/10/2007	FLSA OT Quota Payout
						230.54					
			702100	Overtime Pay		32.38			1000064108	10/31/2007	Overtime Pay
			702100	Overtime Pay		32.38			1000064108	11/12/2007	Overtime Pay
			702100	Overtime Pay		107.68			1000064108	11/12/2007	Overtime Pay
						107.68					
			702100	Overtime Pay		142.98			1000064108	11/30/2007	FLSA OT Quota Payout
						142.98					
						783.37					