

# 5 Tips for Successful REP Submissions



## **Consider your Audience**

The REP selection committee consists of representatives from each of the 5 units from CoFac (Art + Design, COMM Studies, SJMC, Music, Theater + Dance).



## **Use Evaluation Form as a Template**

The committee will use this form to evaluate all REP proposals. Consider using the sections as subheadings in your narrative.



## **Justify your Budget**

Develop a well-prepared argument about why the funding is necessary to accomplish your research and/or performative goals.



## **Have Multiple People Read + Edit your Proposal**

I typically ask for Matthew Winn and the representative from my unit to read and provide feedback prior to submitting.



## **Supplement with Visuals**

Think about what may be conveyed more effectively using visual elements. I typically use these for budget summary and project timeline.