

To: President's Cabinet
From: Kelly R. Damphousse
Subject: President's Cabinet Meeting
May 24, 2023

Procurement-IT Implementation Teams

Mr. Algeo and Mr. Pierce reviewed the report and discussed recommendations, which included: producing simple desk aids and training materials, changing the process for requesting a purchase from email to a simple web-based form, improving routing processes, implementing basic workflow in Cherwell for tracking all purchase requests, setting up a Cherwell dashboard for management in FSS and IT to see real time statistics, eliminating multiple tickets, only doing task assignments for ISO and ADA, continuing to work on the process flow to eliminate looping and redundant steps, continuing to review and simplify the Security Assessment on the user's ends, creating a more robust software inventory for users, and creating specialized training for IT purchasing.

The Cabinet members approved the recommendations, and asked that the team benchmark our processes with other universities, continue to meet regularly, and provide an update to Cabinet in six months.

President's Academic Advisory Group (PAAG)

President Damphousse recapped topics from the May 3, 2023, PAAG meeting. Topics discussed included: a salary study conducted by Faculty Senate, a tenure and promotion report produced by Faculty Senate, and status of bills proposed by the Texas Legislature. President Damphousse underscored his commitment to increasing faculty and staff salaries.

ACC-TXST Partnership

Provost Bourgeois and Dr. Lloyd discussed expanding options beyond 2+2 (e.g., 1+3) and other opportunities for strengthening the ACC-TXST partnership. Highlights included:

- If Texas House Bill 8 passes the Texas Senate, expanding the scholarship transfer incentive to both ACC graduates and other ACC transfer students who complete 15 hours or more.
- Developing a seamless application process for ACC students, one that would utilize data from the ACC application to automatically admit ACC students to TXST.
- Developing additional four-year program maps in the top-10 high enrollment majors.
- Exploring curricular and non-curricular co-enrollment opportunities.
- Developing a reverse transfer system for ACC students who transfer to TXST prior to completing their degrees at ACC.
- Tracking data related to the implementation and outcomes of the "Bats to Cats Program."

Round Rock Campus

Dr. Bezner and Dr. Lloyd discussed metrics (e.g., headcount and SCH based on location or modality) that best capture enrollment on the Round Rock Campus (RRC). For internal assessment purposes, the threshold to count a student as a RRC student is any course taken on

the RRC. In other words, all students who take at least one course on the RRC will be categorized as a RRC student. This will help determine, in part, the level of services necessary to support all RRC students.

Student headcount will also be broken down by modality. If the department is housed on the RRC and offering online and hybrid courses, then students taking those courses will be counted as RRC students.

125th TXST Anniversary in 2024

Ms. Pantlik and Mr. Hull proposed a plan for celebrating the 125th TXST Anniversary in 2024. Components of the plan (e.g., strategy, KPIs, timeline, planning task force, and division/unit roles) were covered and feedback was sought. Cabinet members were asked to review the draft membership of the task force and to provide other names, if necessary.

President's Report

This item was not discussed.

New Business

This item was not discussed.

KRD:ta

Posted to web at <http://cabinet.president.txstate.edu/> on June 26, 2023.