

General Education Council Meeting Minutes

May 17, 2021

3:30 p.m., Microsoft Teams

Attendees: Cavitt (Chair), Erhart, Hanks, Supancic, Blunk, Vacaflones-Rivero, Shah, Hamilton, Allsup, Houser, Peeler, Domsch, Wang, Watt, Wilson, White, Stern, Tschirhart, Chrans, Benacquisto, Cardenas, Haider

Absent:

Guests: Olson, Fleming, Hastings

Dr. M. E. Cavitt welcomed attendees.

The minutes of April 12, 2021 were discussed and approved unanimously.

General Education Syllabi Template Language

Dr. Candace Hastings discussed syllabus template language noting factors to consider including transparency and encouraging students to seek help. Dr. Hastings discussed predictors of student success including academic confidence, sense of belonging, and mastering skills that employers value.

Dr. Alex White suggested revising syllabi to be more student centered. Suggested revisions included: Sample welcome statement, offices hours (not just for seeking help), support resources (math lab / SLAC / Writing Center / CLC), and diversity and inclusion statements.

General Education Assessment Audits

Dr. Lon Olson discussed General Education Core Curriculum Assessment audits. Dr. Nancy Wilson explained assessment subcommittee assignments and audit instructions. Audit deadlines were set for June 15 and Holistic Assessments were due on August 15, 2021.

The Administrative Outcomes Survey process was reviewed.

Dr. M. E. Cavitt thanked members for their service and the meeting was adjourned at 4:52 p.m.