

## **Primary Data Offices**

Office	Project Description	Contact Email	Request Link
Office of Institutional Research (IR)	Provides self-service dashboards and reports regarding current/historic university data involving enrollment, admissions, human resources, student performance/learning outcomes, and administrative outcomes. Handles state/federal reporting. Special Reports and Ad-hoc Requests can include: Data for Guidebooks and National Surveys, Administrative Grants, and Accreditations.	<u>ir@txstate.edu</u>	<u>Request Form</u>
TXST Reporting (Logi)	Provides on-demand and scheduled reports/list regarding current/prospective student data involving enrollment, admissions, and student performance.	<u>BI-reporting@txstate.edu</u>	<u>Request Form</u>
Office of the Registrar	Provides data or lists for one-time requests on current students.	registrar-req@txstate.edu	Request Form
Research Records and System Services (RRSS)	Handles data regarding proposed and existing sponsored programs.	researchsystems@txstate.edu	Request Form
Division of Student Success – Technology Services (SSTech)	Handles and provides data as needed for student organization participation, event attendance, campus recreation participation, and on-campus residents. Due to data classification, exceptions are as follows: Data from Student Health Center, Counseling Center, Disability Services, Attorney for Students, and Dean of Students.	<u>sstech@txstate.edu</u>	<u>Request Form</u>
University Advancement	Provides alumni and donor information.	ua-support@txstate.edu	

For additional questions, please contact the Office of Institutional Research at ir@txstate.edu or 512-245-2386.