

Minutes
Liberal Arts Council—January 16, 2019
2:00 PM—Flowers Hall 230

Presiding: Dean Mary Brennan

Present: Council members: Audwin Anderson, Manda Anderson, Susan Day (recording), Beth Erhart, Ken Grasso, Craig Hanks, Paul Hart, Lucy Harney, Bill Kelemen, Dan Lochman, Yongmei Lu, John Mckiernan-Gonzalez, Angela Murphy, Aimee Roundtree, Chad Smith

Absent: No one

The minutes of 12.5.18 were unanimously approved after a motion in support by Dr. Grasso and a second by Dr. Erhart.

Dean Brennan provided a handout listing proposed Big Ideas Update to date. “Big ideas” are to be submitted via a template on the University Advancement’s website. The Humanities Center, Big Data, Internationalism, and Community Health are big ideas that may be proposed from the COLA. The deadline for has been moved to March 25, 2019. Dean Brennan asked COLA proposers to report their ideas to Dr. Roundtree.

Dean Brennan provided a handout from the Council on Inclusive Excellence recommending the creation of a formal Bias Incident Reporting System. A bias incident is non-criminal conduct motivated by prejudice, hatred or bigotry that is directed a individuals, groups, buildings, or businesses. Because these actions do not call forth police action, they often go unrecognized or unrecorded. The handout includes an explanation of bias incidents, the purpose of a bias incident report and a plan for implementing a reporting system through a website

Dean Brennan will circulate the Endowments update to departments by email. She asked chairs to email an explanation for why they have not spent highlighted funds for this academic year to Kimberley Garrett.

Dean Brennan provided an update of CAD issues.

Susan Day discussed Complaint Logs contained in [Procedures for Students Seeking Resolution of Reporting University-Related Complaints \(UPPS No. 07.10.06\)](#). The kind of complaints to be reported were discussed. Chairs reported that they had not been asked for complaint logs last year.

Dean Brennan reported on the Chancellor’s Fellowship (Leadership) Program. The College may send one application to by February 4, 2019. She asked chairs to forward to interested faculty. She will email the information to chairs and directors.

THE CB may change the core curriculum. When the discussions begin, we are asked to formally comment.

Units that are collecting program specific (application) fees to generate income should be reported to Dean Brennan. Student organizations and honor societies are exempt from this request.

Dr. Kelemen noted that effective May 1, ScholarOne moved its email service provider to Amazon Simple Email Services (SES), a system that Microsoft does not allow to send mail to our campus. In fact, email from ScholarOne simply disappears; it is not quarantined. Thus, faculty who submit to ScholarOne journals will not receive correspondence about their submissions and will not receive email asking them to, among other things, review articles. ITAC seems unwilling to change this protocol.

Dr. Thorne is reviewing policies and indicates that departments must have policies that produce equity for hiring, promoting and evaluating all faculty, including non-tenure track faculty (Clinical, Practice, Lecturers). Non-tenure track faculty should be a part of the evaluation of actors similar to themselves.

Temporary lines may be permanently funded in the future, depending on need and enrollment. Departments can lose or gain lines in this process.

Gaye's email about job title consolidation was meant for only for deans at this point. It represented HR's first attempt at consolidating the job-title system. Constructive comments can be submitted.

Dean Brennan asked for names of faculty who might be interested in a creating a Texas State polling system. If any faculty names are reported, they will be sent to Dean Chahin.

Research (Aimee)

Associate Dean Roundtree reminded chairs that she needs "unique" examples of department attempts to mentor faculty to submit to Dr. Thorne for a SACS-COC report. Chairs reported their unique mentoring efforts at the end of the meeting.

Associate Dean Roundtree reminded chairs that the Research Map form can be found at <https://bit.ly/txstateresearchmap>. The deadline for faculty submission is 2.1.19. The map covers years 2017-2018.

Associate Dean Roundtree has prepared points of pride videos for the College. She wants Departments to also have such videos on their sites.

The COLA Advisory Board has proposed a fall COLA week for next year.

On May 1, 2019, the COLA will have an Undergraduate Research Expo in the Comal Dialogue Room and in Flowers Hall 230. Twelve undergraduate students will offer a ten-minute presentation (5-7 talk, 3-5 answer) (COLA Talk) over their research in the Dialogue Room. Later, 48 students will offer posters in Flowers Hall 230. Each department can nominate one student for the COLA Talk. Poster sessions are first volunteer, first accepted, with four from each department, with a 3.15.19 deadline for abstract submission.

Around the Table

Dr. Roundtree and Jessica will institute monthly workshops for grants, research, etc. She solicited faculty meeting department times. She also asked for faculty feedback about research and scholarship needs in COLA sometime after 2.1.19.

Dr. Audwin Anderson noted that on January 30, the "This Southwest Speakers Series" will be in Flowers Hall 230. The overarching theme for the speakers is "Immigration, Detention, Deportation/Removal, and Resilience." Speakers include Dr. Beatriz Aldana Marquez (Sociology); Dr. Sara Ramirez (English); Dr. Samuel Saldivar (English); and Dr. Bob Edward Vásquez (Criminal Justice).

CRG is January 25, 2019, at 2 p.m. Snacks will be served.
Dean's lunches will begin in February.
March 6 is the date for the Community Happy Hour.

The meeting ended at 3:45 p.m.