

Minutes: Liberal Arts Council
November 14, 2018
2:00 PM—Flowers Hall 230

Presiding: Dean Mary Brennan

Present: Council members: Manda Anderson, Susan Day (recording), Beth Erhart, Ken Grasso, Craig Hanks, Lucy Harney, Bill Kelemen, Dan Lochman, Yongmei Lu, John Mckiernan-Gonzalez, Angela Murphy, Aimee Roundtree Chad Smith

Absent: Audwin Anderson, Paul Hart (unable to attend because of teaching schedule)

The minutes of 11.7.18 were unanimously approved after a motion in support by Dr. Grasso and a second by Dr. Erhart.

In answer to last week's discussion, Dean Brennan clarified that faculty who are instructors of record in fall 2019 must be in Faculty Qualifications. She added that Whitten Smart said that there will be help for new faculty to get their records into FQ. A discussion ensued about deadlines for entering data for annual evaluation. Dates are set by departments; Chairs will contact Whitten Smart for specifics.

Dean Brennan clarified information related to an email sent by Gay Korenek regarding departmental hiring policies. Chairs were asked to translate their written policy re future faculty hires in terms of fields of expertise, rather than degrees, for SACS-COC.

An interactive research map is being created by University Marketing showing where Texas State faculty have done and will do research between January 2018 and December 2019. The goal is to publicize faculty research in a dramatic way. A form for faculty to submit their information was circulated. Dr. Roundtree circulated working lists of places where grants faculty did research. (Conferences are excluded from this list.) Dr. Roundtree will submit 9-12 faculty names for "full coverage" publicity of their research activities. Dr. Roundtree will ask Dan Eggers for the data from the form so that she will also know what has been and will be done in her role of publicizing COLA research. She will also send to chairs some ideas of the kinds of research activities that will be considered.

Dean Brennan circulated the request for Strategic Plan Updates. The request is for progress made during 2017-18. Reading from the email sent to her, she indicated "This new Plan, along with the identified initiatives and KPIs, is intentionally more precise in measuring progress toward goal achievement, so responses should include very little narrative and will focus primarily on numbers, dollar amounts, percentages, increases, and decreases (with the occasional request for an example)." Some departments will have little or nothing to include since only new or modified programs are to be included. In addition, she will forward the email she received for clarification. The deadline for submitting these forms to Dean Brennan is December 7, 2018.

There were no announcements or around-the-table comments.
The meeting ended at 2:39 p.m.