STUDENT BUSINESS SERVICES

cashiers@txstate.edu  512-245-2544  J.C. Kellam Room 188

Billing and Payment
Tuition, Fees, Room and Board
Payment Plan Enrollment
Emergency Loan Program
Short-Term Loan

Tuition Adjustments
Pre-Paid Plans
Tuition Exemptions
Grad Assistantship Waivers

Refunds
Overpayment and Financial Aid Refunds
Direct Deposit Sign-Up

Want more info?
Visit sbs.txst.edu!
**IMPORTANT BILLING DATES**

- **August 11th**: Financial aid disburses to the bill
- **August 14th**: Financial aid refunds begin processing
- **August 17th**: Fall semester payment due date
- **September 6th**: Last day to DROP a course for a refund

**Payment Plan Installment Dates:**
- **September 14th**: 1st Installment
- **October 12th**: 2nd Installment
- **November 9th**: Final Installment

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**ACCESSING THE PAYMENT PORTAL**

**VIA TXST MOBILE APP:**
1. Go to “Student Billing” Icon
2. Click “View in Portal” button under your total balance

**VIA TXST WEBSITE:**
1. Go to sbs.txst.edu
2. Click on “Student Payment Portal & E-Refunds” button

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**ACCEPTED PAYMENT METHODS**

- When making payments for tuition, you can use one of the following methods:
  1. Electronic check at no additional cost
  2. Online credit/debit card with a convenience fee of 2.95%
  3. Online international wire
  4. Paper check, money order, or cashier’s check in-person or via mail