

# STUDENT BUSINESS SERVICES

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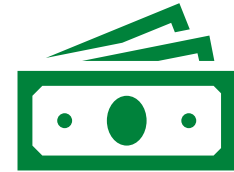
## Billing and Payment

Tuition, Fees, Room and Board  
Payment Plan Enrollment  
Emergency Loan Program  
Short-Term Loan



## Tuition Adjustments

Pre-Paid Plans  
Tuition Exemptions  
Grad Assistantship Waivers



## Refunds

Overpayment and Financial Aid  
Refunds  
Direct Deposit Sign-Up



*Want more info?*

Visit [sbs.txst.edu](http://sbs.txst.edu)!

## IMPORTANT BILLING DATES

**August 11<sup>th</sup>**- Financial aid disburses to the bill

**August 14<sup>th</sup>**- Financial aid refunds begin processing

**August 17<sup>th</sup>**- Fall semester payment due date

**September 6<sup>th</sup>**- Last day to DROP a course for a refund

Payment Plan Installment Dates:

**September 14<sup>th</sup>**- 1<sup>st</sup> Installment

**October 12<sup>th</sup>**- 2<sup>nd</sup> Installment

**November 9<sup>th</sup>**- Final Installment

## ACCESSING THE PAYMENT PORTAL

### VIA **TXST MOBILE APP:**

1. Go to “Student Billing” Icon
2. Click “View in Portal” button under your total balance

### VIA **TXST WEBSITE:**

1. Go to [sbs.txst.edu](http://sbs.txst.edu)
2. Click on “Student Payment Portal & E-Refunds” button

## ACCEPTED PAYMENT METHODS

When making payments for tuition, you can use one of the following methods:

1. Electronic check at no additional cost
2. Online credit/debit card with a convenience fee of 2.95%
3. Online international wire
4. Paper check, money order, or cashier’s check in-person or via mail