

### **Purpose**

1. This Departmental Policy and Procedure Statement sets forth criteria and guidelines for accepting student applications to the Bachelor of Science in Respiratory Care program and processing applications to admission to the program.

### **Process**

2. Faculty will be appointed by department chair to the RC Admissions Committee, which will be chaired by the current department chair.

### **Procedures**

3. Priority applications for the BSRC Program will open November 1<sup>st</sup> of each year and will close December 15<sup>th</sup>. The RC Admissions Committee will begin evaluating and ranking all applications immediately. Priority applications will fill up to 20 of the 48 seats with the most highly qualified applications and decision emails to be sent out the first FULL week of February. Applications received during Priority acceptance that do not meet the requirements will automatically be defaulted to the General application for consideration.

General applications for the BSRC Program will continue to be collected up to May 15<sup>th</sup>, with decision emails to be sent out the first FULL week of June or within 14 business days of receipt of application, if received after June 1st. Applications will be considered until July 15<sup>th</sup> or until 48 highly qualified students as determined by the Admissions Committee are notified of their status for potential acceptance pending the outcome of applicant background check, drug screening, and proof of immunization. A waitlist of potential candidates will be generated from the remaining applicant pool and with notification of their status. Should a selected program applicant decline or become ineligible for program admission due to a flagged background check or drug screen testing, applicants on the waitlist will be notified in order and invited to accept a seat in the cohort.

4. Applicants with a current Registered Respiratory Therapist (RRT) credential earned through the National Board for Respiratory Care (NBRC) graduating from a regionally accredited associate degree program in respiratory therapy with full accreditation status granted by the Commission on Accreditation for Respiratory Care (CoARC) may apply to Texas State and the Department of Respiratory Care for the AS- to-BSRC Completion or Advanced Standing Program. Although the number of general education core courses required for BSRC completion will vary with each individual's previous educational experience and courses completed, students with the RRT credential will be awarded block credit for 35 credit hours completed through ASRT major courses at the RRT level. The remaining RC major course requirements for BSRC completion at Texas State will include RC 3332 – Hemodynamics , RC 4211 – RC Research, RC 4216 – Disease Management, RC 4221 – Leadership & Management for RC Profession, RC

4224 – Research Seminar, RC 4309 – Pulmonary Diagnostics, RC 4311 – Interdisciplinary Health Care, RC 4314 – Advanced Ventilator Concepts, RC 4317 – Pulmonary Rehabilitation, RC 4324 – Sleep Medicine & Polysomnography, RC 4333 – Neonatal Critical Care, RC 4334 – Adult Critical Care. Individual academic advising with the RC Department and the Academic Advising Office in the College of Health Professions will be required for each transfer student to complete an individualized degree completion plan. All remaining general education core courses may be taken in any sequence and during any given semester. All requirements for residency, upper division, and writing intensive coursework must be satisfied to qualify for BSRC degree completion. Respiratory care coursework of ASRT graduates from non-regionally accredited institutions is non-transferable to Texas State will not qualify the individual for enrollment into the AS-to- BSRC completion program.

### **Major Responsibilities Associated with This RC/PPS**

Major responsibilities for routine assignments associated with this PPS include the following: The Chair and the Personnel Committee of the Department of Respiratory Care shall review this PPS E2Y or as needed.

### **Certification Statement**

This RC/PPS has been approved by the following individuals in his/her official capacity and represents Department policy and procedures from the date of this document until superseded.

Reviewer: \_\_\_\_\_ Date \_\_\_\_\_  
Personnel Committee Member

Approved: \_\_\_\_\_ Date \_\_\_\_\_  
Department Chair