**College of Health Professions**

**College Council Summary & Actions**

**June 28, 2023**

**Announcements/Information**

1. Summer Commencement, Saturday August 5, 6 p.m.
2. Bobcat Welcome, Wednesday, August 16, 1-3 p.m.: Dr. Trad provided an update on the welcome event. CHP will have refreshments, and academic units will have marketing materials. Council discussed other ideas (videos, presentations) to welcome students.
3. CHP Staff Update: Tanisha Butler has been selected as the Administrative Assistant III for the Round Rock Campus, effective Monday, July 3.
4. SLOs: Student Learning Outcomes have been approved and sent forward.
5. CHP’s Endowments: Dean informed the council that all endowments are in compliance. A few of them will be disbursed during the summer.
6. Undergraduate and Graduate Admissions: 3,300 registered for classes. Graduate admission is up by 8-9%. University is anticipating 8,000 undergraduate freshmen in the fall.
7. Post Doctoral Position: Post Doctoral position pool is open. The college was approved one position.
8. Open Faculty Pool Process: Dean informed the council that the chairs/directors and administrative support staff have been assigned as the search committee chairs for the open NTL faculty pool in People Admin. Chairs will be notified when an applicant applies in their discipline.
9. Retired Faculty and Staff RR Event, Week of July 17, or July 24: Dean asked the council on a potential date and representative for this event. The council suggested July 17 at 10 a.m. Representatives are Chris McClanahan – Nursing, David Gibbs – HIM, Lori Stiritz – CDIS, Karen Gibbs – PT, Brittny Chain – Clinic, and Amy Wong – Avery. Amy Wong will coordinate with the representative for itinerary, building tours, etc.
10. Other

**General Discussion**

1. CHP/PPS 03.04.07 Affiliation Agreements – Handout: Council unanimously approved the policy.
2. 7-Year Plan to Grow RR Campus – RTA’d
3. BSHS Program – Handout: Dr. Trad provided an update on the Bachelor of Science in Health Sciences program (BSHS) that was developed out of the Dean’s Office. Effective September 1, 2023, this program will be officially moved to the Dean’s Office from the School of Health Administration. Dr. Janet Bezner, Dr. Megan Trad, Dean Welborn, and Sara Boysen from the Advising Center have been meeting over the past few months to continue to review the curriculum. Sara Boysen attended the council meeting to answer questions. The council discussed additional courses, requirements, etc., and provided feedback for further improvements to provide students with a well-rounded curriculum. This item will be RTA’d to the next council meeting until finalized.
4. Institutional Effectiveness Council: Dr. Janet Bezner will represent the CHP again for the upcoming academic year.
5. Ph.D. Proposals: Dean shared and discussed the Ph.D. proposals selected by the President both on campus and online and sent for approval from the Texas Higher Education Coordinating Board (THECB) on May 31, 2023.
6. Merit and Salary Increase Process: Communication came from the President with a follow-up from HR regarding the FY 24 merit and salary adjustments for eligible faculty and staff. Regular faculty and staff members with a start date on or before March 1, 2023, who earn under $100,000 (base salary) per year will receive an automatic permanent 2% salary adjustment. Merit increases will be approved by the Vice Presidents. Colleges will be notified soon from Faculty and Academic Resources and HR regarding the process for merit increases for eligible faculty/staff.

**Off Agenda:**

1. No College Council meeting on July 5.
2. New Vice President for the RRC has been announced.