

FY 2024 GL Closing Schedule				
Fiscal Month	Accounting Period	Deadline for Banner Interface	Last Day for Entry	2:00pm Processing Deadline for Monthly Allocations*
Sep-2023	1	Monday, October 2, 2023	Tuesday, October 3, 2023	Wednesday, October 4, 2023
Oct-2023	2	Thursday, November 2, 2023	Friday, November 3, 2023	Monday, November 6, 2023
Nov-2023	3	Monday, December 4, 2023	Tuesday, December 5, 2023	Wednesday, December 6, 2023
Dec-2023	4	Wednesday, January 3, 2024	Wednesday, January 4, 2024	Thursday, January 5, 2024
Jan-2024	5	Friday, February 2, 2024	Monday, February 5, 2024	Tuesday, February 6, 2024
Feb-2024	6	Monday, March 4, 2024	Tuesday, March 5, 2024	Wednesday, March 6, 2024
Mar-2024	7	Tuesday, April 2, 2024	Wednesday, April 3, 2024	Thursday, April 4, 2024
Apr-2024	8	Thursday, May 2, 2024	Friday, May 3, 2024	Monday, May 6, 2024
May-2024	9	Monday, June 3, 2024	Tuesday, June 4, 2024	Wednesday, June 5, 2024
Jun-2024	10	Tuesday, July 2, 2024	Wednesday, July 3, 2024	Friday, July 5, 2024
Jul-2024	11	Friday, August 2, 2024	Monday, August 5, 2024	Tuesday, August 6, 2024
Aug-2024	12	TBD	TBD	TBD
Aug-2024	13	TBD	TBD	TBD

* Administrative Overhead, Depreciation, Encumbrances, Indirect Costs, Investment Earnings.

All dates listed are projections based on normal operating conditions.

Texas State operates on a 12 month fiscal year which runs from September 1 through August 31. The 13th accounting period falls between the last month of the old fiscal year and the first month of the new fiscal year and is used to complete year end accounting entries.