**College of Health Professions**

**College Council Summary & Actions**

**August 30, 2023**

**Announcements/Information**

1. Scroll Ceremony and Fall Gathering, Friday, September 8, 1-4pm – United Heritage Center at Dell Diamond, Round Rock. The Dean informed council that both events will be at the Dell Diamond Center. Students will be released after class pictures. Faculty/staff will reconvene for Fall Gathering. The format for both events will be similar to previous years. Academic unit leaders were encouraged to bring their program banners to use during class pictures.
2. Fall Bobcat Days: October 7 (Dr. Roesemann), November 4 (Dr. Trad), February 17 (Dr. Rohde), and April 20 (Dr. Ari).
3. Undergraduate and Graduate Admissions: Update from AAC will be removed from the agenda. The Dean stated the registration report email from Catstat will be sent to the council members regularly.
4. Other

**General Discussion**

1. Committee/Taskforce Assignments – Handout: For this year, the process stays the same. Dean asked the unit leaders to send their nominations to Raidah for updating the 2023-2024 CHP Committee/Taskforce list. The Dean also encouraged the council members to think about the process of selecting committee members in the future. This will create more equity and inclusion to offer more opportunities for junior faculty to serve on important committees/task forces. Dr. Trad and Dr. Roesemann will serve on the Student Success Faculty Advisory Committee.
2. College Review Group – Handout: The handout was discussed. The names of college nominees and outside review group are due to Faculty and Academic Resources Tuesday, Oct 31. Chairs/Directors will send their college nominations to Raidah. Dean will decide the nominees for the External Review Group.
3. Process of Affiliation Agreements-Dean’s Office staff: The Dean requested feedback and the process of initiating affiliation agreements from each academic unit leader. There was a discussion on the efficiency of the process and workload for all parties involved in getting these agreements fully executed. The council provided their input on making the process more efficient, centralized and the importance of the Dean’s Office’s involvement in the entire process. Dr. Bezner added that the Experiential, Career, and Community Engaged Learning (EXC2EL) Center of the Office of Distance and Extended Learning in June is planning to collect data on student placements, internships, and affiliation sites, etc., which may make the process currently used in the CHP more efficient. The Dean will follow up with Rosario Davis, Assistant Director under Dr. Sriraman. Joana Ellis is serving as the CHP representative for the EXC2EL center.
4. Step Up for State Campaign, October 4-5, CHP Fund Selections – Handout: Advancement Services provided a spreadsheet of the top performing funds in the college for the past 5 years in terms of most dollars raised and most donors. The council decided to proceed with the funds on a rotation basis. Chairs/directors also requested a training session on collaborating with University Advancement to understand the process better. Dean suggested a meeting with Brooks Hull, the VP of University Advancement, in early spring.
	1. Training for Fund Leads, September 5: Fund leads for the Step Up for State Campaign. More training will be available later in the semester with Zoe O’Balle, Development Associate for Annual Giving.
5. Student Learning Outcomes due September 30: Dr. Trad reminded the council to submit SLOs and reiterated documenting the changes made by each program since it is the first year of a 3-year cycle. There is a workshop available on September 5.
6. Collegewide Updates from Chairs/Directors: Dr.’s Gibbs, Marshall, and Trad met with the President about online program management activities. Dr. Roesemann informed the council about their Halloween event on October 26, and proposed to make this into a campuswide event on the RRC.

**Off Agenda:**

1. The Dean informed the council that Dr. Julie Lessiter, VPRR will reach out to the RRC chairs/directors to gather information on departmental events and parking issues on the RRC.
2. Faculty Senate –Issues regarding Booksmart will be discussed at the senate meeting on August 30. Another agenda item is the upcoming Senate Bill 17 and evaluation of tenured faculty members. Dr. Irani asked for any concerns from the council to discuss at the meeting.
3. Dr. Ari updated the council that shemet with the Research Forum Committee to finalize the proposed agenda. She is also checking with Translational Health and Graduate College for any potential conflicts before announcing the dates for the upcoming CHP Research Forum in conjunction with the Dean’s Seminar in the Spring.
4. Dr. Gibbs asked the council about the Equity/Market Adjustment which is still in the planning phase to be finalized by October 1. The Dean will follow up and update the council.
5. Next College Council meeting is on Wednesday, September 13.