

First-Year Advising + Seminar

Instructor Facilitation Guide



Overview – Slide Two

Instructor Suggested Script: I hope First-Year Advising's presentation was insightful. It highlighted three crucial aspects for us to consider as we move forward: First, the importance of utilizing Academic Planning Resources to aid your academic journey. Second, the significance of ensuring you are enrolled in a major that aligns well with your interests and long-term goals, which is crucial for a fulfilling academic experience. Lastly, the preparation for Spring 2024 registration - an essential step to ensuring you are on the right track.

Transition

Instructor Suggested Script: “Now, let’s dive deeper into these aspects through a Think-Pair-Share activity to reflect on and discuss our thoughts, concerns, and strategies for the upcoming registration cycle.”

Think-Pair-Share – THINK Slide

Instructor Suggested Script: “We’ll begin with the 'Think' phase. Spend a minute jotting down your initial thoughts or concerns regarding the upcoming registration and your current academic plan on your notepad. If you have any questions, make a note of those as well.”

Think-Pair-Share – PAIR Slide

Instructor Suggested Script: “Now, for the 'Pair' phase, turn to a neighbor and share your thoughts. It's a great way to see if others have similar concerns or questions. You have about a minute or two for this.”

Think-Pair-Share – SHARE - Slide

Instructor Suggested Script: “Finally, let’s move to the 'Share' phase. Let’s reconvene. Would anyone like to share an insight or a common question that came up in your discussion? Your input could be helpful for others.”

Transition

Instructor Suggested Script: “As we transition from reflecting on our experiences to looking ahead, it's crucial to have a registration action plan. This plan will guide your preparations for the spring 2024 registration.”

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Registration Action Plan Slide

Instructor Suggested Script: "We are going to create a personalized Registration Action Plan to ensure you're all set for Spring 2024 registration. Now, let's delve into the steps that form part of a comprehensive Registration Action Plan."

1. **Ensure no holds on your account:**

- "First, it's vital to ensure there are no holds on your account that could prevent you from registering. Holds can be due to unpaid fees, missing documents, or other administrative requirements. Make a point to clear any holds well in advance."

2. **Look up class times and prerequisites:**

- "Second, look up the times and prerequisites for the classes you intend to take. Knowing the prerequisites helps you avoid any surprise roadblocks during registration. Also, mapping out your schedule, considering the class times, will help you manage your time effectively."

3. **Reflect on your major choice:**

- "Reflect on whether your current major is a good fit for you. If you have doubts, now might be a good time to explore other majors, speak with advisors, and make informed decisions to align your studies with your career goals."

4. **Review your Fall 2023 courses:**

- "Review the courses you've taken in Fall 2023. Are there any courses you are struggling with or any foundational courses you missed that need to be prioritized in the coming semester? Reflecting on your academic progress can guide your course selection for Spring 2024."

5. **Get Academic Planning assistance:**

- "Advisors can help clarify any uncertainties and provide insights on course selection, major choices, and other academic concerns."

6. **Set a reminder for registration day:**

- "Lastly, setting a reminder for registration day is crucial. Being ready to register as soon as it opens can be key in securing a spot in the classes you need."

Instructor: Allow about 5 minutes for students to write down their action steps for each checklist item.

Create Your Registration Action Plan Slide

Instructor Suggested Script: "Take a moment to review your action plan. Are there any areas you feel unsure about? Any questions or additional information needed to complete your plan?"