

**Shared Research Operations-College of Science and Engineering-Texas State University  
Research Service Center Facility Use Request Form**

I, \_\_\_\_\_, hereby request access to (check all that apply):  
Principal Investigator (PI), please print

- Analysis Research Service Center-ARSC**
- Nanofabrication Research Service Center-NRSC**

I understand that I will be the sole supervisor on this project unless I assign additional supervisors. Supervisors have the authority to add users to this project and any subsequent use of the facility and/or equipment including training will result in associated fees. If these fees are not promptly paid, then access to the Research Service Center(s) will be revoked.

Additionally, I acknowledge the following:

- Interactions between Texas State University PIs and external entities must be declared and preapproved by the office of the AVPR prior to the start of any work
- The project listed below represents a specific research thrust/activity tied to a grant, contract, or other funded activity
- Facility usage for any work unrelated to this project’s unique research thrust/scope of work is prohibited

Please fill out the unique project information in the table below. Invoices will be sent out monthly for the prior month’s usage.

Project Name	Account Title/ Agency	Fund #	Cost Center	Internal Order #	Expiration Date
Please provide a brief scope of work for this project:					

PI’s email address: \_\_\_\_\_@txstate.edu

PI’s signature: \_\_\_\_\_ Date: \_\_\_\_\_

SRO Internal use only	Date Received: ____/____/____

SRO Manager’s signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete and sign this form then return *in PDF format* to: [analysisrsc@txstate.edu](mailto:analysisrsc@txstate.edu)