CAREER SERVICES

INTERNSHIP CONNECTIONS SPECIALIST

POSITION OVERVIEW

With the goal of enhancing student career readiness, the Internship Connections Specialist supports the Assistant Director for Internship Connections in developing programs, resources, and services designed to expand student access to and engagement with internship opportunities and other career-focused experiential learning opportunities. This is a grant funded position with potential for recurring, annual renewal following program review with grant provider.

JOB DUTIES

- Assist in managing programs, resources, and services that enhance student awareness, accessibility, and active involvement in internships and other relevant experiential learning opportunities
- Provide educational programming for students, campus partners, families, and other relevant constituents on the value of internships and career readiness
- Support ongoing and new relationships with host internship organizations
- Provide support to faculty, staff, and administrators within the academic colleges on the implementation and interpretation of internship program policies, guidelines and procedures
- Research and identify student barriers to internship engagement
- Remain up to date with industry trends, best practices, and changes in the areas of experiential education and career readiness through professional development and networking opportunities

MONTHLY SALARY:

$4,000 - $4,333

BENEFITS:

- Group Insurance
- Paid Leave
- Longevity Pay
- Academic Release and Tuition Support
- Retirement
- Supplemental Retirement Savings
- Wellness Programs
- Work Life & Employee Assistance Program
- Employee Discount Program
- Mother-Friendly Worksite
- For more information click here

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Texas State University is an Equal Employment Opportunity/Affirmative Action Employer. Employment with Texas State University is contingent upon the outcome of record checks and verifications including, but not limited to, criminal history, driving records, education records, employment verifications, reference checks, and employment eligibility verifications.
ABOUT TEXAS STATE UNIVERSITY

Texas State University encompasses two campuses and other locations across Central Texas and has seen the student body grow to more than 38,000 students including approximately 34,000 undergraduate and 4,000 graduate and post-baccalaureate students. This growth reflects the mission of the university to serve the citizens of Texas and to play a leading role in preparing the workforce for the coming decades. Closely mirroring the demographics of the State of Texas, 11 percent of the student body identifies as Black or African American, 41 percent Hispanic, 41 percent White, and 7 percent with another race or ethnicity. 1.9 percent of the student body is international. In addition, 95 percent of Texas State students are from Texas, coming from every county in the state. Texas State is celebrating its 10th anniversary as a Hispanic Serving Institution and ranks 14th in the nation for total bachelors degrees awarded to Hispanic students. As an Emerging Research University with a Carnegie classification of Doctoral University: High Research Activity, Texas State offers opportunities for discovery and innovation to faculty and students. For more information please visit the Texas State University website.

ABOUT THE DIVISION OF STUDENT SUCCESS

The Division of Student Success contributes to the retention, graduation, and career development of a high quality, diverse student population through a student-centered and student learning approach. We provide thoughtfully curated spaces and deliver innovative co-curricular programs and services designed to foster inclusive student involvement, engagement, and a sense of belonging.

FOR INFORMATION ON APPLYING, PLEASE VISIT JOBS.HR.TXSTATE.EDU