



ASAC Summer Intern/Fieldwork Position

Intern/Fieldwork Position

Our camp consists of both overnight and day camp sessions for which we need passionate and responsible staff. This position will serve to supervise campers, lead activities, be the eyes and ears of camp, and provide a healthy, safe, and enjoyable experience for campers.

This position will have a variety of opportunities to learn about and facilitate outdoor and science education, including administrative and programming aspects of a university-sponsored summer camp. Time commitment of 200 hours for fieldwork students and 400 hours for Interns (or other program specific requirements) over the summer term, with continued employment through the camp season.

Responsibilities and Tasks

- Assist with preparation for camps including purchasing supplies, preparing printed materials, emailing confirmation letters, managing registration records, and planning recreation and education activities.
- Under supervision of the director, develop and implement fun and engaging games, crafts, and activities for campers.
- Working as part of a larger team and under supervision from the director, ensure efficient operation of day and overnight camps, including set-up and break down of activities, transitioning between activities, moving campers between locations, and other logistics (e.g. purchasing supplies, making 'gear' runs, etc) as necessary.
- Assist with camp check in by greeting families, interpreting/taking registration forms, and distributing T-shirts/nametags. Be able to communicate with families with a friendly and helpful manner.
- Assist with camper management and counseling, including issues such as illness, homesickness, conflict management, etc.
- Enforce camp behavior and safety rules with assistance from other staff.
- Assist with food preparation (setting out of breakfast foods, sandwich material, warming of dinner entrees) or pickup of takeout food from area restaurants.
- Keep track of camper dietary restrictions and allergies and ensure proper snacks/meals are provided for each of your campers.
- Drive minors in a 12-passenger van to various activities including trips to Spring Branch, Wimberley, and Gonzales, Texas.
- Spend the night with campers on occasion (1-2 nights/overnight week), in a residence hall or at University Camp.
- Communicate regularly with staff and teachers through e-mail, groupme, and phone calls.
- Other duties as assigned.

Qualifications - minimum

- Be working towards a degree in Recreation Administration, Therapeutic Recreation, Education, Social Work, or Outdoor Education
- At least 18 years of age
- Possess Texas driver's license and have clean driving record
- Be able to drive 12-passenger vans to various activities.
- Strong interpersonal skills and good work ethic
- Be comfortable working with children ages 9-14
- Have strong swimming skills and comfort in natural aquatic settings
- Demonstrate an aptitude for learning and teaching scientific concepts
- Demonstrate a commitment to safety
- Must be able to pass a background check and complete child abuse and sexual misconduct prevention training

Qualifications – preferred

- Possess or be willing to obtain certification for first aid and CPR
- Possess or be willing to obtain lifeguard certification
- Experience working as camp counselor or in a similar position

About the Camps

Since 1988, the Aquatic Science Adventure Camps at Texas State University have been the premier science summer camp in central Texas. With sessions available for children ages 9-14, they are designed to introduce campers to the amazing world of aquatic science through a holistic, inquiry-based learning environment. We strive to make sure the entire camp is an educational experience and even our fun and games are designed to get campers to think scientifically. Campers are encouraged to ask questions and given tools to investigate those questions for themselves.

Working Conditions

Camps run from June to August, with training taking place in late May. Counselors need to be able to work outdoors for long hours in the heat and any other weather conditions that may occur. Need to be able to stand for long hours and hike up to 2 miles carrying a backpack.

Supervision

Fieldwork students and Interns will report to the Education Program Manager

Compensation

This is a paid position. Pay is \$13 - \$15 per hour depending on experience and certifications.

Application Process

Please send a résumé and cover letter (optional) to:

Kellie Donajkowski – Education Program Manager

EARDC_education@txstate.edu

Questions? Call 512-245-6176