

Welcome new Bobcat!

We are excited to welcome you to the TXST family. Thank you for choosing to continue your academic career here.

To learn more about the benefits available to you as a new employee at TXST, please review the <u>New Graduate and Doctoral Assistant Onboarding</u> Canvas course!

We hope to see you at one of our upcoming <u>New Employee Welcome (N.E.W.) I</u> virtual events occurring every first workday of the week beginning promptly at 10:00 AM. This virtual Zoom event is designed to welcome you to TXST, give you a chance to meet your Human Resources Representatives, and ask questions about your benefits.

In the meantime, please focus on the following action items.

## **To-Dos in Your First 30 Days:**



- Review the <u>New Graduate and Doctoral Assistant Onboarding</u> course.
- If you have not yet filled out your new hire forms, please take the time to do that now. <u>Find and fill out your forms here.</u>
- Complete your <u>required training</u> via the SuccessFactors Learning and Performance tile in the <u>SAP Portal</u> once access has been provided.

## Easy Ways to Help You Feel More at Home:



- Download the <u>TXST Mobile</u> app for shuttle schedules, places to eat on campus, the academic calendar, and so much more!
- Start to make connections in the TXST community, by participating in or getting involved with one of the many <u>affinity</u> <u>groups</u> on campus such as Alliance, The Coalition of Black Faculty & Staff, and more.
- Personalize your Texas State email using an email alias.

- Check out what's happening <u>NEXT</u> in the TXST community.
  Including the <u>Market Days</u> in the Quad, as well as the <u>Observatory</u> in the Supple Science Building.
- <u>University Marketing</u> has provided resources for new employees as well!

• Familiarize yourself with <u>campus and local safety resources</u>, including <u>TXState Alerts</u>, a text + email service keeping you informed on campus safety matters.

• Sign up for <u>University Newsroom</u> newsletters to stay up to date on what our Bobcat peers and students are accomplishing.

• Support our <u>student-athletes</u> by attending a sporting event this fall.

Please do not hesitate to reach out if you have questions and/or if you want to connect with us in the future!

It's a **GREAT** day to be a Bobcat! Human Resources <u>hr@txstate.edu</u> | 512.245.2557



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Texas State University is a tobacco-free campus.