



BOBCAT SHUTTLE ADVERTISING GUIDELINES

2024-2025

TEXAS
STATE

Interior advertising space is available on the Bobcat Shuttle. The Bobcat Shuttle provides advertising opportunities to campus departments, student organizations, and external organizations and businesses.

The shuttle system serves most of the major student apartment complexes, as well as campus including special events such as football shuttle service and graduation. Interior displays give you high visibility with a consistent and diverse daily audience.

Visit shuttle.txstate.edu to view all the current bus routes throughout campus and the city of San Marcos.

MARKET

Advertisements are installed in the full fleet of 49 vehicles and are present on all 25 of our routes. This exposes them to an estimated 25,000 daily student, staff, and faculty riders of the system.

RATES

	4 Weeks	Semester	Year
External Organizations & Businesses	Please Call	\$4000	\$7200
Texas State Offices and Departments	Please Call	\$1200	\$2000
Campus Departments & Student Organizations	Please Call	\$600	\$1000

Advertisers are responsible for all costs of advertising, including production of materials. Transportation Services does not provide any design or printing services.

Ad terms are aligned with the academic year. Yearlong advertisements begin at the start of the fall semester and end at the end of the summer term.

Advertisements may be replaced/changed out over life of contract for a \$200 service charge.

PLACEMENT

Exact placement position of the ad within the Bobcat Shuttle buses cannot be guaranteed; however, if multiple ad runs are purchased, every effort will be made to place ads as requested.

SIGN SPECIFICATIONS

Advertisers are responsible for the design and production of their advertisements. All signage must conform to the Sign Specifications outlined below.

Digital ad copy must be a high-resolution .PDF file or similar vector graphic:

- Ads must be sized 33”(W) x 11”(H)
- Ads must be least 300 dpi
- A total of 50 advertisements (49 + 1 extra in case of damage or loss) should be produced for installation in all buses with ad space.

Either of the following production methods is acceptable:

- .020 - .030 Styrene or equivalent (Preferred)
- 100# or 110# cardstock encapsulated with 5 mil laminate (campus partners only, short term placements)

Campus Departments & Student Organizations may have laminated ads produced at Print and Mail Services, however this is not suggested for ads running longer than 1 month, due to durability issues. Campus Departments & Student Organizations may want to contact the Office of University Marketing for design and production assistance.

Allow .5” margin at the top and bottom of sign art to avoid important ad messaging from being covered by the bus sign frame; do not place important text, phone numbers or logos inside these areas. The finished product must be exactly 11” high, including trimmed lamination.

PROCEDURE

1. Email or call to let us know your interest.
2. Quotation and Acceptance
3. Artwork Approval
4. Invoicing and Payment
5. Delivery
6. Installation

ARTWORK REVIEW & APPROVAL

Advertisers must submit a draft pdf to Texas State of their proposed artwork for approval prior to printing and installation.

Draft artwork should be submitted to shuttle@txstate.edu.

DELIVERY & INSTALLATION

Finished pieces can be delivered to:

Bobcat Shuttle Advertising
c/o Transdev
4980 Transportation Way
San Marcos, TX 78666

Please allow at least 2 weeks from the requested start date of your advertising run for delivery. Advertising is installed on Fridays unless expedited. Expedited installation may incur additional expense.

PAYMENT

Advertisers will be invoiced by Transportation Services for advertising after the quote is accepted, ad space reserved, and the artwork is approved. Advertisers will have 30 days from the invoice date to make payment. Payment may be made by cash or check. Transportation Services does not accept credit cards for payment. University departments may use an eIDT for payment.

POLICIES

Transportation Services reserves the right to reject any ads deemed inappropriate. Although not exhaustive, the following are examples of advertisements that will not be accepted:

- Advertisements which are detrimental or damaging to the University
- Advertisements that harass or promote discrimination based based on protected classes.
- Advertisements that personal, biased, slanderous, or discriminatory content
- Advertisements that contain the University's logos or trademarks without the permission of the Office of Marketing and Communications
- Advertisements for the sale of alcohol, tobacco, and firearms; promote any illegal activity; or are gratuitously sexual or violent in nature
- Campaign advertisements or issue ads.
- Transportation Services reserves the right to refuse any advertisements.

Texas State University is not responsible for any vandalism done to the ad cards. Vandalized cards be replaced free of charge if extra advertisements have been provided. Please note that in general vandalism within our buses is not a problem.

Due to traffic delays, construction, and other unscheduled events, there are times when the Bobcat Shuttle system may be unable to provide full service for unspecified time periods.

Fees, rates and policies are subject to change without notice.