

**Student Government Graduate House of Representatives**  
**Meeting Notes**  
**November 3, 2023**

- I. **Call to Order**
  - (a) 1:02 by Francisco Valdovinos
- II. **Roll Call**
  - (a) 11 Members present
- III. **Approval of Minutes**
- IV. **Orders of the Day**
- V. **Guest Speakers**
- VI. **Public Forum**
- VII. **Reports**
  - (a) **House Secretary's Report: Lauren Green**
    - i. Coffee Chat Connect is next Thursday from 1-3 PM in the Graduate Commons. Lauren will pick up the PCard from Dr. Giuffre to purchase the items. Coffee Bar is providing Coffee and Tea, while pastries will be purchased from HEB.
    - ii. The Career Closet Drive is a go! Lauren will finalize and send out a poster and email template next week once a collection box has been secured and developed.
  - (b) **House Parliamentary Report – Adrienne Taylor**
    - i. **No report**
  - (c) **Social Media Liaison: Elisa Descartes**
    - i. **Social Media plans moving forward**
      - 1. Pictures will be taken at upcoming events and posted on social media
      - 2. Videos will be recorded next semester of Grad House members for posting
  - (d) **Committees Reports- None**
    - i. Social Media and Technology:
    - ii. Campus Life:
    - iii. Budget and Finance:
    - iv. Grad Student Employer Relation:
    - v. Equity and Inclusion Committee:
    - vi. University Committee Reports
  - (e) **Advisors Report: Dr. Giuffre**
    - i. Shirts are in! Please email Dr. Giuffre with sizing information and if you will be in attendance next Thursday to receive your shirt
    - ii. If you are graduating, please email Dr. Giuffre so you can receive your chords.
    - iii. 3MT event was a successful event! Over 115 people voted at the event.
    - iv. Dr. Bruce would like to be more involved in the Graduate House. He will be invited to the Coffee Chat Connect event and our final Grad House meeting.
    - v. Tuesday November 14<sup>th</sup> from 12-1:30 PM in the Grad Commons: Dr. Brian Smith and Dr. Andrea will be conducting an International Funding event.
    - vi. Recommended best practice for gathering information at Coffee Chat Connect: Gathering summarized notes and proactive approaches to each concern. Compiling all notes taken into a word document.

(f) **House Leader Report: Francisco Valdovinos**

- i. Graduate Council Report: Congratulations to Dr. Giuffre on becoming the Associate Dean of Retention!
- ii. The Vice President of the Senate has received formal complaints of her execution of her role. A discussion of impeachment has been brought up to the Chief Justice. A discussion of student training being incorporated is in discussion to better equip student government leaders on duties and expectations.

VIII. **Old Business**

(a) **Coffee Chat Connect**

- i. Graduate House Member Attendance: Susi & Samuel Kimmel
- ii. Susi will help with set up arriving at 12:30 PM
- iii. Gabriela Ponce will stop by from 1-2 PM

IX. **New Business**

(a) **Career Closet Drive**

- i. Adrienne will look for a big cardboard box that we can then transform into a collection box. When this is done, a flyer will be sent out.

X. **Questions**

XI. **Announcement**

XII. **Adjournment**

- (a) Adjourned by Francisco at 1:38 PM
- (b) Seconded by Adrienne

**Quote of the Week:**

