Service-Learning Excellence Program
Service-Learning Course Development Mini-Grant

Service-Learning Excellence (SLE) Course Development Mini-Grants are intended to support faculty in developing new, or significantly revised service-learning courses. The goal of the SLE mini-grant is to encourage faculty to continue to perform, improve, and advance service-learning pedagogy practice.

SLE Research Course Development Mini-Grants are awarded on an semester basis; up to 14 per academic year to support course development or redevelopment based on service-learning pedagogy. All active teaching faculty are eligible for these awards. Faculty may receive a mini-rant more than once, but not in two consecutive academic years. SLE Course Development Mini-Grants consist of a $500 award, in the form of inter-departmental transfer for research resources, as a stipend paid directly to faculty, or a combination of funding types.

Grant Award Criteria: Grants are awarded based on work conducted while appointed at Texas State University. Primary criteria are (1) demonstrated service-learning pedagogy; (2) potential impact for student learning; and, (3) potential impact for community impact.

Submission Requirements:
Course development narrative including the following sections:
- Course Name, Semester, and Academic Year
- Faculty Name, College, and Contact Information
- Abstract providing overview of course and use of Service-Learning (200 word max)
- Description of Service-Learning Activities within course
- Description of Community Partners
- Anticipated Impact Statements: Student and Community Partner
- Description of Reflection Activity
- Budget and Rationale (Resource, Stipend, Combination)
- Department Admin and Account Information
- Report of prior SLE grants if received (additional 1 page)

Required format: one page maximum, single-spaced, 12-point Times Font, 1 inch margins
Application portfolios that do not conform to the above requirements will not be considered.
Submit application via email to: ServiceLearning@txstate.edu, subject line: Course Mini-Grant
Submission and Review Process and Important Dates by Semester:

Fall Grants:	June 1:	Submissions due to SLE Program
	July 1:	SLE Program will review applications.
	August 1:	SLE Director will announce grant recipients.
Spring Grants:	October 1:	Submissions due to SLE Program
	November 1:	SLE Program will review applications.
	December 1:	SLE Director will announce grant recipients.
Summer Grants:	March 1:	Submissions due to SLE Program
	April 1:	SLE Program will review applications.
	May 1:	SLE Director will announce grant recipients.

Reporting: Recipients are required to submit an outcome report by end of the semester after grants are awarded, non-submission of report results in non-eligibility for SLE Grant and Award consideration for the following academic year. Faculty non-submission of course metrics results in non-eligibility for SLE Grant and Award consideration for the following academic year.