

**Texas State University-Auxiliary Services
2024 CAMP MEAL GUARANTEE FORM**

Group Name	Contact Person
Address	Telephone
City	Email
State/Zip	TSU Sponsor Contact
Arrival Date*	Date of First Meal
Departure Date	Date of Last Meal

***Guarantee form is required to dine in summer dining hall/s.**

Due 2 weeks before arrival date of group- Contact Auxiliary Services on changes/updates.

Camp/Conference Information:

Number of Participants	Overnight or Day Camp
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Billing Information:

For Departmental IDT charges:

GL	Cost Center	Fund	I/O
731600			

If no department IDT information is provided, meal charges will be invoiced to group address above.

Daily Meal Guarantee: (Please indicate the number of meals needed for each date of camp.)

Meals will be billed according to the meals requested on the guarantee or actual meals taken, **whichever is greater.**

It is strongly advised that each group provide a representative to count along with Chartwells cashier. If no one is provided, all counts by Chartwells will be considered final.

REMINDER: Each camp must contact Chartwells to arrange for the scheduling of their mealtimes during their stay. Refer to the **Chartwell's Summer Camp Meal policy 2024** also found on the [Auxiliary Services website](#).

June 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
BRU: D:	B: L: D:	B: L: D:	B: L: D:	B: L: D:	B: L: D:	1 BRU: D:
2 BRU: D:	3 B: L: D:	4 B: L: D:	5 B: L: D:	6 B: L: D:	7 B: L: D:	8 BRU: D:
9 BRU: D:	10 B: L: D:	11 B: L: D:	12 B: L: D:	13 B: L: D:	14 B: L: D:	15 BRU: D:
16 BRU: D:	17 B: L: D:	18 B: L: D:	19 B: L: D:	20 B: L: D:	21 B: L: D:	22 BRU: D:
23 BRU: D:	24 B: L: D:	25 B: L: D:	26 B: L: D:	27 B: L: D:	28 B: L: D:	29 BRU: D:

July 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6/30 BRU: D:	1 B: L: D:	2 B: L: D:	3 B: L: D:	4 B: L: D:	5 B: L: D:	6 BRU: D:
7 BRU: D:	8 B: L: D:	9 B: L: D:	10 B: L: D:	11 B: L: D:	12 B: L: D:	13 BRU: D:
14 BRU: D:	15 B: L: D:	16 B: L: D:	17 B: L: D:	18 B: L: D:	19 B: L: D:	20 BRU: D:
21 BRU: D:	22 B: L: D:	23 B: L: D:	24 B: L: D:	25 B: L: D:	26 B: L: D:	27 BRU: D:
28 BRU: D:	29 B: L: D:	30 B: L: D:	31 B: L: D:	8/1 B: L: D:	8/2 B: L: D:	8/3 BRU: D:

Summer Conference meal rates: Breakfast- \$7.90, Brunch/Lunch- \$8.50, Dinner- \$10.40.

NOTE: Over count meals above the 10% guaranteed for meals under 100 count and Over count meals above the 5% guaranteed for meals over 101 count will be charged the regular door rate (B-\$8.89, L/BR-\$11.29, D-\$11.79) on over count meals. Example: Group guaranteed 200 Lunch shows up with 221 will be charged door rate for the 21 meals.

Camp Representative Name		Signature/Date	
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Return completed form to **Administrative Assistant, Mary Alice Gonzales** at mg02@txstate.edu with the Auxiliary Services department. Please direct any questions on guarantee changes, cancellations or billing questions to our office:

Texas State University
Auxiliary Services
601 University Drive
J.C. Kellam, Room 589
San Marcos, TX 78666
Phone: 512-245-2585
Fax: 512-245-8222