

Faculty Qualifications Policy
Department of Health Informatics and Information Management
Qualifications by Academic Credentials and Licensure

	Required Academic Credential	Acceptable Disciplines	Required Licensure, Credentials, and Certifications
Faculty teaching baccalaureate coursework:	Master's degree (minimum of 18 graduate semester hours in the teaching discipline).	<ul style="list-style-type: none"> • Health Information Management • Health Informatics • Health Administration • Business Administration • Computer Science • Computer Information Systems • Public Health • Public Administration-Finance • Adult/Continuing Education • Medicine (MD)* • Law (JD)** 	*Medical license **Attorney license
Faculty teaching graduate and post-baccalaureate coursework:	Earned doctorate (minimum of 18 graduate semester hours in the teaching discipline).	<ul style="list-style-type: none"> • Same academic disciplines as listed under baccalaureate coursework. 	*Medical license **Attorney license
Faculty teaching clinical/ practicum baccalaureate coursework:	Master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (minimum of 18 graduate semester hours in the teaching discipline).		
Faculty teaching clinical/practicum graduate and post-baccalaureate coursework:	Master's degree in the teaching discipline or master's degree with a concentration in the teaching discipline (minimum of 18 graduate semester hours in the teaching discipline).		

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Graduate/doctoral teaching assistants teaching baccalaureate coursework:	Master’s degree in the teaching discipline or 18 graduate semester hours in the teaching discipline, direct supervision by a faculty member experienced in the teaching discipline, regular in-service training, and planned and periodic evaluations.		
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Qualifications by Demonstrated Competencies and Achievements (Faculty Justification)

When appropriate and on a case-by-case basis, Texas State may also consider demonstrated competencies and achievements, undergraduate and graduate degrees, related work experiences and professional progress in the field, professional licensure and certifications, honors, and awards, scholarly or creative record, and/or other evidence that contributes to effective teaching and student learning outcomes of the assigned course(s). These qualifications are considered in conjunction with, or in lieu of, academic credentials listed above.

Faculty justification requests are made on a course-by-course basis **in advance of hiring decisions** and prior to the semester in which the course(s) is taught and must be approved by department chairs/school directors, college deans, associate provost, and dean of The Graduate College, if applicable.

For this discipline, examples of acceptable demonstrated competencies and achievements may include:

- proof of certification in privacy/security
- coding and health informatics.
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Review Date: 9/1/2023

Next Review Date: 9/1/2028