

Once logged in, click on the “Enroll in Payment Plan” and select the term.

I would like to pay...

**Student Account** ID: xxxxx [REDACTED]  
**Balance** \$ [REDACTED]

Select a payment plan options, down payment due today will appear on the next screen along with the payment plan schedule.

Plan Name	Required Down Payment	Installments	Action	
Fall 2021 - Collections 12 Month Plan	10%	11	<input type="button" value="Details"/>	<input type="button" value="Select"/>
Fall 2021 - Collections 24 Month Plan	5%	23	<input type="button" value="Details"/>	<input type="button" value="Select"/>

If you would like to set up automatic payments (auto-draft from your bank account), this option is at the bottom of the screen under the payment plan schedule. If not, select “No” and continue through to select your payment method and make downpayment.

**Set up Automatic Payments**

Would you like to set up payments to be made automatically on the dates shown above?

Yes, I want to set up my payments. Let me choose the payment method that will automatically be used to make a payment on each due date.

No, I don't want to set up payments. I will come back and make each payment on or before the due date.