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| **Project Name:** |  |
| **Project Number:** |  |

1. Introduction
   1. Executive summary (This should be kept brief)
2. Testing Resources
   1. Tester’s name and role
3. Scope of Testing
   1. In scope: Modules that are to be tested
   2. Out of scope: Modules that are not to be tested
4. Testing approaches
   1. Testing approach and methodology
   2. Types of testing to be performed (e.g., functional, performance, security, usability)
5. Test Schedule
   1. Timeline for each testing phase
6. Risks & Issues
   1. Risks associated with the testing process
   2. Mitigation strategies for identified risks