

**TENURE AND PROMOTION CALENDAR**  
[AA/PPS 04.02.20](#)  
**2024-2025 ACADEMIC YEAR CYCLE**

<b>DATE DUE</b>	<b>DUE FROM</b>	<b>DUE TO</b>	<b>DESCRIPTION</b>
<b>6/1</b>	ELIGIBLE FACULTY	CHAIR/DIRECTOR	Notification, in writing, of intent to apply for Tenure and/or Promotion during the 2024-2025 Academic Year Cycle. Faculty who fail to inform the chair by June 1 will not be considered in the year's cycle.
<b>6/30</b>	CHAIR/DIRECTOR, DEAN	PROVOST	Provide list of candidates intending to apply for Tenure and/or Promotion in the year's cycle.
<b>9/9</b>	CHAIR/DIRECTOR	PERSONNEL COMMITTEE, DEAN	Submit list of Tenure and Promotion candidates
<b>9/20</b>	DEAN	PROVOST	Submit list of Tenure and Promotion candidates
<b>10/10</b>	FACULTY	CHAIR/DIRECTOR	Complete Tenure and Promotion files submitted in Faculty Qualifications. Faculty who do not submit material by October 10 will not be considered during the cycle.
<b>10/31</b>	CHAIRS/ DIRECTORS VIA DEANS	PROVOST	Names of nominees for College Review Groups and Outside College Review Groups
<b>11/14</b>	PERSONNEL COMMITTEE	CHAIR/DIRECTOR	The Personnel Committee will have reviewed each candidate's application and documentation in Faculty Qualifications, voted and submitted recommendations to the chair/director.
<b>11/21</b>	PROVOST	FACULTY	Notify those selected for College Review Groups and Outside College Review Groups
<b>12/2</b>	CHAIR/DIRECTOR	DEAN	Submit Tenure and Promotion recommendations in Faculty Qualifications
<b>Within 3 class days of decisions</b>	CHAIRS/ DIRECTORS	CANDIDATES DENIED BY PERSONNEL COMMITTEE AND CHAIR/DIRECTOR	Notification to Tenure and Promotion candidates whose applications were denied by both Personnel Committee and Chair/Director
<b>2/3</b>	COLLEGE REVIEW GROUP	DEAN	The College Review Group will have completed the review of all candidates in Faculty Qualifications and submitted recommendations to Dean for the Dean to send to the Provost

<b>DATE DUE</b>	<b>DUE FROM</b>	<b>DUE TO</b>	<b>DESCRIPTION</b>
<b>2/7</b>	DEANS	PROVOST	The Dean will have completed the review of all candidates in Faculty Qualifications, and submitted recommendations, along with those of the Review Group, to the Provost
<b>Within 3 class days of decisions</b>	DEAN	CANDIDATES DENIED BY COLLEGE REVIEW GROUP AND DEAN	Notification to Tenure and Promotion candidates whose applications were denied by both College Review Group and Dean
<b>2/11</b>	PROVOST	PRESIDENT	Forward Tenure and Promotion files
<b>4/7</b>	PRESIDENT	PROVOST	Forward Tenure and Promotion recommendations
<b>4/28</b>	PROVOST	ELIGIBLE FACULTY	Notification of President's Tenure and Promotion recommendation to the Board of Regents
<b>5/1</b>	CHAIR/DIRECTOR	FACULTY AND DEAN	List of faculty members eligible for consideration in 2024-2025 Tenure and Promotion process
<b>5/26</b>	PROVOST	FACULTY	Notification of Board of Regents action on Tenure and Promotion recommendations
<b>6/1</b>	PROVOST		Publish Tenure and Promotion calendar for the academic year
<b>6/1</b>	ELIGIBLE FACULTY	CHAIR/DIRECTOR	Notification, in writing, of intent to apply for Tenure and/or Promotion in the next cycle. Faculty who fail to inform the chair by June 1 will not be considered in the next year's cycle.
<b>6/30</b>	CHAIR/DIRECTOR, DEAN	PROVOST	Provide list of candidates intending to apply for Tenure and/or Promotion in the next cycle.

Provost and Executive VPAA/Faculty and Academic Resources

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