

Employee Navigator is a Cloud Based Benefit Administration System and as such there is no app needed to enroll! Registering on Employee Navigator for your Employee Benefits Enrollment is Quick and Easy!

Step 1

- Go to the Registration Site:

<https://www.employeenavigator.com/benefits/Account/Register>



Step 2

- Complete the New User Registration Information. Your information **MUST MATCH** what is in Employee Navigator. If you have trouble registering, reach out to HR for assistance.
- The Company Identifier (case sensitive) is: **TXST**

Verify Your Account

First, let's find your company record

First Name

Last Name

Company Identifier
(provided by HR)

PIN
(Last 4 Digits of SSN / ID)

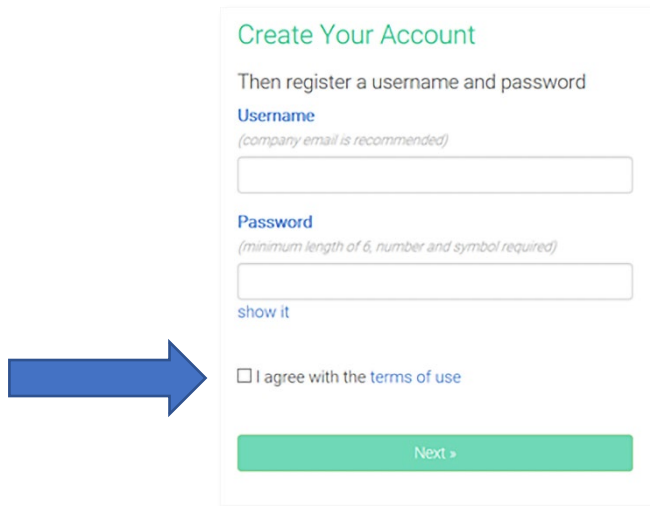
Birth Date
(mm/dd/yyyy)

Next >

PIN Example last 4 digits of your SSN :1234

Step 3

- Follow the on screen instructions to create a unique User Name and Password.
- You must agree to the “Terms of Use” to register.



Create Your Account

Then register a username and password

Username
(company email is recommended)

Password
(minimum length of 6, number and symbol required)

show it

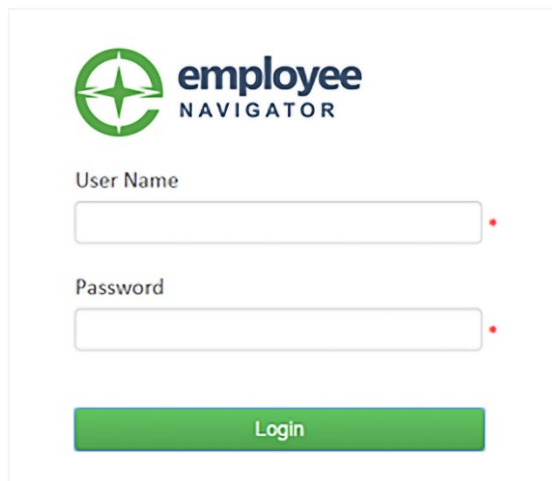
I agree with the terms of use


Next »

Step 4

- You're in! Don't forget your Username and Password!
- To log-in again, just return to:

<https://www.employeenavigator.com/benefits/Account/Login>



 **employee**
NAVIGATOR

User Name

Password

Login