Office of Veterans Affairs
New Student Orientation
2024
VA BENEFIT PROCESSING

• Submit request each semester you would like to use benefit
• CHECK YOUR TXSTATE.EDU E-MAIL
• YOU do NOT need to be registered to submit a Certification Request
• Everything is ONLINE
• Your current STATUS is available 24/7
• Due Dates MATTER
  • -Priority Processing
  • -Payment Deadlines

NSO 2024
NetID and Texas State Email:

NetID: given when you applied for Texas State, used for everything Texas State related (Ex: zzz99)

Texas State Email: zzz99@txstate.edu
FERPA (Family Educational Rights & Privacy Act)

Academic Records/Transcripts  Financial Aid Records
Admission Records               Student Financial Records

By federal law, we can only talk to the parent if there is a FERPA release in our system

**DO NOT**
- Log in to the student’s accounts
- Sign documents as the student
- Impersonate the student on the phone

**THIS IS FEDERAL LAW, WE TAKE FRAUD SERIOUSLY**
Bobcat Family Portal

https://txstate.campusesp.com/users/sign_in

1. Parent signs up/logs in
2. Requests Access
3. Designate a PIN
4. Wait for student to accept

Once student grants permission it will take 24 hrs to be reflected in the system University-wide.
Residency

Admissions Office Determines Residency Status for Tuition Purposes
• Initial residency classification is determined by your application answers.
• Check your General Student Record on CATSWEB to see your residency.
• If you believe you have been misclassified, contact the residency officer IMMEDIATELY.

www.admissions.txstate.edu/pay-for-college/residency.html

Tuition waivers exist for qualified active-duty members, veterans, and military dependents.
You MUST contact the residency officer before you discuss any waiver with the VA office.

The Student must be a Texas Resident in order to use Hazlewood
## DEADLINES

<table>
<thead>
<tr>
<th>Semester</th>
<th>Certification Request Begins</th>
<th>Deadline for Benefit to Appear on Bill by Last Day to Pay</th>
<th>Late Processing for Reimbursement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>April 15th</td>
<td>July 1st</td>
<td>From July 2nd to the last day of class in Fall*</td>
</tr>
<tr>
<td>Spring</td>
<td>October 1st</td>
<td>November 15th</td>
<td>From November 16th to the last day of class in Spring*</td>
</tr>
<tr>
<td>Summer</td>
<td>March 1st</td>
<td>April 1st</td>
<td>From April 2nd to the last day of class in Summer*</td>
</tr>
</tbody>
</table>

*Submissions will not be accepted after the last day of classes before finals

If you have any questions, please email us at veteransaffairs@txstate.edu or call (512) 245-2641. Due to increased activity during the month prior to start of each new semester (Jan, May, & Aug), hold times may exceed 30 minutes and email may take a minimum of five working days to respond.

- To keep processing times reasonable, check the status of your request online through the Certification Request system instead of calling or emailing.
- All requests are processed by the date it was received. Contacting our office does not change this date or expedite the processing.
- Submissions made after our first deadline are not guaranteed to be processed before the bill is due. You must monitor your bill and make other payment arrangements if necessary.
- Chapter 30, 35, and 1806 GI Bill® submissions must include a valid Certificate of Eligibility for the first semester they wish to use the benefit.
- Fry Scholarship and Chapter 33 (Post 9/11) GI Bill® submissions must include a valid Certificate of Eligibility.
- All students must provide one copy of the veteran’s DD-214 for benefits processing to begin.
- Hazlewood and GI Bill® non-tuition submissions made after our deadline will not be processed before the bill is due. You must make other payment arrangements.
- Incomplete submissions will be cancelled after the census date and the student will be required to call or come into the office to resolve their request for that semester.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about [educational benefits offered by VA](https://www.va.gov/education/) is available on their official website.
FEDERAL BENEFITS
Veteran Benefit Administration (VBA)

GI Bill® Benefit

All forms of GI Bill® must be requested by the student through VA.gov.

<table>
<thead>
<tr>
<th>GI Bill® Type</th>
<th>Veteran Use</th>
<th>Dependent Use</th>
<th>Pays Student</th>
<th>Pays for Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ch 35 (DEA)</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Ch 30 (MGIB)</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Ch 1606 (MGIB-SR)</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Ch 31 (VRE)</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Ch 33 (Post 9/11)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

- Must apply for Certificate of Eligibility at VA.GOV
- Must upload COE via VA Portal to process the benefit

(Pays Student = STIPEND)
Veteran Students are REQUIRED to submit Joint Service Transcript (JST) and/or Community College of the Air Force (CCAF) transcript(s) to the Admissions Office prior to using veteran education benefit.

View more information here.

- Federal veteran education benefits will only pay for courses required to earn your degree of study.
Federal veteran education benefits will only pay for courses required to earn your degree of study.

Contact your academic advisor to request to have a course re-classified to fit within your degree plan.

You can always view “Open Electives” shown on Degree Audit via CatsWeb.
How Do I Get Paid?

**Tuition and Fees**
- We review COE, check enrollment, and certify the courses required for your degree of study.
- We calculate how much the VBA will cover and sent that amount to Student Business Services.
- In 48 hrs of being approved, students can see the amounts covered on the bill.

**Stipends**
- We review COE, check enrollment, and certify the courses required for your degree of study.
- You will get paid on the 1st of the month for your enrollment during the previous month.
- Nothing will be paid directly to Texas State by VBA for ANY Texas State charges (i.e. housing, meal plans, books, etc....).
- Verify Enrollment:

<table>
<thead>
<tr>
<th>Program</th>
<th>System</th>
<th>More Info.</th>
</tr>
</thead>
<tbody>
<tr>
<td>GI Bill- Chapter 33</td>
<td>Call/Text/Email/Online</td>
<td>1-888-442-4561</td>
</tr>
<tr>
<td>GI Bill- Chapter 30 &amp; Chapter 1606</td>
<td>WAVE</td>
<td><a href="http://www.gibill.va.gov/wave/index.do">www.gibill.va.gov/wave/index.do</a></td>
</tr>
<tr>
<td>GI Bill- Chapter 35</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
HAZLEWOOD OVERVIEW:

- Was the Veteran a resident of Texas and/or designate Texas as either Home of Record or Place of Entry?
- Serve at least 181 days on Active Duty
- Character of Service either Honorable or General-Under Honorable Conditions
- Have no federal, tuition-paying veteran education benefit(s)

**YES:**
- 150 hours of exempted tuition & most fees
- Be 25 yrs or younger on 1st day of semester
- 150 hours is **shared** by Veteran and Dependent(s)
- No two people may use the Exemption during the same semester

**YES, AND Veteran Disability rating = 100%**
- 150 hours of exempted tuition & most fees
- No Age Limit
- The Veteran and each of their eligible Dependents get **their own** 150 hrs

Minimum TXST GPA of 2.00 (UG) 3.00 (GR)  
Does NOT cover study abroad, correspondence, extension courses
Can I Receive Hazlewood + GI Together

No
- Chapter 31
- Chapter 33 @100%

Either will cover tuition & you cannot waive tuition more than once

Maybe
- Chapter 33

If you have <100% of Chapter 33 then yes

Yes
- Chapter 1606
- Chapter 30
- Chapter 35

-Hazlewood for tuition & fees
-GI for monthly stipend
Schedule Changes and Veteran Education Benefits

In General:
• FOLLOW THE REFUND POLICY DATES FOR TXST Posted by Student Business Services
  www.sbs.txst.edu/students/refunds.html

Hazlewood:
• Hazlewood hours will be used the hours for the class.

GI Bill®:
• Email us immediately for ANY changes you make.
• If you drop classes after the Census date, you will be charged.
• GI Bill® will incur a debt with the school
• Any debt to the VBA for housing or book stipend is owed to them.
• Dropping with a W does not mean you will not be charged.

University Withdrawal:
• Called to Active Duty?
  -Give us a copy of your orders (before you leave if possible).
• Mitigating Circumstances?
  -Must provide documents
VA Portal

- Start semester request
- Check on status
- Required Documents Lists
- Check your Bill
- FAQ

va.txst.edu
Certification Request

You MUST put in a request for certification every semester

You will receive a computer-generated email every time the status of your request changes

Once reviewed, a status will be assigned and a specific message with further instructions will be included in the status email.

ONLY notifies your Texas State email.
Certification Request

This is a reference chart

These are your request
Military Connected Support

Veteran Themed Housing
- Bobcat Village
- Contact Housing & Residential Life

Veterans Alliance of Texas State
(Student Organization)
- Social & professional connections
Contact VATS
Veteran Academic Success Center (VASC)

- Guides
- Tutoring
- Mentoring
- Employment

Alkek Library RM 406
VA Work Study

• Enrolled ¾ time or more

• Using Federal Benefit

• Minimum Wage

• Tax Free!

• Real Work Experience (Paid Internship)
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Questions?