



TEXAS STATE  
UNIVERSITY®

125

# Office of Veterans Affairs

New Student Orientation

2024

# VA BENEFIT PROCESSING



- Submit request each semester you would like to use benefit
- CHECK YOUR TXSTATE.EDU E-MAIL
- YOU do NOT need to be registered to submit a Certification Request
- Everything is ONLINE
- Due Dates MATTER
  - Priority Processing
  - Payment Deadlines
- Your current STATUS is available 24/7

NSO 2024

# NetID and Texas State Email:

**NetID:** given when you applied for Texas State, used for everything Texas State related (Ex: zzz99)

Texas State Email:

NetID  
zzz99@txstate.edu

Texas State Email

# FERPA (Family Educational Rights & Privacy Act)

Academic Records/Transcripts  
Admission Records

Financial Aid Records  
Student Financial Records

**By federal law, we can only talk to the parent if there is a FERPA release in our system**

## **DO NOT**

- Log in to the student's accounts
- Sign documents as the student
- Impersonate the student on the phone

**THIS IS FEDERAL LAW, WE TAKE FRAUD SERIOUSLY**

# Bobcat Family Portal

[https://txstate.campussp.com/users/sign\\_in](https://txstate.campussp.com/users/sign_in)

TEXAS STATE

A new way to stay involved with your student and Texas State University.

Access for Texas State families sponsored by the Texas State Office of the University Registrar.

Log in to get started or [sign up](#)  
Forgot password?

Remember Me

Log in with email

Log in with Facebook

Log in with LinkedIn

Log in with Google

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Log in with TXST NetID



Your one-stop shop for:

- Access to important campus news and deadlines
- Insight into your student's progress and financial details
- Personalized newsletters on your schedule
- Announcements via email
- Sharing of updates with friends and family

1. Parent signs up/logs in
2. Requests Access
3. Designate a PIN
4. Wait for student to accept

TEXAS STATE



I'd like to...

- Edit My Profile
- Change My Password
- Notifications
- View Student Connections
- View My Events
- View Favorite Posts
- Edit My Contact Info
- Discover Communities
- Go back to news feed
- Log Out

Add New Connection



**Parent/Guardian Name**  
bobcatparent@gmail.com

Students will see your name, email and photo (if provided) to verify your identity. Email address should be in the format student@txstate.edu. If your student has applied for admission and is not yet enrolled in classes, please enter the email from their admission application (NOTE: this email address must be different from yours. If your applicant used your email address when applying to Texas State, they should update their application with a new email address before you make the connection request).

Student Email Address:

**Student NET ID**@txst.edu

Relationship to Student:

Please create a PIN below. If you ever need to contact us, we will ask you to verify this PIN.

PIN (4 digits):

FERPA is a Federal Law designed to protect the privacy of a student's education records. The Law applies to all institutions of higher education which receive funds under applicable programs of the U.S. Department of Education. This act protects your personal information from unauthorized distribution to third parties, with limited exceptions. Texas State University must have a signed acknowledgement from you before personal information can be released to a third party (i.e. spouse, parent, employer, etc.).

Understanding FERPA

Requesting access to ALL student records

[Connect to your Students](#)

Once student grants permission it will take 24 hrs to be reflected in the system University-wide.

TXST.125

# Residency

Admissions Office Determines Residency Status for Tuition Purposes

- Initial residency classification is determined by your application answers.
- Check your General Student Record on CATSWEB to see your residency.
- If you believe you have been misclassified, contact the residency officer **IMMEDIATELY.**

[www.admissions.txstate.edu/pay-for-college/residency.html](http://www.admissions.txstate.edu/pay-for-college/residency.html)

*Tuition waivers exist for qualified active-duty members, veterans, and military dependents.*

*You **MUST** contact the residency officer before you discuss any waiver with the VA office.*

*The Student must be a Texas Resident in order to use Hazlewood*

# DEADLINES

Semester	Certification Request Begins	Deadline for Benefit to Appear on Bill by Last Day to Pay	Late Processing for Reimbursement
Fall	April 15th	July 1st	From July 2nd to the last day of class in Fall*
Spring	October 1st	November 15th	From November 16th to the last day of class in Spring*
Summer	March 1st	April 1st	From April 2nd to the last day of class in Summer*

**\*Submissions will not be accepted after the last day of classes before finals**

If you have any questions, please email us at [veteransaffairs@txstate.edu](mailto:veteransaffairs@txstate.edu), or call (512) 245.2641. Due to increased activity during the month prior to the start of each new semester (Jan, May, & Aug), hold times may exceed 30 minutes and email may take a minimum of five working days to respond.

- To keep processing times reasonable, check the status of your request online through the Certification Request system instead of calling or emailing.
- All requests are processed by the date it was received. Contacting our office does not change this date or expedite the processing.
- Submissions made after our first deadline are not guaranteed to be processed before the bill is due. You must monitor your bill and make other payment arrangements if necessary.
- Chapter 30, 35, and 1606 GI Bill® submissions must include a valid Certificate of Eligibility for the first semester they wish to use the benefit.
- Fry Scholarship and Chapter 33 (Post 9/11) GI Bill® submissions must include a valid Certificate of Eligibility.
- All students must provide one copy of the veteran's DD-214 for benefits processing to begin.
- Hazlewood and GI Bill® non-tuition submissions made after our deadline will not be processed before the bill is due. You must make other payment arrangements.
- Incomplete submissions will be cancelled after the [census date](#) and the student will be required to call or come into the office to resolve their request for that semester.



# FEDERAL BENEFITS



## Veteran Benefit Administration (VBA)

### GI Bill® Benefit

All forms of GI Bill® must be requested by the *student* through [VA.gov](https://www.va.gov).

GI Bill® Type	Veteran Use	Dependent Use	Pays Student	Pays for Tuition
Ch 35 (DEA)	No	Yes	Yes	No
Ch 30 (MGIB)	Yes	No	Yes	No
Ch 1606 (MGIB-SR)	Yes	No	Yes	No
Ch 31 (VRE)	Yes	No	Yes	Yes
Ch 33 (Post 9/11)	Yes	Yes	Yes	Yes

- Must apply for Certificate of Eligibility at VA.GOV
- Must upload COE via VA Portal to process the benefit

(Pays Student = STIPEND)





# FEDERAL BENEFITS



## Veteran Benefit Administration (VBA)

**Veteran Students** are REQUIRED to submit Joint Service Transcript (JST) and/or Community College of the Air Force (CCAF) transcript(s) to the Admissions Office prior to using veteran education benefit

View more information [here](#).

- **Federal veteran education benefits will only pay for courses required to earn your degree of study.**

### JOINT SERVICES TRANSCRIPT



\*\*OFFICIAL\*\*

Transcript Sent To:  
University of XXXXXXX

AIR FORCE COURSE NO CCAF COURSE CODE	TITLE	DATE COMPLETED (OR RECORDED) SEM/HS GRADE
PH6100	BASIC MILITARY TRAINING	CREDIT AWARDED 11-Oct-2007 4.00 S
PH6100	PHYSICAL EDUCATION/KNOWLEDGE	2.00 S
5A92A332 028A	ELECTRONIC PRINCIPLES	KEESLER AFB 13-Oct-2007 2.00 S
EL1106	INTRODIGITAL ELECTRONICS	2.00 S
EL1206	BASIC ELEC PRINCIPLES	2.00 S
EL1201	BASIC ELECTRONIC CIRCUITS	2.00 S
EL1101	AC CIRCUITS	3.00 S
EL1102	DC CIRCUITS	2.00 S
EL1103	BASIC SOLIDSTATE THEORY	3.00 S
EL1104	TRANSRECVR SYSTEMS	1.00 S
3A82A332 028A	F-16 INTEGRATED AVIONIC SYS APPR	SHEPPARD AFB 10-Jun-2008 2.00 S
AV1105	ACFT MAINTENANCE FUNDAMENTALS	2.00 S
AV1107	AIR FORCE TECHNICAL MANUALS	2.00 S
AV1106	AUTO FLT COAT SYS THEORY	2.00 S
AV1107	FUND OF AVI SYSTEMS	2.00 S
AV1108	ENGINE INSTRUMENT MAINT	1.00 S
AV1109	FLYNAV INSTRUMENT MAINT	1.00 S
AV1111	AVIONIC MAINTENANCE/SOFT	3.00 S
AV1120	INTEG AVI SYSTEMS THEORY	4.00 S
AV1121	RADAR SYS THEORY	5.00 S
AV1128	ELEC WARFARE SYS THEORY	2.00 S
AV1143	INSTRUM NAV SYS THEORY	2.00 S
AV1174	RADIO COMM SYS THEORY	3.00 S
AV1176	RADIO NAV SYS THEORY	3.00 S
4AMP2A3X2 228B	F-16 (BLOCK 40/42, 50/52) COP	SHEPPARD AFB 26-Aug-2008 2.00 S
AV1129	INTEG AVI SYSTEMS THEORY	2.00 S
5M10000 000	AIR FORCE SPECIALTY INTERSHIP	CREDIT AWARDED 01-Apr-2010 8.00 S
INT6000	JOURNEYMAN	8.00 S
4AMP2A3X2B	F-16 AVIONIC SYS (INST AND FC)	SHEPPARD AFB 04-Nov-2010 3.00 S
A26A	AUTO FLT COAT SYS MAINT	3.00 S
AV1108	ENGINE INSTRUMENT MAINT	3.00 S

ACE  
Credit Recommendation Level

id infantry skills of physical ability, drill



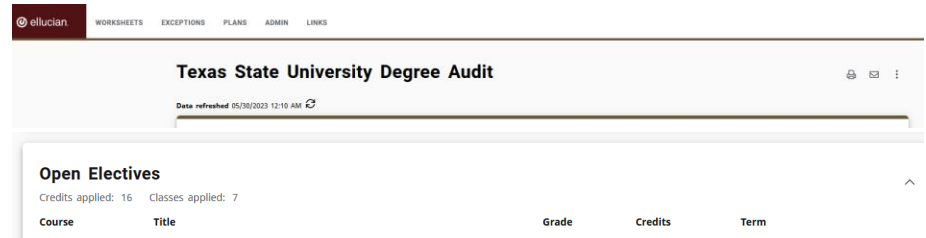
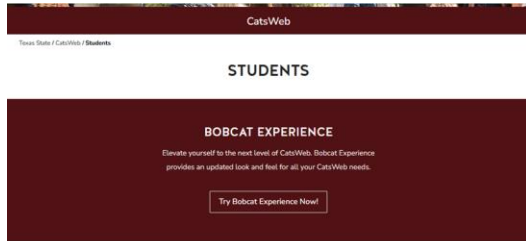
# FEDERAL BENEFITS



Veteran Benefit Administration (VBA)

**Federal veteran education benefits will only pay for courses required to earn your degree of study.**

Contact your academic advisor to request to have a course re-classified to fit within your degree plan.



You can always view “Open Electives” shown on Degree Audit via CatsWeb



# How Do I Get Paid?



## Tuition and Fees

- We review COE, check enrollment, and certify the courses required for your degree of study
- We calculate how much the VBA will cover and sent that amount to Student Business Services
- In 48 hrs of being approved, students can see the amounts covered on the bill

## Stipends

- We review COE, check enrollment, and certify the courses required for your degree of study
- You will get paid on the 1<sup>st</sup> of the month for your enrollment during the previous month
- Nothing will be paid **directly** to Texas State by VBA for ANY Texas State charges (i.e. housing, meal plans, books, etc....)
- Verify Enrollment:

Enrollment Verification		
Program	System	More Info.
GI Bill- Chapter 33	Call/Text/Email/Online	1-888-442-4551
GI Bill- Chapter 30 & Chapter 1606	WAVE	<a href="http://www.gibill.va.gov/wave/index.do">www.gibill.va.gov/wave/index.do</a>
GI Bill- Chapter 35	N/A	N/A



# HAZLEWOOD OVERVIEW:



- ✓ Was the Veteran a resident of Texas and/or designate Texas as either Home of Record or Place of Entry?
- ✓ Serve at least 181 days on Active Duty
- ✓ Character of Service either Honorable or General-Under Honorable Conditions
- ✓ Have no federal, tuition-paying veteran education benefit(s)

## YES:

- 150 hours of exempted tuition & most fees
- Be 25 yrs or younger on 1<sup>st</sup> day of semester
- 150 hours is **shared** by Veteran and Dependent(s)
- No two people may use the Exemption during the same semester

## YES, AND Veteran Disability rating = 100%

- 150 hours of exempted tuition & most fees
- No Age Limit
- The Veteran and each of their eligible Dependents get their own 150 hrs

Minimum TXST GPA of 2.00 (UG) 3.00 (GR)

Does NOT cover study abroad, correspondence, extension courses

TXST.125

\$90 Student Service Fee

# Schedule Changes and Veteran Education Benefits

## In General:

- FOLLOW THE REFUND POLICY DATES FOR TXST Posted by One Stop  
<https://onestop.txst.edu/cost-payments/refund.html>

## Hazlewood:

- Hazlewood hours will be used the hours for the class.

## GI Bill®:

- Email us immediately for ANY changes you make.
- If you drop classes after the Census date, you will be charged.
- GI Bill® will incur a debt with the school
- Any debt to the VBA for housing or book stipend is owed to them.
- Dropping with a W does not mean you will not be charged.

## University Withdrawal:

- Called to Active Duty?
  - Give us a copy of your orders (before you leave if possible).
  - Mitigating Circumstances?
    - Must provide documents



# Can I Receive Hazlewood + GI Together



## No

- Chapter 31
- Chapter 33 @100%

Either will cover tuition & you cannot waive tuition more than once

## Maybe

- Chapter 33

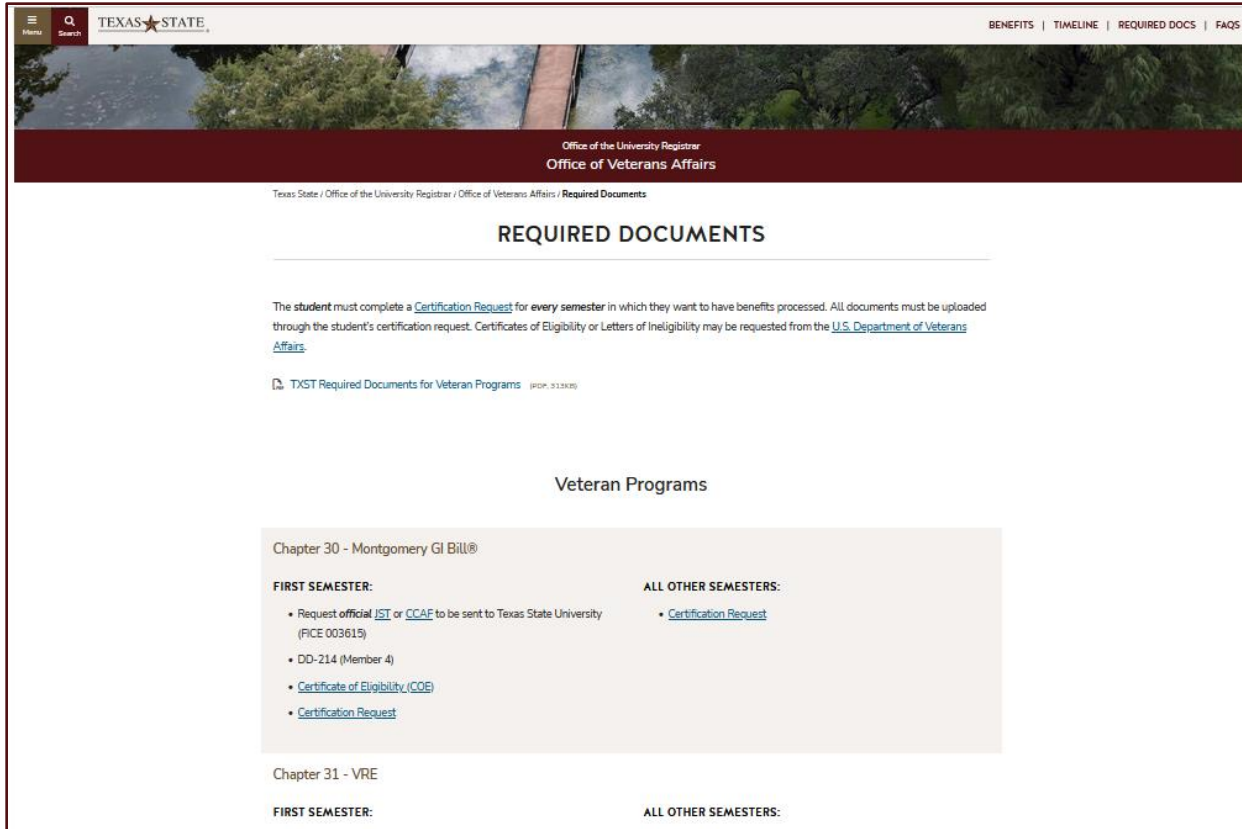
If you have <100% of Chapter 33 then yes

## Yes

- Chapter 1606
- Chapter 30
- Chapter 35

-Hazlewood for tuition & fees  
-GI for monthly stipend

# What Does TXST Need From Me?



The screenshot shows the website for the Office of the University Registrar, Office of Veterans Affairs. The page is titled "REQUIRED DOCUMENTS" and provides instructions for students to complete a Certification Request for every semester. It also includes a link to a PDF document titled "TXST Required Documents for Veteran Programs (PDF, 31.5KB)". Below this, there is a section for "Veteran Programs" with details for Chapter 30 - Montgomery GI Bill® and Chapter 31 - VRE.

Office of the University Registrar  
Office of Veterans Affairs

Texas State / Office of the University Registrar / Office of Veterans Affairs / Required Documents

## REQUIRED DOCUMENTS

The **student** must complete a [Certification Request](#) for **every semester** in which they want to have benefits processed. All documents must be uploaded through the student's certification request. Certificates of Eligibility or Letters of Ineligibility may be requested from the [U.S. Department of Veterans Affairs](#).

[TXST Required Documents for Veteran Programs](#) (PDF, 31.5KB)

### Veteran Programs

Chapter 30 - Montgomery GI Bill®

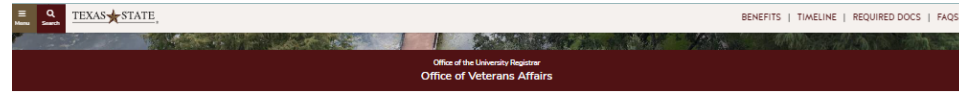
<b>FIRST SEMESTER:</b>	<b>ALL OTHER SEMESTERS:</b>
<ul style="list-style-type: none"><li>Request <a href="#">official JST</a> or <a href="#">CCAF</a> to be sent to Texas State University (FICE 003615)</li><li>DD-214 (Member 4)</li><li><a href="#">Certificate of Eligibility (COE)</a></li><li><a href="#">Certification Request</a></li></ul>	<ul style="list-style-type: none"><li><a href="#">Certification Request</a></li></ul>

Chapter 31 - VRE

<b>FIRST SEMESTER:</b>	<b>ALL OTHER SEMESTERS:</b>
------------------------	-----------------------------

# VA Portal

- Start semester request
- Check on status
- Required Documents Lists
- Check your Bill
- FAQ



## Submission Deadlines and Processing Dates

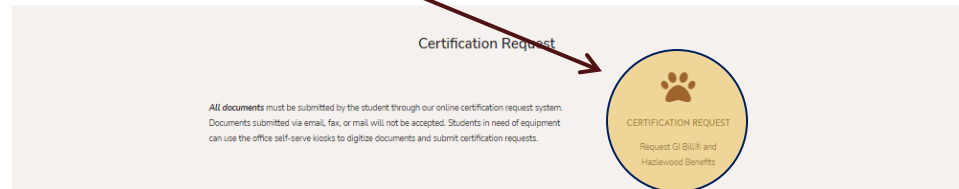
Semester	Certification Request Begins	Deadline for Benefit to Appear on Bill by Last Day to Pay	Late Processing for Reimbursement
Fall	April 15th	July 1st	From July 2nd to the last day of class in Fall*
Spring	October 1st	November 15th	From November 16th to the last day of class in Spring*
Summer	March 1st	April 1st	From April 2nd to the last day of class in Summer*

\*Submissions will not be accepted after the last day of classes before finals

If you have any questions, please email us at [veteransaffairs@txstate.edu](mailto:veteransaffairs@txstate.edu), or call: (512) 245.2641. Due to increased activity during the month prior to the start of each new semester (Jan, May, & Aug), hold times may exceed 30 minutes and email may take a minimum of five working days to respond.

- To keep processing times reasonable, check the status of your request online through the Certification Request system instead of calling or emailing.
- All requests are processed by the date it was received. Contacting our office does not change this date or expedite the processing.
- Submissions made after our first deadline are not guaranteed to be processed before the bill is due. You must monitor your bill and make other payment arrangements if necessary.
- Chapter 30, 35, and 1606 GI Bill® submissions must include a valid Certificate of Eligibility for the first semester they wish to use the benefit.
- Fry Scholarship and Chapter 33 (Post 9/11) GI Bill® submissions must include a valid Certificate of Eligibility.
- All students must provide one copy of the veteran's DD-214 for benefits processing to begin.
- Hazelwood and GI Bill® non-tuition submissions made after our deadline will not be processed before the bill is due. You must make other payment arrangements.
- Incomplete submissions will be cancelled after the [census date](#) and the student will be required to call or come into the office to resolve their request for that semester.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about [educational benefits offered by VA](#) is available on their official Website.



# va.txst.edu



# Certification Request

**You MUST put in a request for certification every semester**

You will receive a computer-generated email every time the status of your request changes

Once reviewed, a status will be assigned and a specific message with further instructions will be included in the status email.

**ONLY notifies your Texas State email.**

CERTIFICATION REQUEST  
Request GI Bill® and Hazelwood Benefits

CERTIFICATION REQUEST  
Request GI Bill® and Hazelwood Benefits  
Login

TEXAS STATE

Username  
Password  
Login

Forgot your password?  
Need Help?

Use of computer and network facilities owned or operated by Texas State University requires prior authorization. Unauthorized access is prohibited. Usage may be subject to security testing and monitoring, and affords no privacy guarantees or expectations except as otherwise provided by applicable privacy laws. Abuse is subject to criminal prosecution. Use of these facilities implies agreement to comply with the policies of Texas State University.

Start Semester Request  
Make a new V.A. certification request  
Choose this tile to start New Requests

Request Update/Status  
View your V.A. certification requests  
Choose this tile to see existing Requests

# Certification Request

This is a reference chart

These are your request  
Request Update/Status

Status	Explanation
Pending Review	The request has not yet been reviewed for the latest document uploads.
Request Approved	The documents and registration have been approved for processing. You do not need to contact us unless you make a schedule change.
Sent to Student Business Services	Tuition-based benefits are sent to apply to the bill at TXST.
Sent to VBA	GI Bill® benefits have been reported to the Veterans Benefits Administration.
Pending	This request is pending action other than from the student. See your TXST email for more information.
Pending Receipt of Official JST/CCAF Transcript for Approval	Veterans/Service Members need to submit their official JST/CCAF/DD-214 to Admissions.
Approved - Pending Registration	Student has yet to register for the semester.
Pending Counselor Invoice	Voc Rehab students need their counselor to send documentation.
Incomplete	Documents are missing. See your TXST email for more information.
Amending	Updates are being made based on student changes to the semester.
Cancelled	This request has been cancelled. See your TXST email for more information.
Denied	This request has been denied. See your TXST email for more information.
Withdrawn	The student has withdrawn from the semester.
Complete	GI and Hazlewood reports to outside agencies are complete.
Training/Testing	Only used for internal training. You should not see a request in this status.

(Click on a Request to get more details.)

<b>Hazlewood Exemption Request</b> Submitted: 6/18/2024 2:20:52 PM Semester: Fall 2024 Status: Incomplete Last Updated: 6/18/2024 2:28:01 PM	<b>GI Bill Benefits</b> Submitted: 6/18/2024 2:20:52 PM Semester: Fall 2024 Status: Incomplete Last Updated: 6/18/2024 2:28:49 PM	<b>Hazlewood Exemption Request</b> Submitted: 10/1/2023 1:33:06 PM Semester: Spring 2024 Status: Sent to Student Business Services Last Updated: 11/6/2023 8:28:43 AM
<b>GI Bill Benefits</b> Submitted: 10/1/2023 1:33:06 PM Semester: Spring 2024 Status: Complete Last Updated: 2/16/2024 11:27:47 AM	<b>Hazlewood Exemption Request</b> Submitted: 5/26/2023 6:20:33 PM Semester: Fall 2023 Status: Sent to Student Business Services Last Updated: 6/13/2023 8:26:25 AM	<b>GI Bill Benefits</b> Submitted: 5/26/2023 6:20:33 PM Semester: Fall 2023 Status: Sent to VBA Last Updated: 7/26/2023 4:55:15 PM
<b>Hazlewood Exemption Request</b> Submitted: 3/5/2023 9:58:14 PM Semester: Summer 2023 Status: Sent to Student Business Services Last Updated: 4/6/2023 8:09:57 AM	<b>GI Bill Benefits</b> Submitted: 3/5/2023 9:58:13 PM Semester: Summer 2023 Status: Sent to VBA Last Updated: 6/28/2023 12:20:37 PM	<b>Hazlewood Exemption Request</b> Submitted: 9/30/2022 8:04:43 PM Semester: Spring 2023 Status: Sent to Student Business Services Last Updated: 12/2/2022 5:26:32 PM
<b>GI Bill Benefits</b> Submitted: 9/30/2022 8:04:43 PM Semester: Spring 2023 Status: Complete Last Updated: 2/3/2023 3:03:47 PM	<b>Hazlewood Exemption Request</b> Submitted: 6/1/2022 9:05:27 AM Semester: Fall 2022 Status: Sent to Student Business Services Last Updated: 7/27/2022 3:58:47 PM	<b>GI Bill Benefits</b> Submitted: 5/18/2022 11:28:44 AM Semester: Fall 2022 Status: Complete Last Updated: 9/8/2022 10:39:45 AM
<b>Hazlewood Exemption Request</b> Submitted: 3/1/2022 10:44:52 AM Semester: Summer 2022 Status: Cancelled Last Updated: 5/6/2022 10:48:33 AM	<b>GI Bill Benefits</b> Submitted: 3/1/2022 10:44:52 AM Semester: Summer 2022 Status: Withdrawn Last Updated: 5/31/2022 8:48:01 AM	<b>GI Bill Benefits</b> Submitted: 10/1/2021 8:10:34 AM Semester: Spring 2022 Status: Complete Last Updated: 2/22/2022 10:07:00 AM

(Click on a Request to get more details.)

## Hazlewood Exemption Request

Submitted: 6/18/2024 2:20:52 PM

Semester: Fall 2024

Status: Incomplete

Last Updated: 6/18/2024 2:28:01 PM

# *Certification Request*

## **Request Update/Status**

[Back to All Requests](#)

**Request Number: 145865**

**Request Status: Incomplete**

Reason for Status: Since the veteran separated after 9/11/2009, a letter of Exhaustion/Ineligibility for the Veteran is not needed- it must be in the STUDENT's name. You must upload a letter from VA.GOV confirming the STUDENT is not eligible for Post-9/11 GI Bill®(Chpt. 33).

# Military Connected Support



## Veteran Themed Housing

- Bobcat Village
- Contact Housing & Residential Life



## Veterans Alliance of Texas State (Student Organization)

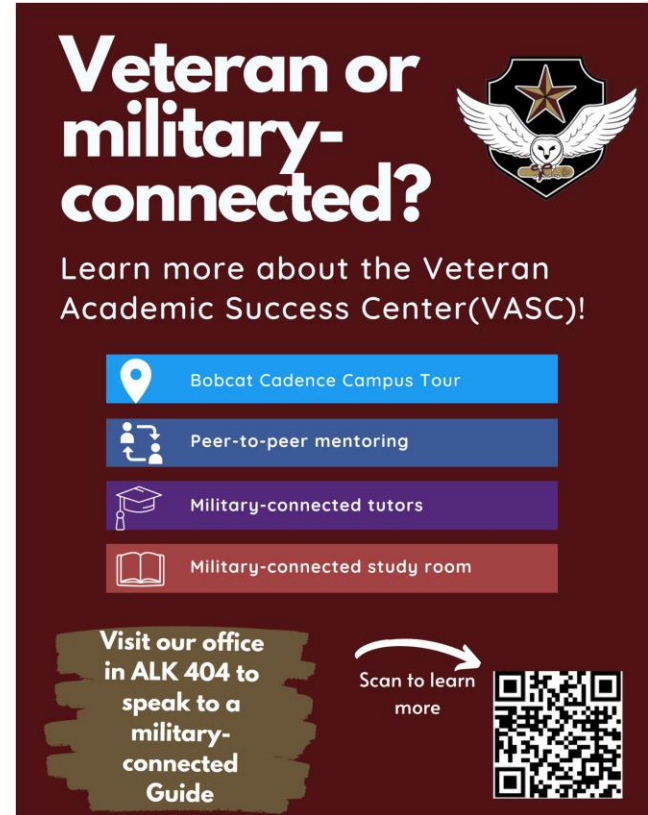
- Social & professional connections
- Contact VATS




# Veteran Academic Success Center (VASAC)





- Guides
- Tutoring
- Mentoring
- Employment

Alkek Library RM 406




**Veteran or military-connected?** 

Learn more about the Veteran Academic Success Center(VASAC)!

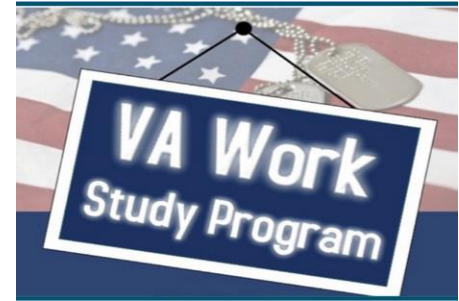
-  Bobcat Cadence Campus Tour
-  Peer-to-peer mentoring
-  Military-connected tutors
-  Military-connected study room

Visit our office in ALK 404 to speak to a military-connected Guide

Scan to learn more 

# VA Work Study

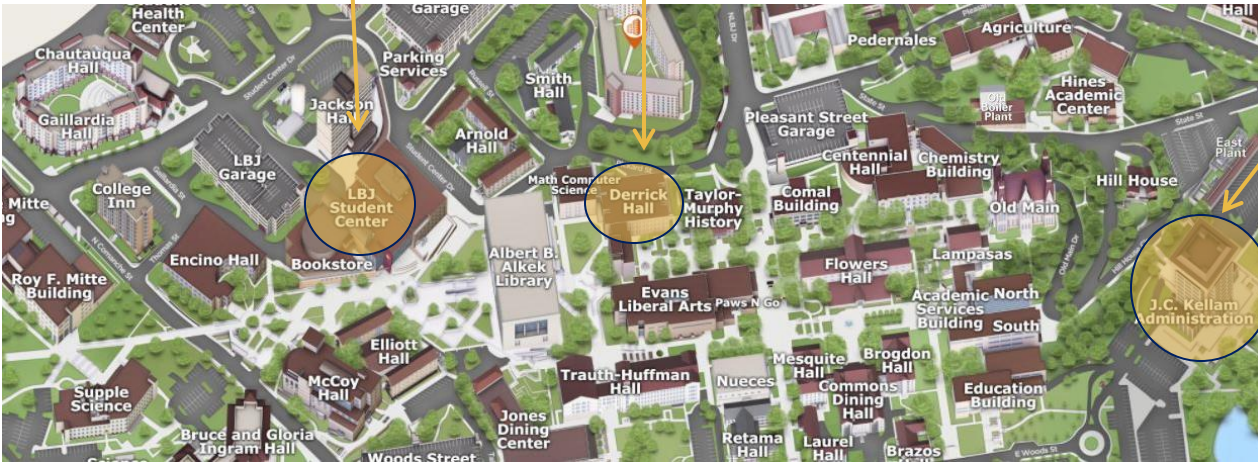
- Enrolled  $\frac{3}{4}$  time or more
- Using Federal Benefit
- Minimum Wage
- Tax Free!
- Real Work Experience (Paid Internship)



# Office of Veterans Affairs

Our  
Presentation

NSO



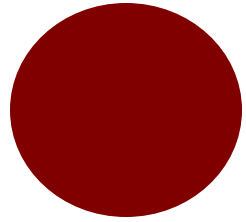
San Marcos Campus

JC Kellam Building Room  
105

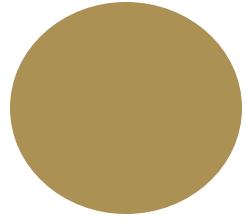
601 University Drive

San Marcos, Texas 78666

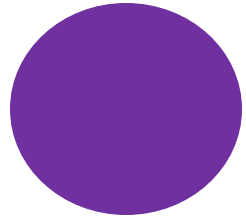
# Contact Us



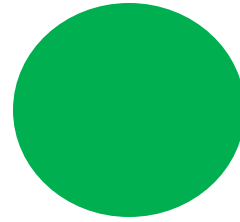
Office of Veterans Affairs  
512-245-2641  
[va.txst.edu](http://va.txst.edu)



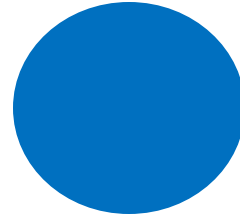
Veterans Alliance (VATS)  
512-245-2278



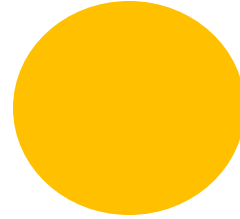
Vet Academic Success  
Center (VASC)  
512-245-6192



ROTC  
Army: 512-245-3232  
Air Force: 512-245-2182



Veterans Benefits  
Administration  
888-442-4551  
[va.gov](http://va.gov)



Tx Vet Commission (TVC)  
512-463-6564  
[tvc.texas.gov](http://tvc.texas.gov)



# VA BENEFIT PROCESSING



- Submit request each semester you would like to use benefit
- CHECK YOUR TXSTATE.EDU E-MAIL
- YOU do NOT need to be registered to submit a Certification Request
- Everything is ONLINE
- Due Dates MATTER
  - Priority Processing
  - Payment Deadlines
- Your current STATUS is available 24/7

NSO 2024

A scenic view of a river with people swimming and sunbathing on the grassy bank. The water is clear and blue, with some green reeds in the foreground. In the background, there are trees and a bridge. A large red banner with the word 'Questions?' is overlaid on the image.

# Questions?