

Employee List Instructions for locating an active PERN



Employee List



Further selections Search helps Sort order Org. structure

Period

☐ Today ☐ Current month ☐ Current year

☒ Up to today ☐ From today

☐ Other period

Data Selection Period To

Person selection period To

Selection

Personnel Number

Employment status

Personnel area

Personnel subarea

Employee group

Employee subgroup

Report-specific selections

Last name

Name at birth

First name

Nationality

New employees in period to

Gender

☒ Both genders ☐ Only male ☐ Only female

List format

☐ Cost center text required

If searching for more than one employee, click on arrow for multi name search

Employee List



Further selections Search helps Sort order Org. structure

Period

- ☐ Today ☐ Current month ☐ Current year
- ☒ Up to today ☐ From today
- ☐ Other period

Data Selection Period Multiple Selection for Last name

Person selection period

Selection

Personnel Number
Employment status
Personnel area
Personnel subarea
Employee group
Employee subgroup

Report-specific selection

Last name
Name at birth
First name
Nationality

New employees in period

to



Gender

- ☒ Both genders ☐ Only male ☐ Only female

List format

☐ Cost center text required

Multiple Selection for Last name

Select Single Values (3) Select Ranges Exclude Single Values Exclude Ranges

Single value
Richardson
Chavkin
Satchell

Type in the last name of the employees, insert the "*" (wildcard) symbol at the end of each name

Click the clock with the arrow

Icons: [Clock] [Checkmark] [Print] [Back] [Forward] [Home] [Search] [List] [Table] [Help] [Close]



Program Edit Goto System Help



Employee List



Further selections

Search helps

Sort order

Org. structure

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Data Selection Period

To

Person selection period

To

Selection

Personnel Number

Employment status

Personnel area

Personnel subarea

Employee group

Employee subgroup



Click on clock with the check to execute search (the search may take several minutes)

Report-specific selections

Last name

[*] *Richardson*

Name at birth

First name

Nationality

New employees in period

to



Gender

☒ Both genders

☐ Only male

☐ Only female

List format

☐ Cost center text required

Employee List



Employee List

Evaluation period: 01/01/1800 to 02/03/2014

Number of selected employees: 57

Click on Change Layout icon

Person ID	Pers.no.	Name	Job Title	Organizational U...	Hire Date	Term Date	Userid
A00048757	00000803	Dr Allan R Chavkin	Professor	English	09/01/1979		AC10
	00008862	Dr Allan R Chavkin	Professor	English	09/01/1979	07/15/2005	AC10
	00009685	Dr Allan R Chavkin	Program Faculty	English	09/01/1979	08/31/2005	AC10
	00013772	Dr Allan R Chavkin	Professor	English	09/01/1979	07/15/2006	AC10
	00019059	Dr Allan R Chavkin	Professor	English	09/01/1979	07/15/2007	AC10
	00024083	Dr Allan R Chavkin	Professor	English	09/01/1979	08/31/2008	AC10
	00028638	Dr Allan R Chavkin	Professor	English	09/01/1979	08/31/2009	AC10
	00033073	Dr Allan R Chavkin	Professor	English	09/01/1979	08/31/2010	AC10
	00037074	Dr Allan R Chavkin	Professor	English	09/01/1979	07/15/2011	AC10
	00042148	Dr Allan R Chavkin	Professor	English	09/01/1979	07/15/2012	AC10
	00056477	Dr Allan R Chavkin	Professor	English	09/01/1979	07/15/2013	AC10
A00102765	00051446	Ms Susan Eudora Richard	Lecturer	School of Jmlism	09/01/2012		SER78
A00123834	00001205	Dr Nancy F Chavkin	Regents' Professor	School of Social V	09/01/1987		NC02
	00008848	Dr Nancy F Chavkin	Program Faculty	Center for Childre	09/01/1987	08/31/2005	NC02
	00013746	Dr Nancy F Chavkin	Program Faculty	School of Social V	09/01/1987	08/31/2006	NC02
	00019572	Dr Nancy F Chavkin	Program Faculty	Center for Childre	09/01/1987	08/31/2007	NC02
	00023353	Dr Nancy F Chavkin	Program Faculty	Center for Childre	09/01/1987	08/31/2008	NC02
	00024366	Dr Nancy F Chavkin	Professor	School of Social V	09/01/1987	08/31/2008	NC02
	00024938	Dr Nancy F Chavkin	Program Faculty	Center for Childre	09/01/1987		NC02
	00028234	Dr Nancy F Chavkin	Program Faculty	Center for Childre	09/01/1987	08/31/2009	NC02
	00032078	Dr Nancy F Chavkin	Program Faculty	Center for Childre	09/01/1987	08/31/2010	NC02
	00036591	Dr Nancy F Chavkin	Program Faculty	Center for Childre	09/01/1987	08/31/2011	NC02
	00041405	Dr Nancy F Chavkin	Program Faculty	Center for Childre	09/01/1987	08/31/2012	NC02
	00056313	Dr Nancy F Chavkin	Program Faculty	Center for Childre	09/01/1987	08/31/2013	NC02
A00394350	00055741	Mr Troy J Richardson	Grant Clerk	Edwards Aquifer F	04/15/2013	08/30/2013	TR1037
A00423028	00010848	Ms Candice R Satchell	Regular Wage Student Emp	Office of the Provo	08/29/2005	12/15/2006	CS49
	00017542	Ms Candice R Satchell	Faculty Records Analyst	Associate Provost	01/08/2007		CS49
A00423712	00034722	Ms Caroline Elizabeth Rich	Regular Wage Student Emp	English	08/24/2011	08/28/2012	CR1498
	00049628	Ms Caroline Elizabeth Rich	Graduate Teaching Asst	English	08/24/2011		CR1498
A00459240	00004928	Alexandria I Richardson	Regular Wage Student Emp	Dept of Housing a	08/13/2004	12/31/2005	AR1194
	00010633	Alexandria I Richardson	Regular Wage Student Emp	Dept of Housing a	08/13/2004	04/30/2006	AR1194

Employee List



Change Layout

Current Layout: /U0EMPLOYEE (/U0 Employee List)

Displayed Columns Sort Order Filter View Display

Displayed Columns

Column Name

Person ID

Personnel No.

Name of employee or applicant

JOB code text

Organizational Unit

Entry Date

Leaving date

Userid

Column Set

Column Name

Last name

First name

Middle name

Other title

Status

Emp Pct

Counter field

Gender

EE Subgroup

EE Subgroup text

EE Group

EE Group text

Job Code

Scroll down in column set and select left arrow to move "Status", "Emp Pct" and "EE Subgroup text" to Displayed Columns

Save As... Reset

Fire Date	Term Date	Userid
9/01/1979		AC10
9/01/1979	07/15/2005	AC10
9/01/1979	08/31/2005	AC10
9/01/1979	07/15/2006	AC10
9/01/1979	07/15/2007	AC10
9/01/1979	08/31/2008	AC10
9/01/1979	08/31/2009	AC10
9/01/1979	08/31/2010	AC10
9/01/1979	07/15/2011	AC10
9/01/1979	07/15/2012	AC10
9/01/1979	07/15/2013	AC10
9/01/2012		SER78
9/01/1987		NC02
9/01/1987	08/31/2005	NC02
9/01/1987	08/31/2006	NC02
9/01/1987	08/31/2007	NC02
9/01/1987	08/31/2008	NC02
9/01/1987	08/31/2008	NC02
9/01/1987		NC02
00024938		Dr Nancy F Chavkin
00028234		Dr Nancy F Chavkin
00032078		Dr Nancy F Chavkin
00036591		Dr Nancy F Chavkin

Employee List



Employee List

Evaluation period: 01/01/1800 to 02/03/2014
Number of selected employees: 57

Person ID	Pers.no.	Name	Job Title	Organizational U.	Hire Date	Term Date	Userid	Emp Pct	Status	EE Subgroup t...
A00102765	00051446	Ms Susan Eudora Richardson	Lecturer	School of Jmlism	09/01/2012		SER78	40.00	Active	Per Course
A00561386	00039686	Ms Roslynn Jaquece Richardso	Regular Wage Student Emp	Child Developmer	11/11/2011	05/11/2012	RJR70	100.00	Withdrawn	NE Hourly
A02546591	00055857	Ms Monica Ann Richardson	Regular Wage Student Emp	University Library	04/12/2013		M_R8	100.00	Active	NE Hourly
A00603260	00050285	Ms Kristin Michelle Richardson	Regular Wage Student Emp	School of Music	09/04/2012	03/27/2013	KR1331	100.00	Withdrawn	NE Hourly
A00594240	00038304	Ms Katherine Nicole Richardso	Undergraduate Instructional As	Biology	08/24/2011	04/29/2013	KR1325	100.00	Withdrawn	NE Hourly
A04066863	00052779	Ms Kaitlyn Ann Ruth Richardson	Regular Wage Student Emp	Campus Recreati	08/21/2013		KAR124	100.00	Active	NE Hourly
A00592023	00025040	Ms Holly S Richardson	Regular Wage Student Emp	Child Developmer	08/29/2008	09/16/2008	HR1077	100.00	Withdrawn	NE Hourly
A04008547	00055550	Ms Dante Deshawn Richardson	Regular Wage Student Emp	Campus Recreati	03/28/2013	09/28/2013	DDJ1	100.00	Withdrawn	NE Hourly
A04293509	00066267	Ms Claire E Richardson	Regular Wage Student Emp	School of Music	10/07/2013		CEK102	100.00	Active	NE Hourly
A00423712	00034722	Ms Caroline Elizabeth Richards	Regular Wage Student Emp	English	08/24/2011	08/28/2012	CR1498	100.00	Withdrawn	NE Hourly
A00423712	00049628		Graduate Teaching Asst	English	08/24/2011		CR1498	50.00	Active	<12 Mo Ex Salari
A00423028	00010848	Ms Candice R Satchell	Regular Wage Student Emp	Office of the Provo	08/29/2005	12/15/2006	CS49	100.00	Withdrawn	NE Hourly
A00423028	00017542		Faculty Records Analyst	Associate Provost	01/08/2007		CS49	100.00	Active	12 Mo Ex Salarie
A04280673	00064631	Ms Brooke Heather Richardson	Graduate Instruct Asst	Department of Ge	09/01/2013		BHR9	50.00	Active	<12 Mo Ex Salari
A00642125	00034298	Ms Brianne Jayla Richardson	Regular Wage Student Emp	University Honors	08/25/2010	04/28/2011	BR1273	100.00	Withdrawn	NE Hourly
A00647190	00035804	Ms Alexandria Margaret Richard	Regular Wage Student Emp	SLAC	01/16/2011	04/29/2011	AR1674	100.00	Withdrawn	NE Hourly
A04066088	00051692	Mrs Michele L Caton-Richardson	Graduate Research Asst	Center for Childre	10/01/2012	12/31/2012	MLC152	50.00	Withdrawn	<12 Mo Ex Salari
A00570447	00035020	Mr Zane Brannan Richardson	Doctoral Instructional Assistant	Department of Ph	11/01/2010	05/31/2011	ZR1020	25.00	Withdrawn	12 Mo Ex Salarie
A00394350	00055741	Mr Troy J Richardson	Grant Clerk	Edwards Aquifer F	04/15/2013	08/30/2013	TR1037	100.00	Withdrawn	NE Hourly
A00619933	00028573	Mr Tommy L Richardson	Guard	Transportation Se	07/13/2009		TR25	100.00	Active	12 Mo NE Salarie
A00611188	00030455	Mr Todd Daniel Richardson	Regular Wage Student Emp	SLAC	04/01/2012	04/01/2012	TR1223	100.00	Withdrawn	NE Hourly
A00611188	00031100		Regular Wage Student Emp	SLAC	08/24/2010	12/05/2011	TR1223	100.00	Withdrawn	NE Hourly
A00611188	00034464		Regular Wage Student Emp	English	09/04/2012	12/13/2012	TR1223	100.00	Withdrawn	NE Hourly
A00611188	00054279		Graduate Instruct Asst	History	09/04/2012		TR1223	50.00	Active	<12 Mo Ex Salari
A00488405	00005998	Katherine E Richardson	Graduate Instruct Asst	Biology	09/01/2004	05/31/2005	KR1120	75.00	Withdrawn	<12 Mo Ex Salari
A00488405	00008900		Regular Wage Student Emp	Edwards Aquifer F	09/01/2004	08/31/2005	KR1120	100.00	Withdrawn	NE Hourly
A00488405	00011072		Graduate Instruct Asst	Biology	09/01/2004	08/31/2006	KR1120	50.00	Withdrawn	<12 Mo Ex Salari
A00467092	00008424	Jacqueline E Satchell	Regular Wage Student Emp	Edwards Aquifer F	05/16/2005	05/18/2005	JS1474	100.00	Withdrawn	NE Hourly
A00123834	00001205	Dr Nancy F Chavkin	Regents' Professor	School of Social V	09/01/1987		NC02	100.00	Active	<12 Mo Ex Salari
A00123834	00008848		Program Faculty	Center for Childre	09/01/1987	08/31/2005	NC02	100.00	Withdrawn	<12 Mo Ex Salari
A00123834	00013746		Program Faculty	School of Social V	09/01/1987	08/31/2006	NC02	100.00	Withdrawn	<12 Mo Ex Salari