**2025 Panhellenic Officer Reference Form**

*To be completed by chapter president*

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Recommendation Completed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*The applicant above is applying for a position on the Panhellenic Council and requests your recommendation for her application. As President of your chapter, please take the time to fill out the chart below. We want the best women representing your chapter and the Panhellenic community. If you have any questions about the recommendation, please contact Panhellenic President, Madison Mendizabal, panhellenic@txstate.edu*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Criteria** | **Excellent** | **Very Good** | **Good** | **Fair** | **Poor** |
| Accountability |  |  |  |  |  |
| Trouble Shooting |  |  |  |  |  |
| Responsibility |  |  |  |  |  |
| Leadership Skills |  |  |  |  |  |
| Team Work |  |  |  |  |  |
| Time Management |  |  |  |  |  |
| Ability to Receive Constructive Criticism |  |  |  |  |  |
| Problem Solving |  |  |  |  |  |
| Stress Management |  |  |  |  |  |
| Listening Skills |  |  |  |  |  |
| Patience |  |  |  |  |  |
| Desire to Help Others |  |  |  |  |  |
| Public Speaking |  |  |  |  |  |
| Maturity |  |  |  |  |  |
| Creativity |  |  |  |  |  |
| Promptness |  |  |  |  |  |
| Decision Making |  |  |  |  |  |
| Flexibility |  |  |  |  |  |
| Self-Confidence |  |  |  |  |  |
| Ability to Develop & Maintain Healthy Relationships |  |  |  |  |  |
| Desire to Personally Grow & Develop |  |  |  |  |  |
| Self-Motivation |  |  |  |  |  |
| Knowledge of Campus Community |  |  |  |  |  |

1. If given an excellent or poor rating for a certain criteria, please give an explanation as to why the applicant deserves that rating.
2. Has this person ever held a position within the chapter? If so, what were their strengths and weaknesses in that position?
3. Do you have any concerns about this candidate receiving a position on the Panhellenic Council? Keep in mind, anyone on the council is considered the face of the community and will represent the community in meetings with high level university administration.
4. Please note any leadership skills you believe the applicant needs to improve on.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Signature Date*

**Please email to the Panhellenic President, Madison Mendizabal, at panhellenic@txstate.edu, no later than Friday, October 4th by 5:00 PM.**