**College of Health Professions**

**College Council Summary and Actions**

**September 11, 2024**

**Announcements/Information**

1. TSAHP Conference, September 19-20 (San Antonio)
2. Student Learning Outcomes due September 30 (new system)
3. CHP Training Program, September 20-21, 8:00 am - 5:00 pm (RRC)
4. State of RRC and Cookout, September 25, 10:00 am (RRC)
5. CHP Scroll Ceremony, October 11, 1:00 pm (RRC)
6. Fall Bobcat Days (SMC) – October 26 (Dr. Sayed), November 23 (Dr. Roesemann), February 22 (Dr. Lieneck), April 26 (Dr. Rohde), Admitted Student Day (SMC) – April 12 (Dr. Irani)
7. Discover TXST Round Rock (RRC) – November 9 (Dr. Roesemann), March 29 (Dr. Ari)
8. First Generation Celebration Week, November 4-8
9. Fall 2024 Commencement, December 13-14 (SMC)
10. Other

**General Discussion**

1. Committee on Committees Update (Marshall): Dr. Marshall will provide an update at the next council meeting then make a recommendation. This new committee will oversee organizing all nominations for university and college committees.
2. OXP Global vs. State-Side Faculty Workload (Lieneck): Dr. Lieneck discussed their budget reconciliations for the OXP global programs to raise awareness and build up expectations for others who are running online programs when we move to RCM. Chairs will eventually be the gatekeepers of how the funds will be appropriated when we transition to the RCM budget model. Dr. Gibbs mentioned his conversation with TXST Global. The council suggested that TXST Global provide some guidelines to the academic units.
3. Retired Faculty & Office 365 Changes – Final Update (Sayed): The decision was made to not pay the fee for Microsoft 365 licenses for retired faculty. Retired/Emeritus faculty will need to pay the $69 fee to access Microsoft 365.
4. Other:
	1. Salary Review: Dr. Roesemann informed the council that the recommendations for merit increases have been approved by the provost. The contracts distributed to faculty did not include merit increases due to changes in academic appointments and the timeline when the salary review was conducted. No one is getting paid less. Faculty who did not complete the required training have been granted an extension to complete them by September 16, otherwise they will not be eligible to receive merit. The appropriate unit leaders have been informed. The Dean’s Office will send out a communication by the end of the week to the chairs/directors to notify their eligible employees. Individual notifications can be sent between September 1-30. The Dean’s Office will prepare the letters to notify the Dean’s direct reports by that deadline.
	2. Student Learning Outcomes: Dr. Kruse shared the slides from the September 3 workshop. Dr. Kruse encouraged the units to read the audits and recommendations sent by Dr. Olson. The Student Learning Outcomes are due to the new system by September 30. Dr. Kruse and the Dean will review those before routing them to Dr. Olson.
5. College Review Group nominations due in October: [ CRG](https://txst.sharepoint.com/%3Ax%3A/r/sites/GRP-CHPChairDirectorAdmin/Shared%20Documents/General/College%20Council/PC%20membership%20for%202nd%20yr%20reappointments%20and%20T%26P%2C%20as%20well%20as%20College%20Review%20Group%202024-2025.xlsx?d=w24ae2591eb444089878351b8ada59aa1&csf=1&web=1&e=IJcIDD&xsdata=MDV8MDJ8cmFpZGFoLm11cnNoZWRAdHhzdGF0ZS5lZHV8NDBjMWMyNmY1OTYxNDljNjFmNTcwOGRjZDExMjNlYmN8YjE5YzEzNGExNGM5NGQ0Y2FmNjVjNDIwZjk0YzhjYmJ8MHwwfDYzODYxNTEyMzUxMTM1NTY3NXxVbmtub3dufFRXRnBiR1pzYjNkOGV5SldJam9pTUM0d0xqQXdNREFpTENKUUlqb2lWMmx1TXpJaUxDSkJUaUk2SWsxaGFXd2lMQ0pYVkNJNk1uMD18MHx8fA%3d%3d&sdata=ME5KcXA1SGFFRVZpUXFxVDNvL1NwcU9ZUXlpK3hNMU9TaXV1Umt0eS9uZz0%3d) (Kruse): Dr. Kruse explained the updated nomination process for the College Review Group (CRG). There is a nomination form to select internal representatives per the updated AA/PPS that outlines who can serve on the CRG. The nomination forms for the internal members are due to Dr. Kruse and Raidah by no later than September 30. For external members, the college will provide two chairs and two members to serve. The academic units will submit their recommendations based on the rotation schedule.
6. CHP Strategy Session Update (Kruse): Dr. Kruse provided updates from the August 22 leadership session in order to keep the conversation alive and elicit any new thoughts that would be worthwhile incorporating into the college’s strategies. He also gave updates on the faculty advisory committee and [TimelyCare](https://www.healthcenter.txst.edu/timelycare.html) Virtual Mental Health Services that is available to students 24/7.
7. Research Discussions (Ari): Dr. Roesemann reminded the council about the inaugural CHP Training program. Since the Dean will be attending the TSHAP conference, Dr. Roesemann will welcome the participants and the keynote speakers. This training program is to provide a tool for faculty to fulfill their research requirements and expand the program enough to offer it to outside faculty. Slightly over half of the attendees are from other universities in Texas. Next year this program will be marketed nationally and charge a fee to generate potential revenue to position the Office of the Associate Dean for Research (ADR) as the university transitions to the RCM budget model. Dr. Ari provided a presentation on the college’s research initiatives. The presentation will be brought back to the October council meeting.
8. Collegewide updates from chairs/directors, associate deans, and faculty senate (Sayed): Dr. Roesemann provided an update from the AAC meeting on behalf of the Dean. The university has decided to develop an Experiential Major Map (EMM) task force to provide insight into the experiential learning activities within the college. Dr. Roesemann will be representing the college. Dr. Roesemann stated that Dr. Sriraman proposed having a meeting with the Associate Deans in a similar format to the Academic Affairs Council. Faculty Senate – Faculty of Instructional – Faculty of Instruction departments will decide about using previous years in rank regarding counting those years for promotion. Need to clearly define criteria for promotion.
Non-tenure Line Faculty Committee Update: Departments need to update annual review and promotions for new lines/titles. Congratulations to the following units on their passing rates: MLS 100%, SON 100%, PT-two students received perfect scores. Respiratory Care week is the third week of October, they received a new ventilator.

**Off Agenda**

1. The next council meeting is scheduled for September 25 at 1:30 pm (the same day as the State of RRC/Cookout). Dr. Bezner provided an update on the RCM budget meeting. They will work on their report based on the findings.