

Texas State University  
 FI Closing Schedule

FY 2025 GL Closing Schedule				
Fiscal Month	Accounting Period	Deadline for Banner Interface	Last Day for Entry	2:00pm Processing Deadline for Monthly Allocations*
Sep-2024	1	Wednesday, October 2, 2024	Thursday, October 3, 2024	Friday, October 4, 2024
Oct-2024	2	Monday, November 4, 2024	Monday, November 4, 2024	Tuesday, November 5, 2024
Nov-2024	3	Monday, December 2, 2024	Tuesday, December 3, 2024	Wednesday, December 4, 2024
Dec-2024	4	Thursday, January 2, 2025	Friday, January 3, 2025	Monday, January 6, 2025
Jan-2025	5	Monday, February 3, 2025	Tuesday, February 4, 2025	Wednesday, February 5, 2025
Feb-2025	6	Monday, March 3, 2025	Tuesday, March 4, 2025	Wednesday, March 5, 2025
Mar-2025	7	Wednesday, April 2, 2025	Thursday, April 3, 2025	Friday, April 4, 2025
Apr-2025	8	Friday, May 2, 2025	Monday, May 5, 2025	Tuesday, May 6, 2025
May-2025	9	Monday, June 2, 2025	Tuesday, June 3, 2025	Wednesday, June 4, 2025
Jun-2025	10	Wednesday, July 2, 2025	Thursday, July 3, 2025	Monday, July 7, 2025
Jul-2025	11	Monday, August 4, 2025	Tuesday, August 5, 2025	Wednesday, August 6, 2025
Aug-2025	12	TBD	TBD	TBD
Aug-2025	13	TBD	TBD	TBD

\* Administrative Overhead, Depreciation, Encumbrances, Indirect Costs, Investment Earnings.

*All dates listed are projections based on normal operating conditions.*

Texas State operates on a 12 month fiscal year which runs from September 1 through August 31. The 13th accounting period falls between the last month of the old fiscal year and the first month of the new fiscal year and is used to complete year end accounting entries.