**College of Health Professions**

**College Council Summary & Actions**

**September 28, 2022**

1. **Announcements/Information**
2. CHP Open House, Round Rock Campus, October 1, 9:30-noon
3. CHP Research Panel Presentation, Round Rock Campus Avery 252 and Virtual Format, October 7, 11-noon: Topic is Workforce Development in Health Professions.
4. Fall Bobcat Days, San Marcos Campus, October 15 and November 12: Dr. Ari will be delivering the CHP presentation for the October Bobcat Day and Dr. Roesemann will present in November.
5. CHP Alumni Panel 50th Anniversary Event, San Marcos Campus, ENC 104, October 21, 1:30-3:00
6. Dean’ Seminar, Round Rock Campus Nursing Building, November 3, 5:30-7:00
7. Phi Beta Kappa (CAD Item): It is the nation’s oldest and most prestigious honor society for liberal arts and sciences. Dean informed the council that Texas State applied for the 2021-2022 cycle. Phi Beta Kappa has agreed to do a site visit for February 2023.
8. ORSP Organization Updates (CAD Item): Dr. Shreek Mandayam, the Chief Research Officer (CRO) for the Office of Research and Sponsored Program (ORSP) shared the organizational chart for ORSP at Council of Academic Deans (CAD). He also mentioned the upcoming external searches in ORSP. Dean informed the council about the Round Rock Life Science Incubator project.
9. Time and Leave Reporting Responsibilities (CAD Item): Dean discussed and reviewed the handouts from CAD. Unit leaders were asked to encourage faculty to report sick time. Faculty and Academic Resources performs internal audits on departmental reporting processes for sick leave. Staff are encouraged not to go beyond the required number of compensatory and FLSA overtime hours.
10. Undergraduate and Graduate Admissions: As of 9-26-22, undergraduate enrollment total was 38,376 for Fall 2022; graduate enrollment was 4,118 which is a decrease of 6.5% over last year. Applications for Fall 2023 are coming in. Dean informed the council about the possible implementation of the Virtual One Stop process in 2023 for advising. Eric Amidon on the Round Rock campus is serving on the committee. Dean mentioned the Texas Swing Event to recruit graduate students is scheduled on October 12 and fifty universities are expected to be on the San Marcos campus. Texas State will have a table.
11. RRC Bus to SM, October 8 Football Game: A bus has been arranged to attend the Family Weekend Football Game at Bobcat Stadium on Saturday, October 8. Dean asked the chairs/directors to encourage students to attend. The bus has forty seats. An email to RSVP will be sent for first come first serve.
12. Other:
	1. Safety Walk on the RRC with UPD and facilities is scheduled on October 12 at 7 pm
	2. Student Admission Profile – Reminder to update current cohort admission profiles on the website.
	3. Career Services is sending weekly reports on daily resources for students.
	4. Dean asked the council for feedback on the TSAHP last week. Overall received positive feedback.
	5. President Office webpage: Commission and Task Force- The Presidential commissions and taskforces can be viewed on the President’s Office webpage: 1) Commission on Student Success 2) Commission on the Run to R1 – Dr. Gobert is serving on that commission 3) Recruitment Taskforce 4) Administrative Burden Taskforce.
	6. Flu Shot Clinic – Dr. Roesemann informed the council that Flu Shot clinic is scheduled on October 6 from 11am-2 pm. Contact Student Health Center to schedule an appointment.

1. **Old Business**
2. RRC Food Pantry – RTA
3. Personnel Committee Guidelines: Chairs/Directors received the guidelines to include in their policies. Departments are to forward their policies to the Dean before sending them to Faculty and Academic Resources. Currently, PT and RC have Personnel Committee Policies.
4. **New Business**
5. RRC October 4Events with President Damphousse: The event is being coordinated by Dr. Lloyd. RRC academic unit leaders, chairs, clinic directors will meet with the President on Tuesday, October 4th from 10:15-11:15 am followed by a cookout from 11:30am-12:30 pm on the mall outside of the Avery Building. President will also visit Physical Therapy and Speech-Language-Hearing clinics around 12:45pm.
6. Faculty Search Processes: Discussion was held regarding the recent changes being implemented for faculty searches. For open faculty positions (assistant, associate, professor), a separate matrix is required for each rank (and may be included in one Excel file). Interview questions need to be added into PeopleAdmin. Dr. Bezner will get guidance from the Provost Office to address the questions asked by the council.

1. **Off Agenda**
	1. Margie Rodriguez is out of office until October 17th
	2. Dr. Bezner is attending the Dean’s List Reception.
	3. Council of Deans (CAD) will be renamed to Academic Affairs Council (AAC).
	4. Dean mentioned the reorganization to separate the Dean and the Assistant Vice President (AVP) positions on the Round Rock campus.
	5. Dean asked chairs/directors and new faculty to RSVP (yes or no) for the New Faculty Reception on Monday, October 3rd.
	6. Dean stated that communicating to higher administration late at night is not appreciated unless it is an emergency. Faculty/staff are encouraged to bring issues to the Dean’s or Chairs/Program Directors’, as appropriate, attention first.
	7. The council had a discussion on Faculty Salaries (Academic Affairs) for equity adjustment based on the CUPA data. Dean asked unit leaders to review faculty salaries in their disciplines to see where they are relative to CUPA. Dean’s office will distribute CUPA data for 2023.
	8. Faculty Senate: Dr. Irani reported to the council about their discussion with Faculty Ombudspersons. The university has two Ombudspersons for faculty issues and concerns. Dr. Irani informed the council about the level of confidentiality in email communications for grievances to the Ombudsperson. Anything said in an email can be subjected to open record request. Faculty Senate invited Office of Disability Services (ODS) to their next meeting.
	9. Ms. Stiritz informed the council that 42% are First Generation students at Texas State and in an effort to support First Gen students, the college should contribute. Eric Amidon, Amy Wong, and LaTonya Henry on the Round Rock campus are working together along with the First Gen Proud committee to plan something in November to support first generation students. T-shirts are available in Academic Student Services in Avery.
	10. Sarah Solorzano has been promoted to Clinical Placement Coordinator for Nursing.
	11. Dr. Bezner verified unit contacts for the Computer Replacement Program (CRP) and will notify the chairs/directors when she receives the allocations for the CHP.
	12. Congratulations to Dr. Ari for receiving the 2022 Hector L. Garza, MD Achievement Award for Excellence from the International Respiratory Care that represent 35 countries worldwide.
	13. Dr. Joe Topinka, HA will serve on the Assistant Vice President and Director for International Affairs search committee.