**College of Health Professions**

**College Council Summary & Actions**

**September 7, 2022, via Teams**

1. **Announcements/Information**
2. Scroll Ceremony/IPE/50th Anniversary Kick-off for Students, Heritage Center and Round Rock Campus, September 9, 1-5:30 p.m.
3. CHP Research Panel Presentations, Round Rock Campus Avery 252 and Virtual Format, September 16, and October 7, 11-12noon: Dr. Ari updated the council that she received 36 RSVPs for participation to both events.
4. TSAHP Annual Meeting, Round Rock Campus, September 22-23 in Avery.
5. Dean’s List Reception, San Marcos Campus, September 28 from 5-7 pm at the LBJSC
6. CHP Open House, Round Rock Campus, October 1, 9:30-noon
7. Fall Bobcat Days, San Marcos Campus, October 15, and November 12: Dr. Ari will be delivering the CHP presentation for the October bobcat day and Dr. Roesemann will present in November.
8. CHP Alumni Panel 50th Anniversary Event, SM Campus, October 21, 1:30-3:00, ENC 104
9. Dean’s Seminar, Nursing Building, Round Rock Campus, November 3, 5:30-7:00
10. Time and Leave Policy and Sick Leave Reporting: Reminder to faculty members to report sick leave.
11. Hiring and Employment Policies (CAD Item): An audit was done by the Texas Workforce Commission and findings included 1) hiring matrix needs to be posted with the position; 2) separate matrices for each faculty rank; 3) Equity & Inclusion will be reviewing recommendations for hire; 4) interview questions will need to be identified and weighted and added to PeopleAdmin; 5) all faculty hiring will be done through PeopleAdmin including Per Course; 6) original transcripts needed before faculty can be placed on payroll. Additional findings included the need for a faculty discipline policy, and background checks need to be done for employees hired before 2007 when the practice was initiated.
12. Food Truck on Round Rock Campus: Dean updated the council that approval was received to proceed with investigating the feasibility of a food truck. A possible location for food truck is being reviewed.
13. Undergraduate and Graduate Admissions: As of 9-5-22, undergraduate enrollment for Fall was 38,247. Graduate enrollment was 4,058 which is a decrease of 7.8% over last year.
14. CHP’s Dean’s Search: Dean updated the council that the search process has been initiated with Dr. Golato as the committee chair. Search Committee is being formed.
15. Other: N/A
16. **Old Business**
17. BSHS Status: Dr. Bezner updated the council about Administrative Request Change. The proposal will be on the next College Council meeting agenda for the council’s review and approval. Process is continuing with implementation expected for Fall 2023.
18. RRC Food Bank: Dean presented the idea of a centralized food bank for all students. Work on this project is in the early planning stage. Partnership with Williamson County is being explored for the Round Rock campus. San Marcos campus partners with Hays County.
19. **New Business**
20. Team Telecommuting Agreement for Advising Center Staff (CAD Item): A proposal was presented in an effort to retain advisors who have a high turnover rate. Council of Deans (CAD) approved the proposal with possible implementation on October 1. Dr. Bezner is working with Sarah Boysen to implement telecommuting in the CHP advising center.
21. Personnel Committee Composition (CAD Item) – Handout: Council of Academic Deans (CAD) reviewed guidelines recommended by Faculty Senate. Dr. Thorne will follow-up with the Faculty Senate and Council of Chairs to resolve items for which there is lack of clarity.
22. McNeil High School Health Science Academy Request (Handout): The McNeil High School Science Academy Advisory Board is looking for faculty to serve. If interested, please contact Dr. Bezner.
23. **Off Agenda**
24. President has 3 Task Forces to address priorities. They include 1) Recruitment and enrollment with a focus on online enrollment 2) R1 status, and 3) Student Success.
25. Faculty Senate will be discussing grant post award service issues and staff support issues across the university due to staff shortages.
26. Dean reported that Cindy Waggoner, Budget Director in the Provost Office is retiring effective December 31st.
27. Dr. Bezner reported to council
28. National Academic Advising Association (NACADA) is visiting the university in November. What faculty do undergraduate academic advising in the programs? Please send names to Dr. Bezner.
29. TSP: The Provost agreed to continue supporting two technical support persons for the CHP.
30. September 14th College Council meeting has been cancelled.