**College of Health Professions**

**College Council Summary and Actions**

**November 6, 2024**

**Announcements/Information**

1. First Generation Celebration Week, November 4 – 8
2. 2nd year reappointments due by November 11, 2024 (Dean)
3. Workload reports due by November 20 (Dean) and by November 22 (Provost)
4. Fall Bobcat Days (SMC) – November 23 (Dr. Roesemann), February 22 (Dr. Sayed), April 26 (Dr. Rohde), Admitted Student Day (SMC) – April 12 (Dr. Irani)
5. Discover TXST Round Rock (RRC) – November 9 (Dr. Roesemann) and March 29 (Dr. Ari)
6. Fall 2024 Commencement, December 14, 2024, 10:00 a.m. (SMC)
7. Other

**General Discussion**

1. Experiential Major Maps Update – (Roesemann): Dr. Roesemann thanked the chairs/directors who submitted the action items needed for the major maps. The EXC2EL Center will develop the experiential major maps and share them with the departments to review and make any necessary changes.
2. Scroll Ceremony Discussion (Sayed): After a lot of consideration, the dean proposed to hold the scroll ceremony at the department level in conjunction with their orientation or white coat ceremony as they welcome new cohorts. The council is in full support considering the availability of a venue in Round Rock, the cost of the event, transportation between two campuses, etc. The Scroll Ceremony will no longer be held at the college level.
3. Survey Results for Dean’s Seminar & Outstanding Student Awards Discussion (Sayed): As a follow-up from the last council meeting, a poll was distributed to collect feedback from the council members to reassess the future planning of the CHP Dean’s Seminar and Outstanding Student Awards Luncheon. The dean gave the poll results. The council decided the CHP Dean’s Seminar will be deferred to the next academic year and alternate speakers from the academic units will present at the seminar. This year the CHP Student Awards Luncheon will be held on the last day of classes, Monday, April 28. The Dean’s Office staff will finalize the time and let the departments know.
4. Equal Opportunity & Title IX Training Opportunity (Kruse): The dean’s senior admins for each college received an email from the Title IX Office to encourage departments to arrange Equal Opportunity & Title IX training for faculty, staff, and student workers. Dr. Kruse will get clarification on how this training is different than the mandatory training all Texas State employees are required to complete in SAP and how other colleges/academic affairs units are handling this.
5. 2024 Annual Review in Faculty Qualifications (Sayed): The dean reminded the council about the upcoming changes mandated by the provost effective this year on all annual reviews including chairs/directors, assistant/associate deans, and endowed professors which will be completed in the Faculty Qualifications system. Chairs/directors are encouraged to read the information in the email carefully and schedule meetings as needed with Mr. Michael Baker, Business Process Analyst.
6. Collegewide updates from chairs/directors, associate deans, and faculty senate (Sayed):   
   Faculty Senate: Dr. Stickley informed the council that the Faculty Senate had its annual meeting but not all CHP program liaisons attended the meeting. It is strongly encouraged that the program liaisons attend the future meetings. Tenure and Tenure-track teaching load and infrastructure are the two upcoming items to be discussed at the next meeting as the university moves to an R1 institution. Dr. Stickley will provide more updates at the next meeting.

Research: Dr. Ari’s office has been working on a few grant applications with faculty and asked the chairs/directors to refer their faculty to her team as soon as they learn that they are applying for grants to ensure the necessary paperwork can be completed promptly. Dr. Ari will share the slides of Dr. Kelly Visnak’s (VP Library) presentation at the last council meeting as it may be beneficial for research faculty.

Associate Deans: Dr. Roesemann informed the council that BSHS will not have a table at the Discover TXST Round Rock event on Saturday, Nov 9. The advising Center will be there to represent the other CHP programs. Dr. Kruse provided an update on issues some departments are experiencing with their workload reports.

CDIS: Congratulations to CDIS undergraduate senior Jordan Rochlitz for receiving an undergraduate SURF grant for $1K. She will be traveling with Austin Smiles to Guatemala to work with children with cleft lip and palate.

PT: Dr. Bezner invited the dean and the council to their Ice cream social to celebrate First Gen Week. Dr’s. Bezner, Lieneck, Gibbs, and Irani met with the Director and Assistant Director of the Career Center about a potential job fair for CHP students. They are seeking input from the council and proposing a virtual job fair for early March in the evening. The job fair will target two groups of students. The first group will be the May and August graduates and will be connected with employers who are hiring. The second group will be first-year and BSHS students that can participate in group sessions to learn about company benefits, job opportunities, job markets, etc. Career Services will work closely with interested students who will be interviewing, assisting with preparing resumes and providing available training sessions prior to the event. Laura Jones, Assistant Director, will be the point of contact. All academic units showed interest and will participate in this virtual job fair. Dr. Bezner announced that Physical Therapy won the WellCHPs Pacer contest. Congratulations!

HA: Dr. Lieneck shared that he’s been receiving inquiries about a discount for CE training opportunities that Practice Management Institute (PMI) is offering. PMI will offer a 30% discount for Texas State attendees. Dr. Lieneck will share the discount information with the chairs/directors. Dr. Lieneck presented an award from their external accreditors for their undergraduate certificate program (AUPHA) to an undergrad with a scholarship who scored within the 99% percentile in her comprehensive exit exam, the highest the HA has seen in a very long time. Congratulations!

RTT: Dr. Trad informed the council that Radiation Therapy is profit sharing with Panda Express at the University Blvd. location to support their Study Abroad.

**Off Agenda**

1. The dean informed the council of 87 curriculum proposals that are forthcoming for review. The proposals will be split into the next two council meetings.
2. At the AAC meeting It was brought to the deans’ attention that 300 employees from Academic Affairs were identified as out of compliance with completing the three mandatory training requirements. The majority of the employees are faculty and only a few staff. The dean outlined a 4-step process the university will take into action to ensure those individuals complete the training. The deans of each college will receive a list of active employees who are out of compliance with completing the mandatory training. This does not include per-course faculty and visiting scholars who are not currently teaching or do not have any current or expected spring appointments with the university. Faculty and Academic Resources will be working with the HRIS team to separate those faculty from the university.
3. At the AAC, Dr. Shreek Mandayam, Vice President of the Division of Research discussed the revised UPPS 03.04.05, Facilities and Administrative Costs, on indirect costs for research and distribution/usage of IDC funds in grants.
4. The dean informed the council that the provost will accelerate college faculty hiring plans starting next academic year. The hiring plans will be distributed in early spring and decisions will be sent by March so departments can proceed with hiring. The hiring plans will include new hires, and new staff in addition to replacements and retirements. After the holiday break, the dean will loop back with hiring plans.
5. The dean reminded the chairs/directors to send their nominations for the Graduate House of Representatives to Raidah by November 22.
6. 2024 Emeritus titles are approved. Dr. Maria Gonzales (CDIS) and Dr. Oren Renick (HA) were nominated from the college, and both were approved by the president. Chairs/directors can now inform the faculty and encourage them to attend the award ceremony on Wednesday, November 13.
7. Academic Program Coordinator: This item will be brought back to the agenda since several chairs/directors brought to the dean’s attention the discrepancies on the list the university sends for program coordinators. The program coordinator change request submission in Dynamic Forms is due by November 15.
8. The next college council meeting is scheduled for November 20 at 1:30 p.m.