**College of Health Professions**

**College Council Summary & Actions**

**November 16, 2022**

1. **Announcements/Information**
2. December 2 Event Update: Electronic and paper invitations went out.
3. Retreat for Strategic Planning: December 7, Round Rock Campus, Avery 400A
4. Fall Commencement, December 10, 2 p.m.: Dean stated that faculty are expected to attend.
5. College Review Group, Virtual Format, January 11, 1:30 p.m.
6. Graduate Tuition Increase (AAC Item): Dean reported from Academic Affairs Council (AAC formally known as CAD) that request to increase graduate tuition by 15% ($500 per semester) was submitted by VPFSS and is currently being reviewed by the Board of Regents. This will have impact on enrollments, scholarships, and graduate assistantships. It will be effective Fall 2023, if approved. No request to increase fees for undergraduate tuition have been made at this time.
7. Undergraduate and Graduate Admissions: Dean reported that Fall 2023 undergraduate applications have already increased by 32% compared to last year which indicates a record number of freshmen class (potentially 10,000). CHP has received 26 graduate applications compared to 7 applications last year.
8. Holidays and Energy Conservation Days: Dean stated that only essential offices need to remain open during the holidays. For clarification, Dean’s offices and Advising centers are considered essential and must be open for holidays and energy conservation days. Staff in academic units who plan to be in the office for the December energy conservation days, need to notify Margie in the Dean’s office.
9. Staff Comp Time: Dean reminded the council to review staff FLSA overtime and not to accrue more than 40-50 hours. If staff accrue over 100 hours, the department is responsible for paying the leave.
10. Student Awards Luncheon: April 21, Avery 4th Floor Atrium
11. Other: Dean reported that Grad College switched their website to the Calico format.
    1. 2023 CHP Faculty/Student Research Forum – email was sent with important dates
    2. Health Scholars Showcase: March 3
12. **Old Business**
13. University Plan 2023-2029 – Handouts: Templates were distributed to the academic units. Dean asked the chairs/directors to work with their department or program to gather input and identify initiatives for the five goals to inform the development of the college plan at the December 7 college strategic planning retreat.
14. Computer Replacement Program: Dr. Bezner reported that she received responses from academic unit leaders to learn what their needs are. She was able to clarify the process for new faculty with Assistant Provost and ITAC and confirmed that all new faulty get new computers (outside of the CRP program). ITAC has received the funding to start ordering computers for faculty hired for the spring or next academic year.
15. Food Pantry – RTA
16. **New Business**
17. Annual Course Review: Dr. Bezner mentioned that this is the time to review all course changes proposed by other colleges to ensure they do not conflict with our college. The deadline to submit these changes in the system is November 30. Dr. Bezner will review the report for any issues and communicate directly with chairs/directors.
18. Computers for New Faculty: See above under Computer Replacement Program.
19. Review of CHP PPS 04.06.01 College Website – Handout: Dean asked for a motion to adopt the proposed edits to this policy. Dr. Bezner moved to approve, Dr. Kruse seconded. Council unanimously approved the changes.
20. **Off Agenda:** 
    1. RRC Courier: Ms. Stiritz reported ongoing concerns on delays with mail/package deliveries between campuses and outgoing mail. Dean will follow up with John Root from Auxiliary Services.
    2. Associate Dean: Dr. Bezner thanked the unit leaders for doing a great job on their workload reports. She also informed the chairs/directors that there will be additional changes that need to be made to the catalog pages related to core courses by November 30.
    3. Bobcat Day: Dr. Roesemann reported that the November Bobcat Day was very well attended. No issues were reported with the presentation. Overall positive feedback received.
    4. Next CC meeting on November 30.