

TEXAS  STATE<sup>®</sup>  
INTERNATIONAL STUDENT  
AND SCHOLAR SERVICES

**NetID Activation, Class Registration, and Tuition Payment**

Dear New International Student,

As the upcoming semester draws nearer, it is a great opportunity for us to review topics of interest to you as an international student: **Activating your NetID, Registering for Classes, and Paying Tuition**. These are interconnected and we encourage you to read through this email to gain a better understanding of these subjects; they are *essential* to your success as a student!

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## **Activating your NetID**

To use most of the online services here at Texas State University (TXST), you need to activate your NetID. Your NetID is like a username, in that it is uniquely identified with you. Among other features, it gives you access to your TXST email address. To learn more about NetIDs and how to activate yours, please visit the following website: <https://itac.txst.edu/support/netid.html>.

The TXST department which provides support to students regarding NetIDs and other online services is the IT Assistance Center (ITAC). They are extremely helpful and a great resource for you as a TXST Student! Their main webpage can be found at the following link: <https://itac.txst.edu/>.

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## Registering for Classes

**Only after** you have activated your NetID can you register for classes. Information about class registration will be provided in detail to you depending on what level of study you are. The following table illustrates these sources of information by educational level:

<b>Undergraduate</b>	Attend the mandatory New Student Orientation (NSO).	<a href="https://nsfe.txst.edu/new-student-orientation/international-nso-spring.html">https://nsfe.txst.edu/new-student-orientation/international-nso-spring.html</a>
<b>Exchange Student</b>	Attend Transfer Online NSO; Contact ISSS with questions	<a href="https://www.educationabroad.txst.edu/visiting-international-students/exchange-students/undergraduate-students.html">https://www.educationabroad.txst.edu/visiting-international-students/exchange-students/undergraduate-students.html</a>
<b>Graduate Student</b>	Mandatory meeting with your Graduate Advisor	If you are unsure about who your graduate advisor is, contact the Graduate College: <a href="https://www.gradcollege.txst.edu/about/contact.html">https://www.gradcollege.txst.edu/about/contact.html</a>

More details about class registration for all levels can be found at this link: <https://www.registrar.txst.edu/registration.html>. We know you are excited to plan your class schedule and embark on your academic pursuits here at TXST! However, you as an international student have a few extra considerations to keep in mind. The two main things

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to remember are:

**F-1 students are required to enroll Full-Time.**

International students who are admitted to the United States in F-1 status are required by the Department of Homeland Security (DHS) to maintain the terms and conditions of their nonimmigrant status. Failure to do so can result in deportation. One of the requirements for maintaining F-1 status is to pursue a "full course of study" every semester, not including the summer break. A "full course of study" is considered full-time study, which at TXST is defined as **9 credit hours for graduate students** and **12 credit hours for undergraduates**.

**Only one (1) distance learning class/online course per semester may be counted toward the full-time requirement.**

- Classes considered "Distance Learning" are taken online or through correspondence and do not require the student's physical attendance for classes, examination, or other purposes integral to completion of the class.
- If you are not sure if a course is distance learning, check the syllabus, ask an academic advisor or International Student and Scholar Services (ISSS).
- A hybrid course that requires both online learning and face-to-face classroom meetings, for all students enrolled, counts as a face-to-face course.

Use the following table to see how many hours are required to maintain full-time enrollment (9 hours for graduates, and 12 hours for undergraduates) when taking an online course.

	<b>Online</b>	<b>Face-to-Face</b>
Graduate	3 hours	6 hours
Undergraduate	3 hours	9 hours

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## **Paying your tuition**

**Once you have registered for classes**, you will be able to make your tuition payment. All information regarding tuition payments and student billing can be found at the TXST One Stop office website: <https://onestop.txst.edu/cost-payments.html>. TXST One Stop is the office at TXST that handles issues related to paying your tuition and fees and can be contacted using the following link: <https://onestop.txst.edu/contact-us.html>.

### **For Exchange Students**

Students will be billed through **Texas State Student Business Services (SBS)**. The student bill will include:

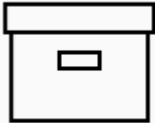
- The international operations fee (\$180) and
- housing and meals (for students living on-campus)

To view/pay your bill, please go to our [Student Business Services](#) website (SBS). You can pay your bill in full or in installments. More information about payment deadlines and payment plan, you can find at <https://onestop.txst.edu/important-dates.html>

***\*Please note that the student account will also show tuition and fees associated with registration at Texas State. These charges will be covered by***

*the Study Abroad Exchange Program according to the agreement between Texas State and the sending institution.*

**Our concluding thoughts...**



You can find an archive of all our previous pre-arrival email communications at this link: <https://www.international.txst.edu/new-f-1-students/steps-after-being-admitted/email-communication-archive.html>

Please review the past messages sent to students there to learn more valuable information you may have missed!



Be on the lookout for communications about the upcoming Pre-arrival Sessions. The details will also be posted on our website here: <https://www.international.txst.edu/new-f-1-students/pre-arrival-session.html>.

These informational sessions are a resource for you as an international student and provide you with the opportunity to ask your questions and meet some of the staff here at International Student and Scholar Services (ISSS)!

**We hope to see you at an upcoming Pre-arrival Session!**

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