

**TEXAS STATE UNIVERSITY
PROCUREMENT CARD PROGRAM
PROCUREMENT CARD (P-CARD) CANCELLATION FORM**

Cardholder/Custodian Name: _____

Last four digits of the P-Card: _____

Reason for the cancellation:

Card Reclaimed/Attached

Card Destroyed Destroyed by: _____

Account Manager's Printed Name

Account Manager's Signature

PROCUREMENT AND STRATEGIC SOURCING USE ONLY

Account Closed in the P-Card Providers System By

Date: _____