

Texas State University College of Education
Clinical Teaching Syllabus
EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

TXST University Faculty Supervisor: TBD
Day(s)/Time: M-F/Per District
Office Hours: *Contact Supervisor as needed through shared contact information.*

Faculty Contact Information: TBD
Location: Assigned Campus

COURSE DESCRIPTIONS

EDST 4380. Student Teaching All-Level 1 EC-6/4-8. Students will apply knowledge and skills learned during the teacher preparation program while engaging in clinical practice with experienced EC-6/4-8 mentor teachers in school settings with university instruction and supervision. This culminating experience is required for Texas Teacher Certification and is a half-semester course designed for students seeking All-Level certification. Prerequisites: Admittance to the Educator Preparation Program; 2.75 Overall GPA; additional coursework may not be taken concurrently except for the co-requisite; for undergraduate students, all other degree-required coursework must be completed; for graduate and post-baccalaureate students, all other certification coursework must be completed; requires departmental approval through Office of Educator Preparation application process. Corequisites: EDST 4381.

EDST 4381. Student Teaching All-Level II 8-12. Students will apply knowledge and skills learned during the teacher preparation program while engaging in clinical practice with experienced 7-12 mentor teachers in school settings with university instruction and supervision. This culminating experience is required for Texas Teacher Certification and is a half-semester course designed for students seeking All-Level certification. Prerequisites: Admittance to the Educator Preparation Program; 2.75 Overall GPA; additional coursework may not be taken concurrently except for the co-requisite; for undergraduate students, all other degree-required coursework must be completed; for graduate and post-baccalaureate students, all other certification coursework must be completed; requires departmental approval through Office of Educator Preparation application process. Corequisites: EDST 4380.

EDST 4680. Student Teaching 4-8. Students will apply knowledge and skills learned during the teacher preparation program while engaging in clinical practice with experienced 4-8 mentor teachers in school settings with university instruction and supervision. This culminating experience is required for Texas Teacher Certification. Prerequisites: Admittance to the Educator Preparation Program; 2.75 Overall GPA; additional coursework may not be taken concurrently; for undergraduate students, all other degree-required coursework must be completed; for graduate and post-baccalaureate students, all other certification coursework must be completed; requires departmental approval through Office of Educator Preparation application process.

EDST 4681. Student Teaching 8-12. Students will apply knowledge and skills learned during the teacher preparation program while engaging in clinical practice with experienced 7-12 mentor teachers in school settings with university instruction and supervision. This culminating experience is required for Texas Teacher Certification. Prerequisites: Admittance to the Educator Preparation Program; 2.75 Overall GPA; additional coursework may not be taken concurrently; for undergraduate students, all other degree-required coursework must be completed; for graduate and post-baccalaureate students, all other certification coursework must be completed; requires departmental approval through Office of Educator Preparation application process.

EDST 4687. Student Teaching EC-6. Students will apply knowledge and skills learned during the teacher preparation program while engaging in clinical practice with experienced EC-6 mentor teachers in school settings with university instruction and supervision. This culminating experience is required for Texas Teacher Certification. Prerequisites: Admittance to the Educator Preparation Program; 2.75 Overall GPA; additional coursework may not be taken concurrently; for undergraduate students, all other degree-required coursework must be completed; for graduate and post-baccalaureate students, all other

Texas State University College of Education
Clinical Teaching Syllabus
EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

certification coursework must be completed; requires departmental approval through Office of Educator Preparation application process.

AG 4681. Student Teaching in Agriculture Science and Technology. Students will apply knowledge and skills learned during the teacher preparation program while engaging in clinical practice with experienced Agriculture mentor teachers in school settings with university instruction and supervision. This culminating experience is required for Texas Teacher Certification. Requires departmental approval through OEP. Prerequisites: Admittance to the Educator Preparation Program; 2.75 Overall GPA; additional coursework may not be taken concurrently; for undergraduate students, all other degree-required coursework must be completed; for graduate and post-baccalaureate students, all other certification coursework must be completed.

FCS 4681. Family and Consumer Sciences: Principles and Process. Students will apply knowledge and skills learned during the teacher preparation program while engaging in clinical practice with experienced Family & Consumer Sciences mentor teachers in school settings with university instruction and supervision. This culminating experience is required for Texas Teacher Certification. Requires departmental approval through the OEP. Prerequisites: Admittance to the Educator Preparation Program; 2.75 Overall GPA; additional coursework may not be taken concurrently; for undergraduate students, all other degree-required coursework must be completed; for graduate and post-baccalaureate students, all certification coursework must be completed.

THE PURPOSE OF CLINICAL TEACHING

Clinical Teaching is the capstone field experience for our students working toward teacher certification. Clinical teaching is a six-semester-hour experience in a classroom of a public, and in some cases private or charter school. Clinical teachers are required to complete a clinical teaching experience for a **minimum of 14 weeks** with a full day being **100% of the school day**. Single-Placement clinical teachers are placed with one cooperating teacher in one classroom for the entire 14 weeks. Split-Placement (*usually All-Level*) clinical teachers are placed with one cooperating teacher for the first half of the semester and with another cooperating teacher for the last half of the semester. During this semester, the candidates are “students” of teaching.” It is a time of much learning, improvement, and growth supported by the cooperating teacher and the University faculty field supervisor. Traditional candidates for initial teacher certification clinical teach for one full semester.

***Clinical teaching-** A supervised educator assignment through an educator preparation program at a public school accredited by the Texas Education Agency (TEA) or other school approved by the TEA for this purpose that may lead to completion of a standard certificate; also referred to as **Student Teaching**.*

CLINICAL TEACHING LEARNING OBJECTIVES

- Apply knowledge and skills learned during the teacher preparation program while engaging in clinical practice in an authentic classroom setting.
- Apply knowledge of content and pedagogy, lesson plan development, research-based instructional strategies, assessment design, and classroom management during the clinical placement.
- Participate in at least 4 Observation Cycles (Pre-Conference, Observation, & Post Conference) to review and reflect on the lesson plan and instruction, identify areas of reinforcement and refinement, and receive feedback and suggestions from the faculty field supervisor.
- Engage in ongoing reflection on all aspects of the clinical teaching experience with the support of the faculty field supervisor and cooperating teacher.

Texas State University College of Education
Clinical Teaching Syllabus
 EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

- Demonstrate professionalism and adherence to the ethical and legal requirements of the profession.
- Complete all required Standard Field Experiences and assignments for the EDST course and actively participate in required seminars.

Learning Outcomes	Performance Assessment	Texas Educator Standards Addressed
Clinical teachers will... <ul style="list-style-type: none"> • Maintain a safe, organized, accessible, and efficient classroom to support learning. • Communicate and maintain clear expectations for student behavior. • Lead a mutually respectful and collaborative class of actively engaged learners. 	Observations & Evaluations using T-TESS Rubric Domain 3 (3.1 Classroom Environment, Routines, and Procedures, 3.3 Classroom Culture, 3.2 Managing Behavior)	1D, 4A, 4B, 4C, 4D, 1E, 1F, 3B, 5A, 5B, 5D
Clinical teachers will... <ul style="list-style-type: none"> • Design clear, well-organized, sequential lessons that reflect best practices, align with standards and are appropriate for diverse learners. • Use formal and informal methods to measure student progress, then manage and analyze student data to inform instruction. • Ensure high levels of learning, social-emotional development, and achievement for all students. • Plan engaging, flexible lessons that encourage higher-order thinking, persistence, and achievement. 	Lesson Plans- Observations & Evaluations using T-TESS Rubric Domain 1 (1.1 Standards and Alignment, 1.2 Data and Assessment, 1.3 Knowledge of Students, 1.4 Activities, 2.1 Achieving Expectations)	1A, 1B, 1C, 1D, 1E, 1F, 2A, 2B, 2C, 3A, 3B, 3C, 5A, 5B, 5C, 5D
Clinical teachers will... <ul style="list-style-type: none"> • Support all learners in their pursuit of high levels of academic and social-emotional success. • Use content and pedagogical expertise to design and execute lessons aligned with state standards, related content, and student needs. • Communicate clearly and accurately to support persistence, deeper learning, and effective effort through explanations, questioning, recognizing student misunderstandings, and providing opportunities for students to communicate with teacher and peers. • Differentiate instruction, aligning methods and techniques to diverse student needs. • Collect, analyze, and use formal and informal student progress data and make needed lesson adjustments. 	Observations & Evaluations using TESS Rubric Domain 1 & 2 (1.1 Standards and Alignment, 1.2 Data and Assessment, 1.3 Knowledge of Students, 1.4 Activities, 2.1 Achieving Expectations, 2.3 Communication, 2.4 Differentiation, 2.5 Monitor and Adjust)	1B, 1C, 1D, 1E, 1F, 2A, 2B, 2C, 3A, 3B, 3C, 4A, 4D, 5A, 5B, 5C, 5D
Clinical teachers will... <ul style="list-style-type: none"> • Meet university/campus/district expectations for attendance, professional appearance, decorum, and procedural, ethical, legal, and statutory responsibilities. • Reflect on teaching to inform their practice. • Participate in and utilize professional development opportunities. 	Seminar Participation Observations & Evaluations using TESS Rubric Domain 4 (4.1 Professional Demeanor and Ethics, 4.2 Goal Setting, 4.3 Professional Development) Pre- and Post-Observation Conferences Post Observation Reflections	6A, 6B, 6C, 6D, 5D, 3A,

[Teacher Standards Link](#)

All TEA Standards related to Pedagogy and Professional Responsibility (PPR) and Content Area are assumed to be understood and demonstrated during the clinical teaching semester. The State Board of Educator Certification creates standards for beginning educators. See link for [Classroom Teaching Certificate Standards](#).

Texas State University College of Education
Clinical Teaching Syllabus
EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

THE CLINICAL TEACHING COURSE

HYBRID COURSE DESIGNATION

All clinical teaching courses are designated as hybrid courses. The course includes a clinical teaching component at a school placement site and an online teaching and learning component. Students are required to engage in learning and reflection in an online Canvas course facilitated by the faculty field supervisor.

MODE OF CLASS DELIVERY

The course designation as a hybrid course requires that teaching and learning occur in both a virtual/online and face-to-face mode. Course assignments will be completed online in Canvas, as might some virtual interaction through discussion boards or video meetings. Seminars and other required meetings (including but not limited to pre and post observation conferences, evaluation conferences, coaching meetings, etc.) may either occur face-to-face, or in a virtual environment using an online platform such as Zoom.

Clinical Teaching also requires a field component. Per guidelines in the Essential Clinical Experience Handbook, clinical teachers follow the calendar and emergency response policies of the school where they are completing their experience. This means:

- If the district remains **in session**, candidates report to the school and adhere to all professional obligations/expectations that are required of the cooperating teacher.
- If a district **cancels classes** or **moves to online-only instruction**, these hours do NOT meet the current TEA requirement of “hours in placement” and will count as absences. These absences will be considered “emergency days” and the hours will need to be made up. *NOTE: The Texas Administrative Code mandates a minimum number of hours for the clinical teaching experience for licensure* (see attendance requirements below). If the district classes close for an extended period that may not allow the candidate to meet the minimum number of hours in placement requirement, notify the faculty field supervisor immediately. The faculty field supervisor will contact the Office of Educator Preparation to determine next steps.
- Currently, all observations must take place on-site in a **face-to-face, live classroom setting**.

ATTENDANCE POLICY

The Texas Education Agency (TEA) requires clinical teaching placements to consist of a minimum of **490 hours**, which include planning periods but exclude lunch breaks. This requirement may be reduced to a minimum of **455 hours** if the clinical teacher has a **documented need for parental leave, military leave, illness, or bereavement**. However, if a clinical teacher’s absences exceed the allowable reduction (i.e., more hours than the 35-hour allowance), the additional hours **must be made up after the final day of clinical teaching but before the semester ends**. It is important to note that extra hours worked during the clinical teaching assignment **cannot be used to offset missed hours** beyond the allowed reduction. These make-up hours must be completed as part of the regular instructional day. Exceptions to this rule may be granted, but only if the **Office of Education Preparation Director** approves it due to extenuating circumstances.

All students are required to remain in their placement until the last designated day of clinical teaching, as outlined in the calendar. Furthermore, if a student has not met the minimum required hours by the last day of clinical teaching, their placement will need to be extended until the required hours are completed. If a student is unable to complete the minimum number of required hours, they will not receive credit for clinical teaching. Alternatively, an Incomplete grade may be issued until the requirement is met. Absences may negatively affect credit for the semester and could result in failure to meet graduation requirements. If at any time the absences are excessive and prevent the clinical teacher or resident from reaching the minimum requirement, the placement may be terminated, and the candidate may have to reapply for the opportunity to complete the clinical experience in a future semester.

Texas State University College of Education
Clinical Teaching Syllabus
EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

Additional Attendance Expectations:

- Clinical teachers and residents are to follow the school staff calendar and work hours.
- Clinical teachers are to be **present** at the school daily for **the entire day** and to **follow the required district start and end times for the teachers** at their school while completing their clinical experience.
- The fine arts program will have additional expectations, requiring extended work hours and participation in extracurricular events and practices.
- **Lateness is inexcusable.** Candidates must notify the cooperating/host teacher and faculty field supervisor if they will arrive late to campus.
- A **Growth Plan** will be required for students who exhibit frequent or repeated lateness and/or absences that negatively impact their professional duties and responsibilities.
- Arriving early and staying late for meetings, team planning, and preparation for class is expected.
- Students are expected to attend **non-instructional days**, even though these do not count toward the required clinical teaching hours. Such days include professional development sessions, parent-teacher conferences held on teacher workdays, band competitions, and other extracurricular activities.
- Attendance at all meetings/seminars with their faculty field supervisor is required.
- Attendance at Office of Educator Preparation meetings, including the Texas State Job Fair, unless otherwise directed by the faculty field supervisor.

As part of each student's professional responsibilities, clinical teachers must notify both the cooperating teacher and faculty field supervisor, via their preferred mode of communication, of any absences as soon as possible. Failure to notify may impact the student's Professional Practices and Responsibilities Domain 4 evaluation ratings and may also necessitate the development of a Growth Plan.

Notification must include the following information:

- Date/Time of absence (number of hours missed)
- Student contact information (including cell phone)
- Reason for absence
- Lesson plans and materials for areas of responsibility (must be provided in advance of absence)

An absentee form must be submitted prior to an absence for personal reasons and the first day back from an emergency absence. The absentee form is available on the Clinical Teaching Canvas Course site.

Follow the district/campus health guidelines for self-assessment of illness symptoms before reporting to campus.

COMMUNICATION

Communication throughout clinical teaching is critical to the successful completion of the clinical experience. All university communication takes place through TXST Bobcat Mail. Students are responsible for checking their email daily and responding appropriately. Your faculty field supervisor and cooperating teacher may also incorporate phone calls and text messages as means of further communication. Be sure to respond to all communication in a timely manner.

Additionally, communication and documentation take place in the Student Learning and Licensure system. Students are responsible for completing the required actions (acknowledgement, uploads, etc.) as specified by the faculty field supervisor.

PROFESSIONALISM: EDUCATOR CODE OF ETHICS, DRESS, AND BEHAVIOR

Texas State University College of Education
Clinical Teaching Syllabus
 EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

The clinical teacher is expected to demonstrate professionalism throughout their program, maintaining cooperative and collaborative relationships, complying with university, campus, and school district policies, and conducting themselves ethically and with integrity.

All preservice and in-service teachers are required to uphold all aspects of the Educatory Code of Ethics (outlined [here](#) in the Texas Administrative Code). To maintain accountability with the Texas Education Agency, clinical teachers must document that they have read and understood the Code of Ethics in the Student Learning and Licensure system.

Clinical teachers are expected to present a professional appearance that reflects the transition from college student to educator. The clinical teacher is expected to follow the written teacher/staff dress code of the host school and district. If a clinical teacher's appearance or behavior causes a disruption in the clinical teaching placement, the candidate will be removed from the placement until the situation is corrected. Some disruptions may be serious enough to warrant removal for the remainder of the semester and/or an "F" or failure for clinical teaching.

CRIMINAL BACKGROUND CHECKS

Criminal Background Checks are required by our partner districts for progression through the Educator Preparation Program. Based on information in your criminal history, students may be ineligible for issuance of a certification upon completion of the Educator Preparation Program. If you have a criminal history, you should request a Preliminary Criminal History Evaluation from the Texas Education Agency, schedule an appointment for free legal counseling services through Texas State University's Attorney for Students, and disclose this information to the Office of Educator Preparation.

Links: [Preliminary Criminal History Evaluation](#) [Texas State University's Attorney for Students](#)

PROFESSIONAL LIABILITY INSURANCE

Clinical teaching at Texas State University is not covered by professional liability insurance through Texas State University or the public school district. **Liability insurance is mandatory** and available through the branches of most professional educator associations. Proof of insurance (for example, a screenshot of your notice of membership or an email acknowledgement from the organization) must be uploaded to the Student Learning and Licensure system.

Three organizations that offer free membership to university students are:

- The Association of Texas Professional Educators (ATPE) <http://www.atpe.org>
- The Texas Classroom Teachers Association (TCTA) <http://tcta.org>
- The Texas State Teachers Association (TSTA) <https://www.tsta.org/join-tsta/>

STANDARD EXPERIENCES

To maintain equity with assignments and workloads, Texas State University has established a set of common experiences for clinical teachers. Because of the context of the placements, the details of these requirements vary somewhat between elementary and secondary. Clinical teachers will receive specific information about these standard experiences from the faculty field supervisor during the orientation meeting at the beginning of the semester. The major requirements are listed below.

Canvas Course Requirement	Candidates will engage in learning and reflection in an online Canvas course facilitated by the faculty field supervisor. Course requirements will be added to Canvas in the form of assignments.
Seminars	Professional development seminars conducted by the faculty field supervisor are mandatory for all clinical teachers. Clinical teachers will meet with their faculty field supervisor and peers to debrief and extend Canvas course

Texas State University College of Education
Clinical Teaching Syllabus
 EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

	learning, discuss problems of practice, and prepare for clinical teaching and residency requirements and experiences. Seminars may occur face-to-face or in a virtual setting. Seminar dates will be shared by the faculty field supervisor.
Pre-Semester Start-Up Assignments	Candidates are required to review both the clinical experience handbook and the syllabus to understand the program's standards, policies, and procedures. Prior to starting their placement, candidates must view the T-TESS Rubric Modules to gain a foundational understanding of the evaluation framework and download a copy of the T-TESS Rubric. Additionally, candidates are expected to view the Co-Teaching Modules. Finally, candidates will need to sign an attestation in Canvas, confirming that they have read the handbook and syllabus, understand the OEP policies and procedures, and have completed the TXST Co-Teach Module and TXST T-TESS Rubric Modules.
Mandatory Requirements	Candidates will complete and submit the following Mandatory Requirements in the Student Learning & Licensure system. <ul style="list-style-type: none"> • Read the Code of Ethics before the first day in placement and complete the Code of Ethics Acknowledgment • Obtain liability insurance and upload proof • Sign waiver of liability (medical)
Classroom Visit	Clinical teachers are asked to visit their assigned classroom prior to the first day of the clinical experience, if possible. Clinical teachers must arrange a visit with the cooperating teacher.
Observation of the Cooperating Teacher & Reflection	Clinical teachers are expected to observe the cooperating teacher during the first week of the clinical experience and submit a written reflection. Candidates will be provided with a structured observation form to target areas of focus and record evidence of practices observed.
Cooperating Teacher Interview and Class Background Study	Clinical teachers will complete the interview and background study assignment to gather pertinent information about the communication and planning preferences of the cooperating teacher, learn about available resources, and discuss how an effective learning environment is maintained. Additionally, the candidate will gather pertinent information regarding the class(es) they will be working with.
Instructional Responsibility <i>Co-Teaching</i>	Clinical teachers and cooperating teachers will engage in purposeful ways of working together to plan, organize, deliver, and assess teaching and learning during the clinical experience based on the co-teaching model. The candidate is provided opportunities for co-teaching and increased instructional responsibility over the course of the clinical experience as they develop teaching competencies. The faculty field supervisor will share information on the Progression of Instructional Responsibilities Timeline assignment which will be submitted to the faculty field supervisor.
Lesson Plans	As clinical teachers assume instructional responsibilities, they will be responsible for developing lesson plans. Lesson planning will be a shared responsibility between the teacher candidate and the cooperating teacher during the clinical experience, and the format may vary according to grade level, lesson, school, and district requirements, etc. In addition, teacher candidates are expected to complete a more detailed required lesson plan format for each formal observation. The TXST Reflective Lesson Plan Form is required for all formal observations conducted by the faculty field supervisor and must be submitted to the supervisor at least 3 days prior to the pre-conference.
Observation (POP) Cycle	Teacher candidates will engage in a required number of Formal Observation Cycles . The Observation (POP) Cycle includes: <ul style="list-style-type: none"> • Pre-Observation Conference

Texas State University College of Education
Clinical Teaching Syllabus
 EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

(Performance Assessment)	<ul style="list-style-type: none"> • Formal Observation • Post-Observation Reflection and Coaching Conference
Required Post-Observation Self-Reflection	For each formal observation, candidates will complete a required self-evaluation and reflection, which will become part of the Post-Observation Conference discussion. Through regular reflections submitted to the faculty field supervisor, the candidate will assess their growth as a teacher and learner and reflect upon how to refine and expand teaching skills, classroom management techniques, and professional growth. Reflections will be required after each formal observation and must be uploaded to the Student Learning and Licensure system as part of the observation acknowledgment. Video is not a requirement currently but is encouraged to facilitate self-reflection. <i>(Candidates must get permission from their school administrator to video their lessons).</i>
Professionalism Feedback	The cooperating teacher will provide feedback to the faculty field supervisor regarding the candidate's professional practice.
Midpoint Progress/Evaluation	The faculty field supervisor and the cooperating teacher will collaborate to complete the Midpoint Assessment of Progress. Note: Final Evaluation #1 rather than a Midpoint Progress/Evaluation will be completed for Split Placement candidates.
Resume	In preparation for the Mandatory Texas State Job Fair, clinical teachers are expected to develop a professional resume.
Professional Practices and Final Reflection	The teacher candidate will complete a Professional Practices and Final reflection assignment to summarize their clinical experience, including a self-evaluation of their learning and growth as an educator. The reflection will also detail the candidate's demonstration of professional practices and responsibilities. This assignment will assist the faculty field supervisor in measuring the candidate's demonstration of professional responsibility for the Final Evaluation.
Final Evaluation	The faculty field supervisor and the cooperating teacher will collaborate to complete the Final Evaluation.

Resources and forms are available on the Clinical Experience Canvas Course site.

Formal observation windows, seminar windows, and other important dates are found on the Clinical Experience Calendar and the EDST Canvas Assignments and Seminar Weekly Schedule shared by the supervisor. For more information on Canvas modules and assignments, see the Canvas Module and Assignment Breakdown-Clinical Teaching document on the EDST Canvas site.

REQUIRED RESOURCES

These resources are key to your success in clinical teaching.

- Required Reading- The Essential Clinical Experience Handbook provides details for your clinical teaching experience. The handbook is available on the [OEP website](#) under the [Clinical Experience Resources](#) tab.
- Texas Teacher Evaluation and Support System (T-TESS) Rubric and T-TESS videos are available at the links below, and they are also available on the EDST Clinical Teaching Canvas course under the YuJA tab. View all T-TESS videos **before your first meeting** with your faculty field supervisor and cohort.
 - [Texas State T-TESS Module Overview Presentation](#)
 - [Texas State T-TESS Module Domain 1](#)
 - [Texas State T-TESS Module Domain 2](#)
 - [Texas State T-TESS Module Domain 3](#)
 - [Texas State T-TESS Module Domain 4](#)
- Canvas Clinical Teaching Course- You will be added to your faculty field supervisor's Canvas course. It is required that once added, you accept the invitation and log in to preview the course content. If you are not familiar with Canvas, see [ITAC Student Canvas Support Resources](#).
- Student Learning and Licensure System- Each clinical teacher will be assigned a field experience

Texas State University College of Education
Clinical Teaching Syllabus
EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

record in the Student Learning and Licensure System. Clinical teachers will access their electronic records to complete the mandatory requirements, view and acknowledge observations and evaluations, and complete the faculty field supervisor and cooperating teacher evaluations. Students will log in to SL&L through the EDST Canvas course.

- Visit [SL&L Student Support Page-ITAC](#) for instructions on using the Student Learning and Licensure system.
- For Canvas or Student Learning and Licensure technical assistance, contact IT Assistance Center (ITAC) at 512-245-4822.
- For **Undergraduate** students enrolled in EDST: TXST launched **Booksmart**, a textbook program that will provide undergraduate students with quick and easy access to all their required course materials digitally. The fixed cost, including taxes, was included in your tuition and fees. **EDST does not require any purchase of digital resources/textbooks and there are no resources for EDST** in the BookSmart program. If this is the only course you are taking, or if you don't want to use BookSmart for any reason, you can opt-out. **You must act if you want to opt out!** You will have until the census date to be able to [opt out](#). The census date for Full term is **January 31, 2025**. Please follow all the steps at the link below to Opt-out of this program. <https://www.registrar.txst.edu/resources/textbooks-materials/opt-out.html>
For all questions regarding BOOKSMART at TXST: <https://www.auxiliaryservices.txst.edu/book-smart.html>

SUCCESSFUL COMPLETION OF CLINICAL TEACHING

Candidates who complete the clinical experience successfully will receive **Credit (CR)** for the course. To successfully complete the clinical teaching and receive Credit (CR) for the EDST course, the candidate must meet the requirements below:

- Meet the minimum number of hours in placement requirement.
- Successfully complete their minimum 14-week placement.
- Meet OEP program requirements and complete all the assignments for the EDST Canvas Course.
- Obtain a rating of "2" or higher on each of the Final Evaluation components demonstrating proficiency in each of the educator standards for the assignment.
- If applicable, meet all the requirements of the Growth Plan.
- The faculty field supervisor and the cooperating teacher recommend to OEP that the candidate should be recommended for a standard certificate.
- Pass the PPR exam.

NOTE: Receiving credit for clinical teaching is not the same as becoming certified. Before the Certification Officer can officially recommend the issuance of a standard certificate, the candidate must complete all required steps, including passing all certification exams and applying for standard certification through TEA (See Chapter 5 in the [Teacher Certification Handbook](#)).

GRADES

- Candidates who complete the clinical experience successfully will receive **Credit (CR)** for the course.
- There is no partial credit for completing the EDST clinical experience course.
- Candidates who do not complete the EDST course successfully will receive an "**F**"-Failure. Candidates must receive approval from OEP to repeat the clinical experience course in a future semester. If the candidate obtains approval to repeat the course, a grade of "**PR**" may be assigned.
- Candidates who do not complete some clinical experience components or requirements due to non-academic reasons beyond their control may be assigned a grade of "**Incomplete**" with approval from the Office of Educator Preparation Director.

HEALTH AND WELL-BEING

The College of Education is committed to the health and safety of all our candidates.

- Visit the [Student Health Center](#) for information on healthcare services, vaccines, resources, and much more.

Texas State University College of Education
Clinical Teaching Syllabus
EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

- Please watch your Texas State email for updates from the Texas State University Chief Medical Officer and the Student Health Center through the VPSA email account.
- Protecting against illness starts with practicing good health hygiene by covering coughs and sneezes, staying home when ill, washing hands or using hand sanitizer, and other safe measures.
- Review, understand, and adhere to your assigned school district's health guidelines and procedures.

TEXAS STATE STUDENT SUPPORT

- The Dean of Students Office manages [Here to Help](#) to assist students experiencing crises or emergencies or displaying concerning behaviors. Submissions are received directly by the Dean of Students Office's [CARE Center](#). This process takes an individualized and holistic approach to assessing submissions and determining an appropriate course of action or referral based on the information provided in the submission.
- The [Counseling Center](#) provides counseling, telemental health, and educational workshops and videos for students. For students, the [Student Health Center](#) provides evaluation and medical management of common mental health issues.
- Texas State has partnered with TimelyCare to deliver a new virtual health and well-being service. This resource will expand access to counseling for students. TimelyCare is provided in addition to on-campus mental health services, and at **no additional cost** to the student. Learn more by visiting [TXST TimelyCare](#). Mental health services and support provided by our TXST [Counseling Center](#) and [Student Health Center](#) remain the same. Any enrolled student can access TimelyCare services.
- The College of Education has also compiled a list of additional resources for students. This information is available at: <https://www.education.txst.edu/students/campus-resources.html>.
- [LinkedIn Learning](#) is available to all faculty, staff, and students and includes resources on well-being, career development, time management, and other skills and knowledge.
- [Texas State University Career Services](#) offers resources and support for resume preparation and review, interview preparation, access to the TXST Career Closet, and much more.

TEXAS STATE UNIVERSITY POLICIES & INFORMATION

- **Office of Disabilities Statement** – If a student with a disability requires an accommodation(s) to participate in this course, the student must contact the Office of Educator Preparation as soon as possible. The student must provide documentation from the [Office of Disability Services](#) (512-245-3451). Failure to contact the Office of Educator Preparation in a timely manner may delay the implementation of accommodations.
- **Statement of Civility in the Classroom and Instructional Settings** - Civility in instructional settings is fundamental to an effective educational process and is everyone's responsibility. The university's shared values, sense of community, and collective commitment to respect, civil dialogue, and the free exchange of ideas are the cornerstones of successful teaching and learning. If students have questions about appropriate behavior in a particular class, they should address them with their instructor first. Although rare, disciplinary procedures may be implemented for refusing to follow an instructor's directive, disrupting classroom activities, or disregarding university policies. For more information regarding conduct in the classroom, please review policies at [AA/PPS 02.03.02](#), Section 03: Courteous and Civil Learning Environment, and [Code of Student Conduct](#), number II, Responsibilities of Students, Section 2.02: Conduct Prohibited. The Office of Educator Preparation supports the university's commitment to civility. Students and faculty are full partners in fostering a classroom environment that is conducive to learning. Our actions should promote respect for both one another and the traditions of collegiate learning. Faculty field supervisors will be the judge of behaviors that threaten the civility of the learning environment, and, when appropriate or necessary, they will bring such behavior to the attention of the class or individuals in the class.
- **Academic Integrity and Student Code of Conduct** – Texas State University-San Marcos expects students to engage in all academic pursuits in a manner that is beyond reproach. Students found in

Texas State University College of Education
Clinical Teaching Syllabus
EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

violation of the [Honor Code](#) and the [Code of Student Conduct](#) are subject to disciplinary action. The Honor Code and the Student Code of Conduct can be found here:

- Honor Code policy ([UPPS 07.10.01](#))
- **Sexual Misconduct Reporting** (SB 212) -Effective January 2, 2020, state law (SB 212) requires all university employees, acting in the course and scope of employment, who witness or receive information concerning an incident of sexual misconduct involving an enrolled student or employee to report all relevant information known about the incident to the university's Title IX Coordinator or Deputy Title IX coordinator. According to SB 212, employees who knowingly fail to report or knowingly file a false report shall be terminated in accordance with university policy and The Texas State University System Rules and Regulations. Please access the webpage of the [Office of Equal Opportunity and Title IX](#) for more information.
- **Emergency Management**- (*For emergency management information regarding San Marcos/Round Rock campus*) In the event of an emergency, students, faculty, and staff should monitor the [Safety and Emergency Communications web page](#). This page will be updated with the latest information available to the university, in addition to providing links to information concerning safety resources and emergency procedures. Faculty, staff, and students are encouraged to sign up for the [TXState Alert](#) system.
- **Certifying Attendance** – The University Certifying Attendance policy can be found at <https://policies.txstate.edu/division-policies/academic-affairs/02-03-01.html>. This policy outlines the documentation of student's attendance in their registered courses and is used to verify to the federal government that a Title IV aid recipient began attendance in courses aiding in the documentation of student financial aid availability.
- **Protections for Pregnant and Parenting Students**- Texas State University has implemented [UPPS 07.11.07 – Protections for Pregnant and Parenting Students](#) that outlines the protections and accommodations available for this student population. Students seeking pregnancy-related accommodations or a leave of absence related to pregnancy/parenting may complete the [online request form](#) to meet with staff regarding their request.

See next page for calendar.

Texas State University College of Education
Clinical Teaching Syllabus
 EDST 4380/4381, EDST 4681, EDST 4687, Ag 4681, FCS 4681
SPRING 2025

CLINICAL TEACHING THE SEMESTER AT A GLANCE	
Week of January 6-10	Supervisors contact assigned Teacher Candidates and share placement information Supervisors contact Cooperating Teachers and Principals. Clinical Teachers contact Cooperating Teachers.
January 13th	FIRST DAY OF CLINICAL TEACHING
March 3rd	START OF SECOND PLACEMENT FOR SPLIT-PLACEMENT CLINICAL TEACHERS
Wednesday, April 2, 2025	Mandatory Texas State University Job Fair for Clinical Teachers Location and time will be provided. <i>Note: Out of area students (DFW, Houston, South Texas) are not required to attend.</i>
April 28th May 2nd-12th	LAST DAY OF CLINICAL TEACHING (if minimum hours in placement requirement is met) Make up days (if necessary to meet minimum hours in placement requirement)
ORIENTATION AND SEMINAR SCHEDULE (Clinical Teachers)	
Week of January 6-10	Teaching Seminar #1 Orientation- <i>Clinical Experience Policies and Procedures, Co-Teaching and Progression of Instructional Responsibilities, T-TESS Rubric Overview, POP Cycle, T-TESS Domain 4: Professional Practices and Responsibilities- Professional Demeanor and Ethics</i>
Week of 1/13 or 1/21	Teaching Seminar #2 and Debrief Meeting <i>T-TESS Domain 1: Planning-Standards and Alignment, Data and Assessment, Knowledge of Students, T-TESS Domain 3 Learning Environment: Classroom Environment, Routines, and Procedures, Classroom Culture, Managing Behavior</i>
Week of 1/21 or 1/27	Teaching Seminar #3 and Debrief Meeting <i>T-TESS Domain 1: Planning: Knowledge of Students, Activities; T-TESS Domain 2: Instruction-Achieving Expectations, Communication, Differentiation, Monitor and Adjust</i>
Week of 3/3	Teaching Seminar #4 and Debrief Meeting <i>Resume & Job Fair Preparation, T-TESS Domain 4: Professional Practices and Responsibilities-Goal Setting, Professional Development</i>
April 21 st -28th	Final Reflective Seminar + Celebration
CLINICAL TEACHERS OBSERVATION/EVALUATION WINDOWS	
Jan. 21-Feb. 7	Formal Observation #1
Feb. 10- Feb. 28	Formal Observation #2
Feb. 24- Feb. 28	Midpoint Progress/Evaluation or Final Evaluation #1 (Split Placement candidates)
Mar. 3- Mar. 28	Formal Observation #3
Mar. 31- Apr. 18	Formal Observation #4
Apr. 21-Apr. 25	Final Evaluation