Withdrawal Refunds

Reducing semester credit hours to zero is considered a withdrawal and withdrawal refund policies apply. You MUST do this through the <u>Registrar's Office</u>. Students receiving financial aid must contact <u>TXST</u> <u>One Stop</u>.

<u>December Intersession - Withdrawals</u>		
	Owed	Refunded
First Class Day - Dec 18	20%	80%
Second Class Day – Dec 19	50%	50%
After 2nd class day	100%	0%
Spring Semester - Withdrawals		
	Owed	Refunded
Class Days (1-5) Jan 13 – Jan 20	20%	80%
Class Days (6-10) Jan 21 - Jan 27	30%	70%
Class Days (11-15) Jan 28 – Feb 3	50%	50%
Class Days (16-20) Feb 4 – Feb 10	75%	25%
After 20th class day	100%	0%
First 8-Week Withdrawals	Owed	Refunded
Class Days (1-3) Jan 13 – Jan 15	20%	80%
Class Days (4-6) Jan 16 – Jan 21	50%	50%
After 6th class day	100%	0%
Second 8-Week Withdrawals	Owed	Refunded
Class Days (1-3) Mar 4 – Mar 6	20%	80%
Class Days (4-6) Mar 7– Mar 18	50%	50%
After 6th class day	100%	0%

The refund percentages are applicable to all tuition and fees except non-refundable fees including late fees and orientation fees. Refunds of parking fees must be requested at the <u>Parking Services Office</u>. Housing and meal plan refunds are prorated through the <u>Department of Housing & Residential Life</u> and <u>ID Services</u> respectively.

An immediate refund **WILL NOT** be made at the time a student withdraws. Any refund will be applied to remaining unpaid obligations. If a student has paid in full, a refund will be processed within 30 days. For other refund information, please visit the <u>TXST One Stop</u> website.