

**Academic Affairs Council Meeting
December 3, 2024
Summary and Action Items**

- **Dean's List Recognition Event Update** – Dr. Victoria Black provided a Dean's List Recognition Event update and discussion was held:
 1. Fall 2024 Event – Friday, February 21, 2 – 4 pm, LBJSC Various Locations
 2. ordering 4.0 Pins for Spring 2025

Dr. Michael Preston provided the following updates:

Registration Assistance

1. currently at 91.6% Registration Rate for FTIC
2. email to Non-Registered Students

Initial Academic Feedback for Spring 2025

1. Early Academic Progress – New Name
2. Roster Certification for the Full Term – January 30 – February 4
3. IAF Opens – February 5
4. IAF Closes – February 14
5. Registrar Closes IAF – February 2

- **Honor Code** – Dr. Rachel Davenport provided the Council with the updated streamlined Honor Code process regarding the role faculty play in the recording process: 1) faculty speak with student regarding Honor Code violation; 2) faculty reports the Honor Code violation to the Honor Code Council; 3) the Honor Code Council contacts the student regarding next steps
- **2025-2026 Academic Calendar** – Dr. Aswath provided the updates to the 2025-2026 Academic Calendar approved by the Calendar Committee: 1) the fall 2025 semester will begin on August 20; 2) there will be a mid-semester break for students on October 9 and 10; 3) students will not have classes the week of Thanksgiving. It was noted that the university will remain open during these breaks for students.
- **Zoom vs Teams** – Dr. Aswath announced that a Zoom vs. Microsoft Teams cost comparison and usage analysis has been completed. Microsoft Teams is included in the Microsoft Office suite therefore the cost is not as significant as using Zoom. Dr. Aswath announced that three departments across the academic colleges are heavy Zoom users. Discussions will be held with these departments regarding their impact if the university makes the decision not renew the Zoom contract.
- **Mini-mesters** – Discussion we held amongst the deans regarding faculty pay during mini-mesters.
- **Scholarship for Unspent Funds** – Dr. Aswath announced that there are scholarships that have gone unspent therefore resulting in an accumulation of funds. He reminded the group in order to be good stewards of TXST these funds need to be spent in order for our donors to see that their money is making an impact and meeting the needs of our students.

- **Mentorship of Faculty** – Dr. Aswath asked each dean to briefly talk about how they are managing mentorship of junior faculty in their colleges.
- **Undergraduate Admissions Report** – Mr. Gary Ray provided the Council with an undergraduate admissions report. Highlights are as follows:
 - Discussion of Admitted Student Day and possible ideas for this event
 - TXST had no findings in state reporting in the recent THECB Formula Funding Audit
 - 58 days until spring Census Day; currently we are at 33, 594 total head count
 - FTIC fall to spring persistence rates - +172 more students are registered
 - About 2,300 applications have been received since Monday, December 2
 - Spring 2025 – FTIC applications at 4,042 and FTIC admits at 1,201; 171 NSO registrations; 534 international student admits
 - Spring 2025 – transfer applications at 2,432 and transfer admits at 1,317; 759 transfer NSO registrations
 - Round Rock – Spring 2025 – 358 apps & 113 admits | Summer 25 – 37 & 13 admits | Fall 2025 – 1,220 & 533 admits
 - **BATS TO Cats** –219 participants have submitted declaration forms to date

Dr. Aswath mentioned that TXST's Promise program is amongst the lowest in the state, but he reminded the group that TXST has assured scholarships that other institutions don't have as well as other ways to help meet the needs of our students.

- **Graduate Admissions Report** – Dr. Andrea Golato provided the Council with a graduate admissions report. Highlights are as follows:
 - increase in total applications and acceptances
 - outreach to graduate students continues urging them to register to the spring 2025 semester and Dr. Golato asked the deans to encourage faculty to remind their students to register
 - 21 doctoral students will be graduating in December