Core Research Operations-College of Science and Engineering

Texas State University Research Service Center Facility Use Request Form

I, _____, hereby request access to (check all that apply):

    Analysis Research Service Center-ARSC

    Nanofabrication Research Service Center-NRSC

I acknowledge the following:
- I will be the sole supervisor on this project unless I assign supervisor assistants.
- Supervisors and their assistants are responsible for controlling which users belong to the project.
- Training of and equipment usage by project users incurs cost recovery fees invoiced monthly and failure to promptly pay said fees may result in revocation of access.
- PIs are financially responsible for at least 50% of the repair cost caused by willful or negligent misuse of the equipment by users on their project.
- Interactions between Texas State University PIs and external entities must be approved by the Division of Research prior to the start of work.
- The project listed below represents a specific research thrust/activity tied to a grant, contract, or other funded activity and any work unrelated to this project's unique research thrust/scope of work is prohibited.
- PIs must declare a new project for each unique funding source.

    I would like to approve individual training(s) for users on this project (must opt in.)

Please fill out the unique project information in the table below.

    Funding source: Federal   State   Private   Internal (TXST)

Project Name	Account Title/ Agency	Fund #	Cost Center	Internal Order #	Expiration Date

Please provide a brief scope of work for this project:

PI's email address: _____@txstate.edu

PI's signature: _____   Date: _____

    Please complete and sign this form then return ***in PDF format*** to: analysisrsc@txstate.edu