

Court Personnel 2024-2025

# Leadership for Supervisors, Administrators, and Chief Clerks

Judge Sarah Rasberry, Polk County Pct. 2

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# 1. What does leadership mean to you?

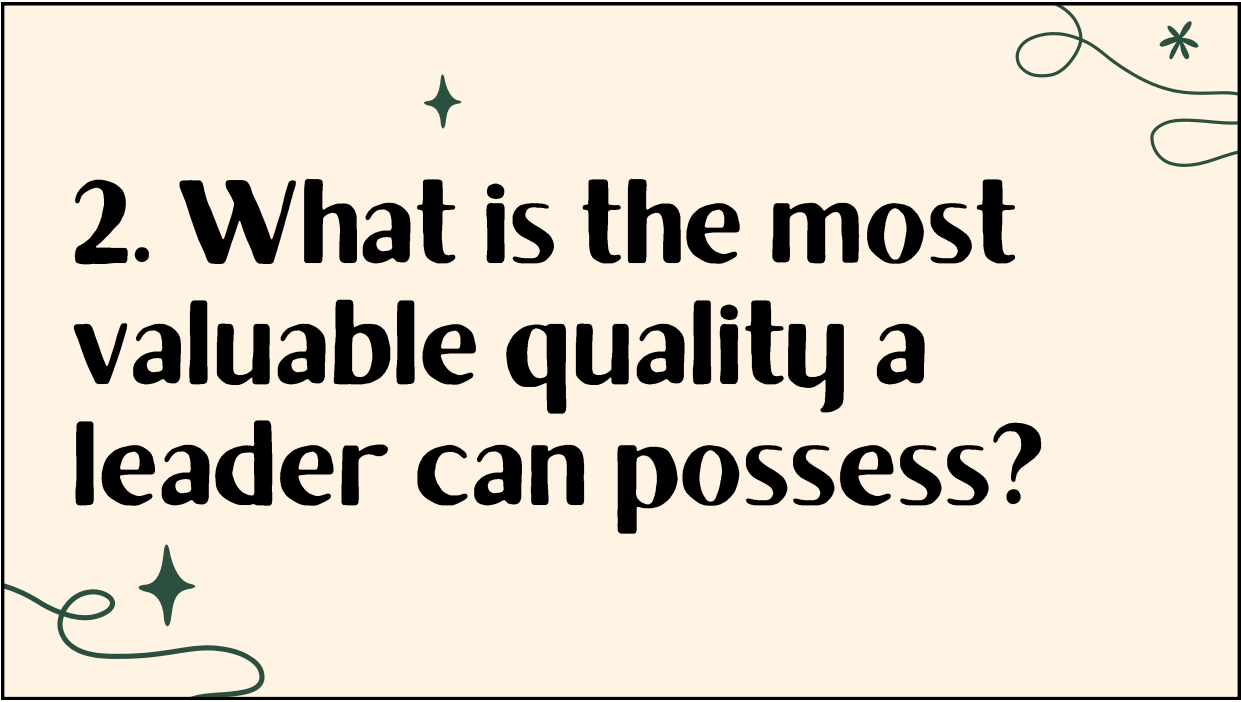
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## Leadership

- Honest
- Provides guidance & direction
- Organized
- Goal-Driven

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## 2. What is the most valuable quality a leader can possess?

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## Leadership Qualities

- Time management
- Confidence
- Passion
- Ambition
- Team player

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# 3. What goals do you want to achieve as a leader?


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## Goals

- Be a better mentor.
- Make stronger connections.
- Become more confident.
- Learn better time management.

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# 4. As a leader, what are your expectations of staff?

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## Expectations

- Clear messaging to staff

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# 5. What suggestions do you have for others to become better leaders?

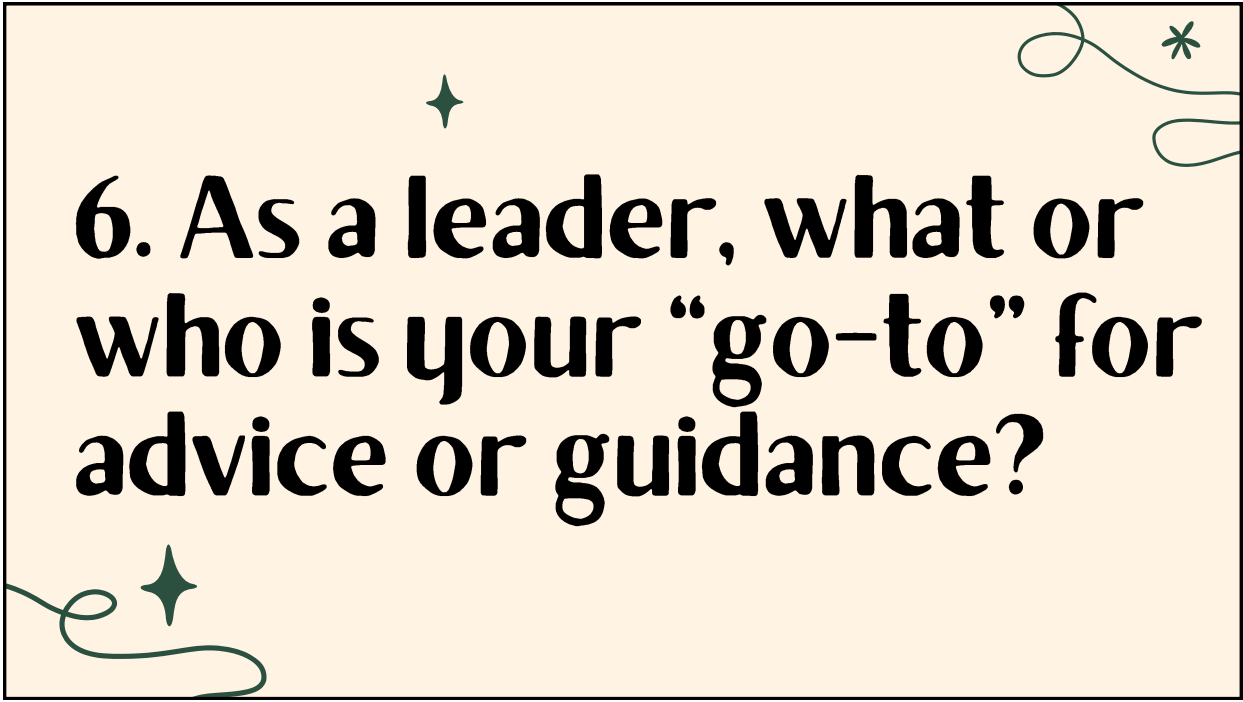
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## Suggestions

- Reinforce teamwork
- Ask, “Why do we do it this way?”

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**6. As a leader, what or who is your “go-to” for advice or guidance?**


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## **Go-To Advice**

- Other judges or clerks
- TJCTC

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## 7. To ensure office consistency, what are tips and tricks you utilize?

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## Tips & Tricks

- Standard Operating Procedures (SOPs, Clerk Bible)
- Teamwork
- Jumping into the pit!

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# 8. How often do you have staff meetings to ensure transparency?

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## Meetings

- Quarterly office luncheons
- Suggestion boxes
- New procedure training

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# 9. What can I do to improve to also help my staff improve?

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## Professional Development

- Training
- Self-Awareness

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# \*Resources

- Handouts
  - Court Employee Viewpoint Toolkit
- Notes pages
- Colleagues