**FACULTY MEMBER:**

Name of Hire:

 Last First MI

Department/School:       Texas State ID:

Highest Degree:       Position Number:

Employment Period:       to

**RECOMMENDED RANK:**

*Faculty Qualifications, Responsibilities, and Titles:* [*AA/PPS No. 04.01.20*](https://policies.txst.edu/division-policies/academic-affairs/04-01-20.html)

[ ]  Lecturer [ ]  Lecturer of Practice [ ]  Clinical Lecturer

[ ]  Affiliate Instructor [ ]  Other:

**COURSES TO BE TAUGHT:**

Course Number and Title (required):

**CONTRACT INFORMATION:**

Base Salary (one three-hour course for one semester @ $3,000.00) ------------- $

Market

Adjustment ---------------------------------------------------------------------------------------- $

Justification

 **TOTAL:** $

**APPROVALS:**

Chair/Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that this faculty member is academically qualified to teach the courses listed above. [ ]  Yes [ ]  No

*(If not academically qualified, employment justification must be completed via* [*Dynamic Forms*](https://facultyresources.provost.txst.edu/dynamic-forms.html)*.)*

College Dean: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that this faculty member is academically qualified to teach the courses listed above. [ ]  Yes [ ]  No

*(If not academically qualified, employment justification must be completed via* [*Dynamic Forms*](https://facultyresources.provost.txst.edu/dynamic-forms.html)*.)*

Faculty Contracts Administrator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_