

# MARKET YOUR EXPERIENCE

## STUDENT LEARNING ASSISTANCE CENTER (SLAC)

### Let's talk about your SLAC experience

The Student Learning Academic Center (SLAC) plays a pivotal role in supporting the academic success and personal growth of students in a university setting. SLAC assists students in tutoring, workshops, or Supplemental Instruction (SI) tailored to their needs and challenges. As part of SLAC, you help students not only excel academically, but gain skills, confidence and resilience needed to navigate and succeed.

### Sample action verbs

*Action verbs highlight the task you've completed and make your statements stand out.*

#### When you supported students:

Advised, Informed, Educated, Recommended

#### When you managed a team:

Facilitated, Mentored, Cultivated, Guided

#### When you changed or improved something:

Developed, Restructured, Updated, Integrated, Redesigned, Strengthened

#### When you increased efficiency or productivity:

Enhanced, Maximized, Improved, Advanced

#### When you led a project:

Coordinated, Executed, Delegated, Programmed, Organized, Operated

#### When you envisioned and brought a project to life:

Developed, Established, Implemented, Formulated, Initiated, Charted

### Skills gained

Communication	Leadership
Workshop Facilitation,	Communication
Citation Knowledge	Programming
Adaptability	Confidentiality
Assessment	Problem-Solving
Customer Service	Facilitation

### Sample action statements

#### Office Support - Assistant

- Provided administrative support by managing front desk operations, answering phone calls, and responding to student inquiries
- Provided guidance and support to tutors by assisting with supplies and managing the flow of walk-in clients into tutoring centers
- Maintained knowledge of Texas State and local resources to make appropriate referrals to clients
- Communicated with tutoring teams and student-clients to manage flow of traffic when needed

### Resume resources

- Attend resume-building events that we hold each semester
- Find resume building resources on our website or Handshake Career Center page
- Bring your resume to our Drop-in Hours, if you're just getting started or need a quick review
- Login to Handshake to schedule an appointment for an in-depth resume review
- Utilize LinkedIn Learning for free - just use your TXST email
- Submit your resume to our online resume review portal

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### Sample action statements, continued

#### Supplemental Instruction (SI Leader)

- Led interactive and engaging study sessions for # of students enrolled in [targeted course], fostering a collaborative learning environment
- Facilitated group discussions and activities designed to reinforce course content and enhance students' understanding of key topics
- Collaborated with course instructors, teaching assistants, and academic support staff to align SI sessions with course objectives, curriculum standards, and instructional goals
- Implemented tracking systems to monitor student's progress, maintaining detailed records of achievements, areas of improvement, and learning goals

#### THE STUDY Tutor

- Provided individualized tutoring in [specific subject], assisting students in understanding complex concepts, and improving their academic performance
- Established rapport with walk-in clients and balanced diverse needs of multiple clients simultaneously
- Facilitated and promoted students' autonomous learning by transferring and modeling excellent study skills and behaviors
- Communicated complex concepts and jargon in (subject area) to learners at varying levels

#### Success Coaching

- Provided one-on-one coaching and mentorship to students, offering personalized guidance on academic planning, goal setting, and academic-work-life balance
- Regularly check in to monitor and assess student's academic performance, identify challenges
- Participated in ongoing training and professional development opportunities to maintain proficiency in relevant tools and techniques to best serve students

#### Military- Connected Guide

- Connected military and veteran students with campus and community resources, such as [list services], to address and support their unique challenges
- Provided peer mentoring and peer support services to military and veteran students, offering guidance, encouragement, and practical advice based on personal experience and understanding
- Collected and analyzed data from military student needs and outcomes to inform program development and improve services

## Become career ready

Career Readiness is a key to ensuring successful entrance into the workforce. Be ready for your future job through these skill competency areas:

- Advocacy & Compassion
- Career & Self Development
- Communication
- Critical Thinking
- Leadership
- Professionalism
- Teamwork
- Technology

## Connect with Career Services

You're not alone on your career journey. Career Services at Texas State is here to help you as you explore your career options, grow your network, job seek, apply to jobs, and continue to grow as a Bobcat professional.

You can stop by the Career Services office for Drop-in Hours, Monday through Friday, between 10 a.m. and 3 p.m. to get quick answers to your career questions.

Visit our website to explore our many free services, available to both students and alumni.



## Potential interview responses

Student leadership provides preparation for the professional world upon graduation. Your SLAC experience has allowed not only personal growth, but a strong foundation for success in any professional role you pursue. During your interview, you can set yourself apart with unique responses that highlight your work here.

*Describe a time where you were faced with a difficult person/situation. How did you approach it, and what steps did you take to find a solution*

- Skills to Highlight: Critical Thinking
  - An example of this could be certain interactions with students or other student workers during your time at SLAC. Focus on your approach, emphasizing on strategies you used to remain calm, composed, and focused. During your response, highlight any relevant skills you demonstrated during the situation

*Can you describe your leadership style and how it has evolved over time?*

- Skills to Highlight: Professionalism
  - Reflecting on your work with SLAC, describe what skills helped you develop as a leader and to connect with the students you helped. When answering the question, focus on the skills that you have gained over time, and provide illustrations that highlight your experience. Showcase how your leadership and helping skills have positively impacted others.

*Check out all of our guides in the Market Your Experience series. We offer guides for Residence Assistants, Executive Board members, SLAC workers, Study Abroad participants, Fraternity and Sorority Life members, Orientation Leaders, On-Campus Student Employees, Bobcat Build participants, Student Athletes, and Peer Mentors*

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