

# MARKET YOUR EXPERIENCE

## FRATERNITY AND SORORITY LIFE

### Let's talk about your Fraternity and Sorority Life experience

Fraternity and Sorority Life (FSL) allows for personal and professional growth during your collegiate career. These value-based organizations offer opportunities for personal and professional growth, fostering connections and giving back to the community. Through FSL, you gain many skills that translate to the work environment.

### Sample action verbs

*Action verbs highlight the task you've completed and make your statements stand out.*

#### When you supported students:

Advised, Informed, Educated, Recommended

#### When you managed a team:

Facilitated, Mentored, Cultivated, Guided

#### When you changed or improved something:

Developed, Restructured, Updated, Integrated, Redesigned, Strengthened

#### When you increased efficiency or productivity:

Enhanced, Maximized, Improved, Advanced

#### When you led a project:

Coordinated, Executed, Delegated, Programmed, Organized, Operated

#### When you envisioned and brought a project to life:

Developed, Established, Implemented, Formulated, Initiated, Charted

### Skills gained

- Strategic Planning
- Problem-Solving
- Adaptability
- Communication
- Emotional Intelligence
- Relationship Building
- Teamwork
- Critical Thinking
- Leadership
- Collaboration

### Sample action statements

President and Vice President

- Supervised and delegated responsibilities to # executive council members
- Facilitated ties among members, officers, advisors, university staff, alumnae, and national headquarters
- Developed and implemented strategic plans and goals for the organization, aligning them with the mission and vision – such as [provide example]
- Collaborated with committees to ensure successful planning and implementation of events
- Organized workshops, seminars, and trainings to enhance leadership skills for organization members

### Resume resources

- Attend resume-building events that we hold each semester
- Find resume building resources on our website or Handshake Career Center page
- Bring your resume to our Drop-in Hours, if you're just getting started or need a quick review
- Login to Handshake to schedule an appointment for an in-depth resume review
- Utilize LinkedIn Learning for free - just use your TXST email
- Submit your resume to our online resume review portal

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### Sample action statements, continued

#### Standards or Sargent at Arms

- Enforced organization's code of conduct and policies, ensuring members adhere to guidelines
- Facilitated conflict resolution among chapter members, addressing interpersonal issues
- Collaborated with the executive board, advisors, and national headquarters to develop and update policies, ensuring alignment with the organization's mission and values
- Maintained open and regular communication with chapter members and upheld confidentiality when handling sensitive information

#### Secretary

- Scheduled and coordinated regular chapter meetings, ensuring the availability of members and maintaining and distributing of meeting minutes
- Efficiently organized and documented # of organization and executive meetings, ensuring accurate meeting minutes and timely distribution to members
- Facilitated communication between the executive team and members, utilizing email, newsletters to keep members informed about upcoming events and announcements
- Assisted in coordination and execution of # events, resulting in increased member engagement
- Implemented a member achievement documentation system, showcasing successes in newsletters and social media to inspire and motivate the organization

#### Treasurer

- Established and nurtured collaborations with vendors, sponsors, and sponsors for organization events
- Managed organization's budget, overseeing all financial transactions
- Developed a budget plan, accurately forecasting, managing expenses and financial resources responsibly
- Identified and pursued funding opportunities, through effective grant applications and fundraisers, contributing to the organization's stability and growth

#### Recruitment and New Member Educators

- Led on campus recruitment, increasing chapter membership by #%
- Maintained communication with national headquarters and focused on member development as new members transitioned from prospective to full members
- Led weekly educational events for # potential new members, enhancing their understanding of the organization
- Coordinated and led weekly social events, including [specify], which deepened relationships between new members and active members

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### Sample action statements, continued

#### Philanthropy or Service Chair

- Developed philanthropic programming, raising \$# throughout the academic year
- Collaborated with external organizations to plan and execute events and activities related to the organizations mission of [Fraternity/Sorority mission]
- Engaged members, alumnae, and university community in service activities and promoted a commitment to social responsibility

#### General Member or Committee Member

- Assisted the chapter in decision-making process regarding programs, service activities
- Demonstrate communication and relationship building skills while participating in events for the chapter
- Served as a member of [position name's] planning committee, assisting with planning aspects of events and goals for the academic year

## Become career ready

Career Readiness is a key to ensuring successful entrance into the workforce. Be ready for your future job through these skill competency areas:

- Advocacy & Compassion
- Career & Self Development
- Communication
- Critical Thinking
- Leadership
- Professionalism
- Teamwork
- Technology

## Connect with Career Services

You're not alone on your career journey. Career Services at Texas State is here to help you as you explore your career options, grow your network, job seek, apply to jobs, and continue to grow as a Bobcat professional.

You can stop by the Career Services office for Drop-in Hours, Monday through Friday, between 10 a.m. and 3 p.m. to get quick answers to your career questions.

Visit our website to explore our many free services, available to both students and alumni.



## Potential interview responses

Student leadership provides preparation for the professional world upon graduation. Your FSL experience has allowed not only for personal growth, but a strong foundation for success in any professional role you seek out. During your interview, you can set yourself apart with unique responses that highlight your work here.

*When working on a team project, how do you ensure that everyone's ideas and perspectives are heard and considered?*

- Skills to Highlight: Teamwork and Leadership
  - In your specific position, think of any instances that people had different ideas about a specific situation (ex. recruitment, event planning, etc.). When answering the question mention how did you allow for members to share their concerns and use their perspectives to formulate a decision that aligned to the organization's goal and mission.

*Can you describe your leadership style and how it has evolved over time?*

- Skills to Highlight: Professionalism
  - As you reflect on your FSL experience, describe what skills helped you as an individual and how they helped you in supporting your fraternity or sorority. Focus on the skills you gained and showcase your leadership capabilities. Examples of this could be new events or initiatives you created and how you helped other members' leadership development. Align your responses with how you helped with the goals of the organization.

*Check out all of our guides in the Market Your Experience series. We offer guides for Residence Assistants, Executive Board members, SLAC workers, Study Abroad participants, Fraternity and Sorority Life members, Orientation Leaders, On-Campus Student Employees, Bobcat Build participants, Student Athletes, and Peer Mentors*