**Instructional Assistant (Lab Instructor) Application Form**

**Department of Biology • Texas State University**

Please provide all requested information. Incomplete applications may not be considered by the Department.

            [ ]  Graduate student

Name (Last, First, MI) TxState ID [ ]  Undergraduate student

Street address

City, State, Zip

Phone

TxState email address

**Summer 2025 Semester Schedule**

Indicate the days and times that you will be available for a teaching assignment this semester:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| 7:00–8:00 am | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 8:00–9:00 am | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 9:00–10:00 am | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 10:00–11:00 am | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 11:00–Noon | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 12:00–1:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 1:00–2:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 2:00–3:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 3:00–4:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 4:00–5:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 5:00–6:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 6:00–7:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |
| 7:00–8:00 pm | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |  |

List any courses for which you are registered (or for which you plan to register) this summer:

1.       3.

2.       4.

**Important**: Graduate students do not have to be registered for summer classes to be employed as Instructional Assistants if they were registered for a minimum of nine graduate credit hours in the preceding fall and spring semesters (or had an approved exemption from the nine-hour requirement for one of those semesters). Otherwise, enrollment in three graduate credit hours during the summer session is a requirement for employment. Undergraduates do not need to be enrolled to be eligible for employment if they were enrolled in spring and will be returning for the fall semester.

Please indicate the courses for which you feel you are qualified to be employed as an Instructional Assistant. Note that all lab classes will be held face-to-face for summer 2025; there will be no online labs offered.

Summer Session I — May 27–Jun 27

[ ]  Bio 1321 Ecology, Evolution and Society (non-majors course)

[ ]  Bio 2430 Anatomy and Physiology (non-majors course)

[ ]  Bio 2440 Principles of Microbiology (non-majors course)

[ ]  Bio 2452 Anatomy and Physiology (pre-nursing majors course)

[ ]  Bio 4415 Ichthyology

[ ]  Bio 4420 Natural History of the Vertebrates

[ ]  GS 3310 Earth Science Concepts (introduction to earth science, meteorology and astronomy for elementary education majors)

Summer Session II — Jun 30–Aug 01

[ ]  Bio 1130 Functional Biology (majors course)

[ ]  Bio 2400 Microbiology

[ ]  Bio 4434 Herpetology

[ ]  GS 2310 Life Science Concepts (introduction to biological science for elementary education majors)

Will you be employed on campus in any other capacity this semester?

[ ]  Yes

[ ]  No

If yes, please specify department, position, and number of hours to be worked:

Are you related to any Texas State University employee?

[ ]  Yes

[ ]  No

If yes, please specify name, department, and relationship: