



The required RESEARCH SECURITY PROGRAM training is available online via the [Collaborative Institutional Training Initiative \(CITI\)](#). Once investigators complete the tutorial, CITI records your certification and then provides a record to Research Compliance and Integrity.

**If you previously created an account in CITI:**

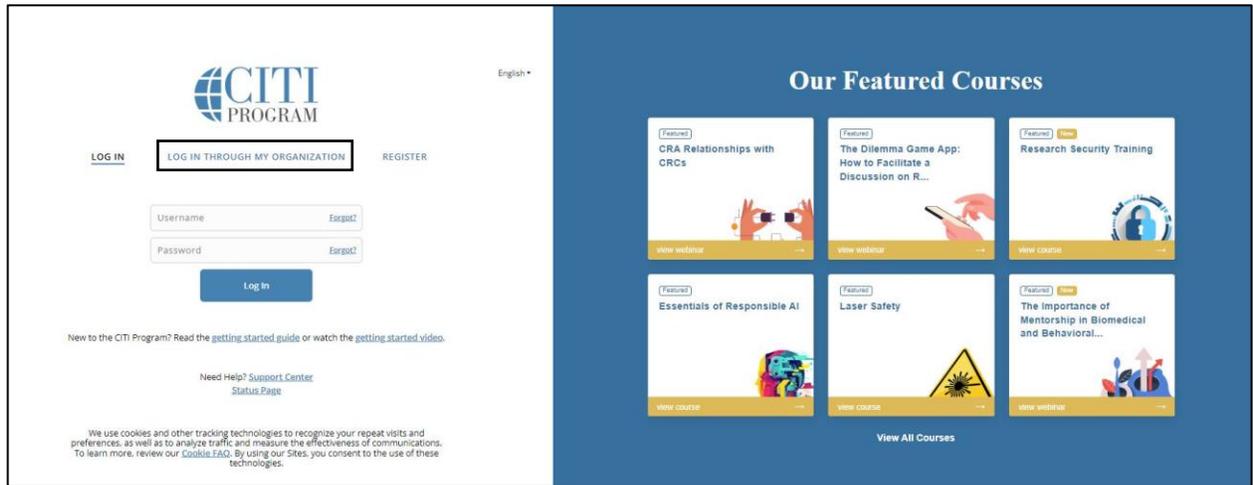
- Visit the [Collaborative Institutional Training Initiative \(CITI\)](#) website.
- Click “LOG IN THROUGH MY ORGANIZATION”
- Login with your NetID username and password.
- Click “View Courses” box next to “Texas State University”
- On your home page, under “Learner Tools for Texas State University” click “Add a Course”
- On the next page, scroll down and select the appropriate selection to **Question 9 – Research Security**; then click **Submit** to enroll.
- Follow the prompts to complete the tutorial and brief quizzes.
- You may print a completion certificate for your own records. The system will provide our office with a report of your training.

**If you never created an account in CITI:**

1. Visit the [Collaborative Institutional Training Initiative \(CITI\)](#) website.
2. Register and create your own username and password.
3. Select Texas State University as your institution.
4. Select the appropriate selection to **Question 9 – Research Security**; then click **submit** to enroll.
5. Follow the prompts to complete the tutorial and brief quizzes.
6. You may print a completion certificate for your own records. The system will provide our office with a report of your training.

**Please see a walkthrough with screenshots below.**

1. Visit the CITI website and click on “LOG IN THROUGH MY ORGANIZATION”



The screenshot displays the CITI Program website interface. On the left, the login section includes the CITI PROGRAM logo, a language dropdown set to "English", and three buttons: "LOG IN", "LOG IN THROUGH MY ORGANIZATION" (highlighted with a red box), and "REGISTER". Below these are input fields for "Username" and "Password", each with a "Forgot?" link, and a "Log In" button. A link for "New to the CITI Program?" is provided, along with a "Need Help? Support Center Status Page" link. A cookie notice is visible at the bottom left. On the right, the "Our Featured Courses" section is displayed on a blue background, featuring six course cards with titles like "CRA Relationships with CRCs", "The Dilemma Game App: How to Facilitate a Discussion on R...", "Research Security Training", "Essentials of Responsible AI", "Laser Safety", and "The Importance of Mentorship in Biomedical and Behavioral...". A "View All Courses" link is located at the bottom right of this section.

2. Type in and select “Texas State University” and click “Continue to SSO Login/Instructions”.

English ▾

[LOG IN](#)   [LOG IN THROUGH MY ORGANIZATION](#)   [REGISTER](#)

Organizations listed here use "Single Sign On" (SSO) for CITI Program access.

SSO requires a username and password issued by the organization.

If your organization is not listed here, it does not use Single Sign On. Click on the "Log In" tab (if you already have a CITI Program account) or the "Register" tab (if you are new to CITI Program and creating an account for the first time).

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To find your organization, enter its name in the box below, then pick from the list of choices provided. 

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[See our full list of SSO-enabled organizations](#)

New to the CITI Program? Read the [getting started guide](#) or watch the [getting started video](#).

Need Help? [Support Center](#)  
[Status Page](#)

We use cookies and other tracking technologies to recognize your repeat visits and preferences, as well as to analyze traffic and measure the effectiveness of communications. To learn more, review our [Cookie FAQ](#). By using our Sites, you consent to the use of these technologies.

3. Log in using your NetID and password.

TEXAS STATE UNIVERSITY

**Login to CITI Program**

Username [> Forgot your password?](#)

Password [> Need Help?](#)

Login

CITI Program, a Division of BRANY. Our mission is to promote the public's trust in the research enterprise by providing high quality, peer reviewed, web based, research education materials to enhance the integrity and professionalism of investigators and staff conducting research.

Use of computer and network facilities owned or operated by Texas State University requires prior authorization. Unauthorized access is prohibited. Usage may be subject to security testing and monitoring, and affords no privacy guarantees or expectations except as otherwise provided by applicable privacy laws. Abuse is subject to criminal prosecution. Use of these facilities implies agreement to comply with the policies of Texas State University.

4. Select "My Courses" at the top of the page.



5. Scroll down to the bottom of the page and click on "Add a Course".



6. For the first time training select “Undue Foreign Influence: Risk and Mitigations” and “Research Security Training”.
7. If renewing training for Research Security select “Research Security Advanced Refreshers”.

## Question 9

### Research Security

Please select a Research Security from the options below:

- Undue Foreign Influence: Risks and Mitigations
- Research Security Training
- Research Security Advanced Refresher (RENEWAL ONLY)

8. Respond to remaining questions (9 total) to add additional courses if necessary, depending on project needs and click “Submit” at the bottom of the page.
9. You should be on the Texas State University courses page. Take the necessary courses and ensure that a copy of the completion certificate is uploaded under “CITI RESEARCH SECURITY PROGRAM Training” in Quali RESEARCH SECURITY PROGRAM application.