**College of Health Professions**

**College Council Summary and Actions**

**July 23, 2025**

**Announcements/Information**

1. Summer 2025 Commencement – August 2, 2:00 p.m. (SMC)
2. Fall 2025 Gathering & Retreat – August 20 (RRC)
3. College Open House Event – August 20 (SMC)
4. TSAHP Annual Conference – September 18-19 (Brownsville)
5. CHP Training Program – September 26, 8:00 a.m. (RRC)
6. ASAHP Annual Conference – October 14-16 (Indianapolis)
7. Fall and Spring Bobcat Days – October 25, November 22, February 21, April 25 (SMC)
8. Discover RRC Days – November 1, March 28 (RRC)
9. Bobcat Admitted Student Experience Day – April 11 (Tentative)
10. Other

**General Discussion**

1. Commencement Marshals (Sayed): The Dean asked the departments to nominate a primary and backup person to serve as undergraduate and graduate marshals for each commencement in case of unforeseen circumstances.
2. Volunteers for Bobcat Days, Discover RRC Days, and Bobcat Admitted Student Day (Sayed): Raidah will distribute the sign-up sheet for volunteers who will represent the CHP at these events. The format of the events will be similar to that in previous years.
3. Committee/Taskforces Update (Sayed): RTA
4. Budget Related Inquiries/New Account Requests (Sayed): The Dean reminded the council members to include the college budget specialist, Julia Palacios, on all communications regarding budget, funds, new accounts, faculty/staff positions/lines to hire, etc. Please copy the Dean and Raidah Murshed, administrative assistant, on all communications to outside constituents and higher-ups in the university (including other offices/divisions outside of the CHP). If the nature of the topic is highly confidential, then copying the Dean will be sufficient.
5. CHP leadership update (Sayed): The Dean provided several updates on the CHP leadership team. A formal announcement will be forthcoming. The Dean also informed the council of the plan to merge Medical Laboratory Sciences into Health Sciences to form a new School of Health Sciences, which will house current health sciences undergraduate majors, as well as the DSc program, and other new concentrations currently being developed.
6. CHP Staff Awards/Recognition Program (Sayed): The Dean proposed a new college initiative to recognize CHP staff accomplishments. The college currently has faculty achievement awards, but nothing for staff. The chairs/directors discussed the idea of providing monetary support and resources to assist the college, as needed. It was decided that a working group would be formed to launch a CHP Staff Achievement Award/Outstanding Service Recognition program.
7. College Open House (08/20) and Bobcats back (08/25-29) events (Roesemann): Dr. Roesemann announced that the annual College Open House event on the SMC this year is scheduled on August 20, the same day as the CHP Fall Gathering & Professional Development Event on the RRC. There were discussions on how the college can have a presence at both events. Advising staff can provide support at the Open House and join the Fall Gathering virtually. The chairs/directors from each program were asked to identify adjunct faculty, students, GIA/DIAs, and any additional staff who can provide support at the Open House in the afternoon at the SMC and submit names to Dr. Roesemann. Staff on the RRC will be asked to assist the Dean’s Office staff at the Fall Gathering event. The format of the Open House will be the same as in previous years. The Bobcat Back Events are scheduled to promote campus resources during the first week of classes (August 25-29). The Departments can send their submissions of events/orientations they host for students via the portal listed in the email. Nothing will be done at the college level.
8. Volunteer for APR Review Team (Bezner): Dr. Bezner informed the council that the Engineering Management program is hosting its APR site visit on February 9-10, 2026. Dr. Lon Olson, AVP for Program Accreditation and Assessment, reached out asking for faculty volunteers (Associate or Full Professor ranks) to serve on the review team. This is a service opportunity for faculty members. The names can be sent to Dr. Bezner.
9. Collegewide updates from chairs/directors, associate deans, and faculty senate (Sayed):
* Faculty Senate: Dr. Kim Lee reported that the Faculty Senate meets once a month over the summer. There were informal discussions on Senate Bill 37, which had passed, and the new structure of the Faculty Senate was being implemented. The President reiterated that the leadership at Texas State is committed to shared governance. To comply with the SB-37, the Faculty Senate will have two representatives from each college: one member will be elected by the faculty, and one will be appointed by the President.
* Both MLS and SOHA admin IIIs are retiring. Ms. Julie Carroll is retiring on July 31st, and Dr. Carmen Adams is retiring on August 31st. Both Administrative Assistant III searches are ongoing and are expected to fill the vacancies as soon as possible. On behalf of the CHP Leadership team, congratulations to both Ms. Carroll and Dr. Adams on their retirements. The college is grateful for their services. Health Sciences is also in the process of hiring an administrative III support staff to assist with the BSHS program. The NTL faculty online program coordinator position for HS is now open and accepting applications.
* Dr. Garcia announced that effective Fall 2025, the School of Nursing is launching a cohort of 20 students in San Marcos with Christus Santa Rosa Hospital, where the students will be able to stream lectures from RRC, in a classroom setting at the Santa Rosa Hospital, use their sim lab facilities, and the majority of clinicals for those students will be in Santa Rosa locations in the area. Congratulations!
* Dr. Ari reported that the grant submissions have increased significantly this year. She reminded the council of the upcoming CHP Training program on September 26. This year, the program received 32 applications from 9 different higher education institutions across Texas. If any additional CHP faculty are interested, they can still apply.
* Dr. Bezner informed the council of the new Faculty Development Program and encouraged them to nominate faculty who teach on campus. This program begins in October, is entirely online, and is free of charge. The deadline to nominate faculty is July 31.
* New faculty orientations and workshops are scheduled for Tenure-track and Non-Tenure line faculty on Monday, 08/18, and Tuesday, 08/19.
* Dr. Lieneck mentioned a pediatric end-of-life scenario/observations event being hosted in collaboration with SON/SOHA/EMS/RC/MLS programs. The event is a great and impactful IPE opportunity for CHP students and is scheduled for September 11 at 8:00 a.m. in Nursing 114 on the RRC. Marketing will be contacted for potential media coverage.

**Off Agenda:**

1. At the AAC meeting, it was discussed that any flyers posted on campus must be stamped for approval by the appropriate department to be in compliance with Senate Bill 17.
2. Dr. Andrew Hamilton has been appointed as Vice Provost for Academic Success, who will also serve as the provost’s liaison on the RRC.
3. New policies are implemented to ensure compliance and improve student success. Reviewing possibilities of forming new committees (once the senate is reformed) on creating new grades of “Unsatisfactory (US)” and “Q” in lieu of an “F” grade, so that it doesn’t affect student GPAs, and to help with retention efforts.
4. The Dean informed the council of the new reporting structure for all college Research Coordinators (RCs), effective September 1, 2025. The RCs will now report administratively to the Division of Research, and Dr. Aimee Roundtree, AVP for Research, will oversee the operations, ensuring that every college has adequate pre- and post-award support—no changes to their current job duties, locations, etc.
5. Congratulations to the School of Health Administration AOP programs that netted positive revenues.
6. Save the Date, October 7, for the annual RRC cookout with President Damphousse.
7. The next college council meeting will be held in person on the RRC on July 30 at 1:00 pm. The council members are strongly encouraged to attend.